

Minutes of Executive Meeting

Date: November 24, 2025

Time: 5 PM

Location: Zoom

Attendees: Ashraf Kadar Shahib, Andy Van Domelen, Deanne Nixie Miao, Roni Armon, Kibii Belindah, Afroza Parvin, Mahin Hasan, Melanie William, Olivia Lovett, Paula Pineda Sanchez, Rowan Shwaluk, Jori Ganetsky, Ujala Chawla, Ashley Cels, Sanjana Grover

Items for Approval

Agenda of Council Meeting - November 27th, 2025

Mover: Ujala | Seconder: Kibii

YES: 11 | NO: 0 | Abstain: 1 (Ashraf)

Minutes of Council Meeting - September 29th, 2025

Mover: Mahin | Seconder: Ujala

YES: 9 | NO: 0 | Abstain: 1 (Ashraf)

Amended Motion: BIRT HSGSA Council approves the appointment of Sanjana Grover as the IDRC chair for 2025-2026

Mover: Ujala | Seconder: Ashley

YES: 10 | NO: 0 | Abstain: 2 (Ashraf and Sanjana)

St.B Budget Restructuring

- **Presenter:** Roni and Nixie
- Original budget line: monthly birthday/journal club.
- Unable to collect student birthdays → proposal to reallocate funds to multicultural or other student celebrations.
- Nixie will send an **e-motion** for voting.
- No objections raised

Councillor Documents Reminder

- **Presenter:** Ashraf
- **Deadline: Tomorrow.**
- Missing submissions will prevent UMGPS approval → departments may lose voting rights.
- Councillors asked to remind UMGPS counterparts

Round Tables

Councilor reports

Department	Councilor	Updates
Immunology	Rowan Shwaluk	Submitted funding application for Halloween party. Held booths at Fort Garry and Bannatyne campus open houses. Held Immunology Department virtual open house. Planning Holiday party for end of December.
Biochemistry and Medical Genetics	Paula Pineda	Awaiting UMGPS reimbursement for Halloween event. Planning study sessions and Christmas party. Concern about UMGPS funding model responsiveness
Oral Biology	Nafees Zahra Rizvi	absent
Medical Microbiology and infectious diseases	Olivia	The department and GSA participated in the Graduate studies open houses at both campuses. We held a halloween activity for our students and are holding another event in the coming weeks. The MMID GSA is also helping the department with their annual awards ceremony.
Physician Assistant	Yuxi	absent
Physiology and Pathophysiology	Lydia Amooga	absent
Pharmacology and Therapeutics	Afroza Parvin	Open houses completed. Student seminars wrapping up. Christmas party planned for Dec 12
Community Health Sciences	Melanie	Funding application submitted for fall bowling event (<\$200). Booth at Open House. Asked whether holiday event funding must be pre-approved → Chair recommends applying beforehand

College of Pharmacy	Mahin Hasan	We have a faculty graduate student retreat on November 12, and most of the graduate students attended. We approved the budget for our holiday party on December 12. We submitted the budget to UMGPS but haven't heard anything back yet.
Human Anatomy and Cell Science	Sanjana	HACS hosted an open house booth at Fort Garry and Bannatyne campus. As part of the Weekly seminar series we have invited Dr. Stephanie Campbell, a medical science liaison on Nov 27th Department holiday party- 12th Dec- Bowling at Uptown Alleys Student council Fall Outing- Rec Room- 4th Dec We were considering applying for the club funding however due to various questions regarding the process outline and lack of clarity.
Pathology	Ujala Chawla	hosted booths for open house at both campuses. MSc student transferred to PhD bringing total number of 3PhD and 1MSc. Pathology research day 10th -11th December
Masters of Rehabilitation Sciences	Mary Osunlusi	Sent regrets
College of Nursing	Ashley	Our UMGPS Rep has submitted their councillor documents but has not yet heard from UMGPS. Our subcommittees are starting to provide us with amended terms of reference. GNSA promoted and some executive/members attended a Sigma Theta Tau International Nursing Honour Society mixer (November 19th). We are co-hosting a nursing graduate student/faculty mixer on December 17th. Lastly, our advanced practice nurse conference is still in the planning stage. We were considering applying for club funding but have not done so yet due to questions and concerns about the process.

Executive Reports:

President:

Meeting(s):

- HSGSA Executive Meetings (weekly/bi-weekly)
- HSGSA Academic Committee Meeting
- UMGPS Executive Meetings (monthly)
- UMGPS Events and Clubs Committee Meeting (monthly)
- FGPS Faculty Council Meeting

HSGSA Council Meeting
MHRE Meetings (monthly)

Social Event(s):

HSGSA Culturo-Fest: Supporting VP ME with event planning and execution
HSGSA Mentorship Event: Supporting VP I with event planning

Document(s):

Monthly Executive Reports
UMGPS Report

Other Task(s):

Email Correspondence
Office Hours
Supporting VP ME with Social Media Management

VPI:

Meeting(s):

Office Hours
HSGSA Culturo-Fest Meetings/Executive Meetings
Winter Gala Meetings
Meetings w/ other organizations
Council Meeting
RFHS Meeting

Social Event(s):

HSGSA Culturo-Fest: Supporting VP ME with event planning
Winter Gala: Supporting HSGSA with event planning

Academic Event(s):

Document(s):

Monthly Executive Reports
Award Letters and Certificates for PCL
UHS Survey

Other Task(s):

Budget Planning
Experience Record Competencies

VPE:

Meeting(s):

HSGSA Executive Meetings (weekly/bi-weekly)

HSGSA Council Meeting

HSGSA mentorship

MHRE Instructor Interviews

Event(s):

PCL: Supporting VP A with event planning and execution.

HSGSA-Cultural fest event planning

Document(s):

Monthly Vp-E Report

Other Task(s):

Email Correspondence

Office Hours

VPA:

Meeting(s):

HSGSA Executive Meetings (weekly/bi-weekly)
HSGSA Academic Committee Meeting
HSGSA Council Meeting
MHRE Instructor Interviews

Event(s):

PCL: Supporting VP A with event planning, coordinating and registrations.
HSGSA-Cultural fest: Supporting VP ME in the stall setup

Document(s):

Monthly Executive Reports
Award Letters and Certificates for PCL

Other Task(s):

Email Correspondence
Office Hours

VPME:

VP St.B:

Meeting(s):

HSGSA Executive Meetings (weekly/bi-weekly)
HSGSA Council Meeting
StB safety committee meeting
StB social committee meeting
Culturo-fest planning meetings
Graduate Student Experience committee
Winter Gala meetings

Social Event(s):

HSGSA StB halloween game and paint night (end of October)
HSGSA Culturo-Fest: Supporting VP ME with event planning and execution.

Academic Event(s):

N/A

Document(s):

Monthly Executive Report
HSGSA Executive Meeting minutes
HSGSA Council Meeting minutes
HSGSA Policy Manual

Other Task(s):

Email Correspondence
Office Hours