

Minutes of Executive Meeting

Date: October 27, 2025

Time: 5 PM

Location: Zoom

Attendees: Ashraf Kadar Shahib, Andy Van Domelen, Deanne Nixie Miao, Roni Armon, Afroza Parvin, Azam Asemi Rad, Lydia Amooga, Mahin Hasan, Melanie William, Nafees Zahra Rizvi, Olivia Lovett, Paula Pineda Sanchez, Rowan Shwaluk, Jori Ganetsky, Ujala Chawla, Young Rock, Yuxi Rmirez

Items for Approval

Agenda of Council Meeting - October 27th, 2025

Mover: Andy | Seconder: Mahin

YES: 13 | NO: 0 | Abstain: 1 (Ashraf)

Minutes of Council Meeting - September 29th, 2025

Mover: Ujala | Seconder: Mahin

YES: 10 | NO: 0 | Abstain: 1 (Ashraf)

Colturofest

- **Presenter:** Andy
- Time: Saturday, November 22nd, afternoon.
- Anticipated attendance ~100-125 people.
- The event will include a cultural carnival, on-stage performances and grand dinner.
- Cultural carnival will include food or arts stalls, participants will be reimbursed (50\$) for materials.
- Poll to check availability was created - 10/15 council members will attend:

1	Lydia	No
2	Azam Asemi Rad	Yes
3	Rowan Shwaluk	No

4	Paula Pineda Sanchez	Yes
5	Afroza Parvin	Yes
6	Nafees Zahra Rizvi	Yes
7	Mahin Hasan	Yes
8	Deanne Nixie Miao	No
9	Ujala Chawla	Yes
10	Olivia Lovett	Yes
11	Melanie William	Yes
12	Young Rock Han	No
13	Roni Armon	Yes
14	Andy Van Domelen	Yes
15	Yuxi	No

- All attendees requested to spread the word about the event to their departments.
- Roles assigned to events committee members.
- Event announced and poster published on social media.
- Help at the day of the event will be needed, council members are invited to join.

Departmental concerns for meeting with the new vice-dean

- **Presenter:** Ashraf
- HSGSA executives are meeting with the new vice dean and have an opportunity to bring up any concerns students have and want to be discussed.

- **Concerns weren't brought up during the meeting, Ashraf invited the councilours to share ideas via email if anything comes up.**

Club funding

- **Presenter:** Ashraf
- Application form link was shared.
- Recommendation - start applying soon to get approval in a timely manner, since we can expect many applications will be submitted soon and that could cause delays.
- clarification s about the process -

Councilor documents

- Reminder to complete and send to UMGPS

Round Tables

Councilor reports

Department	Councilor	Updates
Immunology	Rowan Shwaluk	Halloween event at the end of the week "Edge of science" talk on Nov 12 - all departments are invited
Biochemistry and Medical Genetics	Paula Pineda	Hosting halloween party on Thursday Bi-weekley student gathering (snacks and mingling)
Oral Biology	Nafees Zahra Rizvi	No updates
Medical Microbiology and infectious diseases	Olivia	Submitted UMGPS Club application Completed transition of power to new council Hosting Halloween activity and planning winter activities
Physician Assistant	Yuxi	Bake sale Nov 27
Physiology and Pathophysiology	Lydia Amooga	Christmas party on planning Fall evaluations for students.
Pharmacology and Therapeutics	Afroza Parvin	6 graduated 2 PhDs defending this minths
Community Health Sciences	Jori	Meet and greet bowling event Starting to plan christmas event Applying for club funding ASAP

College of Pharmacy	Mahin Hasan	Halloween event with the dean's office Students retreat coming up Students council took responsibilities last week Applying for club funding ASAP
Human Anatomy and Cell Science	Azam	A seminar was held on October 16th, featuring invited speaker Dr. Tim Shaver, who presented on PhD to Industry Transition. A Halloween Potluck is being organized by the department. Faculty and staff are preparing for the Open House scheduled for November 14th. The Department Student Council is planning to host an outdoor activity event for students by the end of November.
Pathology	Ujala Chawla	planning to organize Pathology Research Day, which will have poster and oral presentations.
Masters of Rehabilitation Sciences	Mary Osunlusi	Planning an event to The Leaf on November 15 (Reading week weekend) and we have a MSc student (Praise Okafor) graduating too.
College of Nursing	Young Rock	subcommittees are all formed, and each subcommittees are finishing their Terms of References. we are currently planning two events, graduate students and faculty mixer and advanced practice nurse conference

Executive Reports:

President:

Meeting(s):

Meeting with UHS Bannatyne and SSBC
HSGSA Executive Meetings (weekly/bi-weekly)
HSGSA Academic Committee Meeting
UMGPS Executive Meetings (monthly)
UMGPS Events and Clubs Committee Meeting (monthly)
FGPS Faculty Council Meeting
HSGSA Council Meeting
MHRE Meetings (monthly)
MHRE Instructor Interviews

Social Event(s):

HSGSA Culturo-Fest: Supporting VP ME with event planning
HSGSA Mentorship Event: Supporting VP I with event planning

Academic Event(s):

PCL: Supporting VP A with event planning, venue booking and registrations.

Document(s):

Monthly Executive Reports
Award Letters and Certificates for PCL
UHS Survey

Other Task(s):

Email Correspondence
Office Hours
Supporting VP ME with Social Media Management

VPI: HSGSA Executive Meetings | VPI Office Hours | HSGSA Culturo-Fest (Decorations) | HSGSA Mentorship Introductory Event | Patrick Choy Distinguished Lecture | Terms of Reference for HSGSA Endowment Fund | Processing reimbursements + invoices | Email correspondence | MHRE Interviews | Contacting sponsors for MHRE | Submitting applications for MHRE sponsors

VPE:

Meeting(s):

HSGSA Executive Meetings (weekly/bi-weekly)
HSGSA Council Meeting
HSGSA mentorship
MHRE Instructor Interviews

Event(s):

PCL: Supporting VP A with event planning and execution
HSGSA-Cultural fest event planning

Document(s):

Monthly Executive Reports

Other Task(s):

Email Correspondence
Office Hours

VPA:

Meeting(s):

HSGSA Executive Meetings (weekly/bi-weekly)
HSGSA Academic Committee Meeting
HSGSA Council Meeting
MHRE Instructor Interviews

Event(s):

PCL: Supporting VP A with event planning, venue booking and registrations.
HSGSA-Cultural fest: Supporting VP ME in the stall setup

Document(s):

Monthly Executive Reports
Award Letters and Certificates for PCL

Other Task(s):

Email Correspondence
Office Hours
Supporting VP ME with Social Media Management

VPME:

- Participated in executive meetings with HSGSA and the current council meeting. Focused on planning the first Events Committee meeting, with emphasis on the upcoming Cultural Fest.
- Attended the Winter Gala planning meeting; further details will be shared at a later date.
- Majority of recent efforts have been directed toward organizing the Cultural Fest, including volunteer coordination and responsibilities.
- Assisted Anam and team with the Patrick Choi Lectureship, specifically managing the lunch portion.

VP St.B:

Meeting(s):

HSGSA Executive Meetings (weekly/bi-weekly)
HSGSA Council Meeting
StB safety committee meeting
StB social committee meeting

Social Event(s):

HSGSA StB halloween game and paint night planning and advertising.

Academic Event(s):

PCL: Supporting VP A with event planning and execution.

Document(s):

Monthly Executive Report
HSGSA Executive Meeting minutes
HSGSA Council Meeting minutes

Other Task(s):

Email Correspondence
Office Hours