
Council Meeting Minutes

April 29th, 5pm

HSGSA Lounge

- 1) Call to Order: 5.09 pm
- 2) Approval of minutes (March 25th, 2024): Samuel | Jamie
- 3) Approval of agenda: Lauren | Harshal
- 4) Business arising from minutes: -
- 5) Unfinished business:

Ratification of the election results for the position of VP-Internal, VP- External and VP- St. Boniface.

MOTION: BIRT the HSGSA Council approves the appointment of Sanjana Grover, Leena Regi Saleth and Keshav Narayan Alagarsamy for the position of VP Internal, VP External and VP St Boniface respectively for the term of 2024-25.

All approve!

- 6) New Business:

HSGSA 2024-25 Special Elections

The results of the HSGSA special elections were ratified during the UMGSA Council meeting as these elections were conducted by the UMGSA Election Referendum Committee.

Introduction of all the new executives

President: Sadhana R.N. Sudhakar
Vice-President Internal: Sanjana Grover
Vice-President External: Leena Regi Saleth
Vice-President Academic: Md. Abdul Aziz
Vice-President Marketing and Events: Ashraf Kadar Shahib
Vice- President St. Boniface: Keshav Narayan Alagarsamy

IDRC Review 2.0

Erin presented the report from the IDRC.

In camera session with councilors without the current executives and new executives. Member of the IDRC took the minutes of this session.

Akshi mentioned that the executives do not appreciate the fact that the IDRC did not send their reports in advance and directly presented it in the council meeting. Had the IDRC provided the reports to the Executives earlier it would have given room for executives to contact the IDRC and clarify.

Erin did not comment on that and said the next team can work on amending the bylaws regarding this and refer UMSU bylaws for the same. She said as this is the last council meeting all decisions on the motions need to be approved today and we don't have the time to discuss and clarify later.

Motion for Honorarium Deductions 2024:

- IDRC comment: Overall, the committee thanks Akshi for her hard work and leadership throughout the year! Akshi did a great job throughout the year, however some concerns were raised. The committee would like to recommend to the HSGSA to put a motion forward regarding a small deduction of Akshi's honorarium in the amount of \$400. This amount was chosen as we believe it is a fair proportion of her monthly cheque.

Whereas the current honorarium for the President of HSGSA is \$1401.40 per month.

Whereas the Internal Review and Development Committee have recommended an honorarium deduction of \$400.

MOTION: BIRT HSGSA council approves an honorarium deduction of \$400 for the HSGSA President's Honorarium for April 2024.

- Amended motion: BIRT HSGSA council approves an honorarium deduction of \$400 for the HSGSA President's Honorarium for April 2024 due to delayed email responses due to travel.
- Approval of the amendment: Yes: 14 | No: -
 - Diane asked Akshi to explain. Akshi mentioned that during this IDRC 2, she had two travels, 1- conference, 1- 3 weeks personal work. Was available through whatsapp for the executives and yes, agreed to delayed response to email due to time zone differences. Diane and Wasif questioned Akshi and the IDRC if the Exec knew that if they responded late, such a deduction in honorarium would occur and what if the Exec who is also a student was stuck in a time-consuming experiment and if there is criteria for the time lapse in responding. Akshi also mentioned that Execs are entitled to 3 weeks of LoA but she did not take leave as she was still replying to whatsapp texts throughout her vacation and delegating jobs to VP Internal and/or VP External (after they agreed to fill in for Akshi).
- Approval of the motion: Yes:0 | No: 13 | Abstain: Lauren | Jamie

- Motion not approved.

- IDRC Comment: The committee was severely disappointed to hear about the interference with the HSGSA elections. Continuing to interfere after receiving multiple warnings and not taking a leave of absence is unacceptable behaviour. The committee would like to recommend to the HSGSA to put a motion forward regarding a small deduction of Shahin's honorarium in the amount of \$350. The committee has chosen this amount as it covers the honorarium of the CRO for the HSGSA election results that were tossed

Whereas the current honorarium for the VP Academic of HSGSA is \$490.49 per month.

Whereas the Internal Review and Development Committee have recommended an honorarium deduction of \$350.

MOTION: BIRT HSGSA council approves an honorarium deduction of \$350 for the HSGSA VP Academic's Honorarium for April 2024.

Amended motion: BIRT HSGSA council approves an honorarium deduction of \$350 for the HSGSA VP Academic's Honorarium for April 2024 due to interference in HSGSA Elections.

- Approval of the amendment: Yes: 12 | No: -
 - Shahin sent his regrets for this meeting and hence wasn't there to defend/ question the motion.
 - Approval of the motion: Yes: 9 | No: 7
 - Motion approved.
- IDRC comment: The committee would like to thank Samuel for all of his hard work and dedication to planning events throughout his term on HSGSA. The gala was a fantastic success this year and the committee recognizes the difficulties of pulling off a major event of that calibre. Fantastic job! However, the committee was disappointed to hear about the continued delegation of your duties to your fellow executives. The committee would like to recommend to the HSGSA to put a motion forward regarding a small deduction of Samuel's honorarium in the amount of \$25. The committee has chosen this amount as we don't believe there was ill intent behind the actions.

Whereas the current honorarium for the VP Marketing and Events of HSGSA is \$490.49 per month.

Whereas the Internal Review and Development Committee have recommended an honorarium deduction of \$25.

MOTION: BIRT HSGSA council approves an honorarium deduction of \$25 for the HSGSA VP Marketing and Events' Honorarium for April 2024.

- Amended MOTION: BIRT HSGSA council approves an honorarium deduction of \$25 for the HSGSA VP Marketing and Events' Honorarium for April 2024 due to improper delegation of duties.
 - Approval of the amendment: Yes: 14 | No: -
 - Samuel defended himself by saying that he delegated the duties because he needed help.
 - Approval of the motion: Yes: 0 | No: 15
 - Motion not approved.
- IDRC Comment: The committee would like to thank Leena for all of the hard work she put in throughout her term and we look forward to what she completes next as a student leader. The committee was quite disappointed to hear about the inappropriate interference of the elections from a second executive. As an incumbent candidate in an election you are also a resource to those curious about the various duties of an executive position. Intentionally giving false information to a fellow candidate is terrible to see during an internal review. The committee would like to recommend to the HSGSA to put a motion forward regarding a small deduction of Leena's honorarium in the amount of \$350. The committee has chosen this amount as we believe there was ill intent and the amount should be equivalent for both executives that interfered with the election.

Whereas the current honorarium for the VP St. Boniface of HSGSA is \$490.49 per month.

Whereas the Internal Review and Development Committee have recommended an honorarium deduction of \$350.

MOTION: BIRT HSGSA council approves an honorarium deduction of \$350 for the HSGSA VP St. Boniface's Honorarium for April 2024.

- **Amended** MOTION: BIRT HSGSA council approves an honorarium deduction of \$350 for the HSGSA VP St. Boniface's Honorarium for April 2024 due to misconduct in the HSGSA Elections.
- Approval of the amendment: Yes: 15 | No: 0
 - Leena asked the IDRC for clarification on why "misconduct" and asked Erin if she can read the report again. Since the report talked about giving false information to "candidates" as an executive. Leena asked for clarification if it was the election

candidates/executives. She further clarified that she has been doing her Executive duties as per the bylaws and only after the AGM, before the filing the nomination forms, potential candidates discussed their roles/responsibilities with the executives. She was on official leave of absence during the campaign and voting days, having events prior and after the time period, adhering to the bylaws. Prior to the leave of absence, she requested Akshi and Samuel to help with the marketing of the event at St.Boniface campus that was to be held after the elections. So, she further asked the IDRC if they could give more information of the false information that the committee feels she passed to candidates.

- Erin mentioned that the complaint/ concern was due to the VP-ME candidate saying that Leena has said as VP-ME, booking of all events is in person and for a St.Boniface student to do, it is difficult. The IDRC consider this to be false information as this can be done virtually and believe based on this the motion is in place.
- Leena further clarifies that she talked about the potential difficulty in commuting between campuses that she and every executive at St.B face and had no ill-intent behind this. She also said to the council that during the multicultural event, Sam and Leena closely worked together. As the seed idea to this event was put forth by Leena, she virtually collected all the information on booking the brodie atrium to security to catering and everything was done remotely, by contacting the physical plant. The document with all this information in sequence is in place for Execs access and that was helpful in organizing the overall event. She mentioned that when she did the work virtually, how would she pass false information that it has to be done in-person, as it would be like contradicting her own work and efforts. She says that she did not intend it the way the IRDC says and that it was interpreted that way.
 - Approval of the motion: Yes: 8 | No: 7
 - Motion approved.

HSGSA Budget

Lauren presents the movement of leftover money from different events towards the following motions

MOTION: BIRT the HSGSA Finance Committee approves reimbursing Jamie Sookhoo for wraps at today's council meeting from Ramallah Cafe (\$266.01).

Yes: All approve | No: 0 | Abstain: 0

- **MOTION:** BIRT the HSGSA Council approves moving the following funds (\$884.31 total) to MHRE 23/24 Director Honorarium: M1 (\$3.51), M4 (\$12.22), WS2 (\$19.23), SOE5 (\$113.59), RD1 (\$9.71), RD4 (\$16.05), OS1 (\$100), OS4 (\$60.00), OS6 (\$400), and EX3 (\$150)
 - Yes: 14 | No: - | Abstain: 0

- **MOTION:** BIRT the HSGSA Council approves moving the following funds (\$1,000 total) to the 24/25 fiscal year for the Dr. Forough Khadem Award: **SOE7 (\$1,000)**
 - Yes: 14 | No:- | Abstain:0
- **MOTION:** BIRT the HSGSA Council approves moving the following funds (\$1,200 total) to the 24/25 fiscal year for MSHRF Research Days Poster Awards: **WS2 (\$500), RD1 (\$600) and RD2 (\$100)**
 - Yes: 14 | No: - | Abstain:0
- **MOTION:** BIRT the HSGSA Council approves moving the following funds (\$4,000 total) to the 24/25 fiscal year for Graduate Student Excellence Award distributed at MSHRF: **WS1 (\$2,000), SOE5 (\$1,000), and EX3 (\$1,000)**
 - Yes: 14 | No: - | Abstain: 0
- **MOTION:** BIRT the HSGSA Council approves moving the following funds (\$3,000 total) to the 24/25 fiscal year for Graduate Student Merit Award distributed at Dr. Patrick Choy Distinguished Lectureship: **M5 (\$100), M6 (\$100), SOE5 (\$1,000) and EX2 (\$1,800)**
 - Yes: 14 | No: - | Abstain: 0
- **MOTION:** BIRT the HSGSA Council approves moving the following funds to the 24/25 fiscal year for bank fees: **EX1 (\$172.00)**
 - Yes: 14 | No:- | Abstain: 0

All the above motions were approved by the HSGSA Council.

Health and Dental Document for Website CCR Reminder

Diane asks about the role of the HSGSA member who will be on the UMGSA council.

Akshi explains about the struggle for equal representation of HSGSA in UMGSA over the last two years. The role of the HSGSA member in the UMGSA council is to report to the HSGSA dept councilors about the UMGSA council proceedings and the HSGSA councilor will report that to the HSGSA council.

7) Exec Reports

- **President:** Reviewed GSEA Awards application | Missed UMGSA March Council Meeting | Bank visit with VPI for wire transfer | Transition documents prep | Transition meeting scheduled for tomorrow | Worked on HSGSA remaining budget with VP Internal | Attended HSGSA Finance meeting
- **VP Internal:** Attended FGS Council Meeting | Attended UMGSA Executive Meeting (proxy for Akshi) | Attended HSGSA By Election Forum | Attended UMGSA Finance Committee Meeting | Attended HSGSA Executive Meetings | Prepared for and chaired HSGSA Finance Committee Meeting | Prepared for and held transition meeting with new VPI | Attended UMGSA Bylaws Committee Meeting | Finalized health and dental document that new executive will put on website | ACU trip with President to pay Fort Garry Hotel for Gala (wire transfer) | Finalized all finances

for this fiscal year including: invoices, payments, documentation, bank signing authority changeover documents, etc. | Email correspondence and financial report.

- **VP External:** Attended FGS Exec Committee meeting as proxy for HSGSA President, attended HSGSA Council Meeting in HSGSA Lounge. Prepped transition documents for transition meeting with incoming VP-E. Organized EK Mentorship Award packages for disbursement to EK Committee for scoring.
- **VP Academic:** sent regrets
- **VP Marketing and events:** Had the transition meeting with the next VPME | Attended the MSHRF Organizing Committee meeting | Coordinated the Financial Management Seminar by the IG Wealth Management | Coordinated the Tax clinic on the Bannatyne campus | Attended the HSGSA Election Forum | Attended the Executives Meeting | Attended the Finance Committee Meeting
- **VP St. Boniface:** Reviewed GSEA Awards application| Attended the HSGSA Executive meetings| Attended the Events Committee Meeting | Planning and Preparation of the HSGSA Gala/ Table arrangements| GSEA Application reviewing| Collected, complied and submitted the HSGSA Standing committee attendance to GSA office| Organized the Sri Lankan and Eid events at the St.Boniface Research Center| Planning and execution of SBRC Trainee Pizza/Movie night| Worked on the SBRC events' instagram updates| Preparing the Transition Documents| Transition meeting with the new VP-St.B | Attended the UMGSA Bylaws Committee Meeting |
- **Senator:** sent regrets

8) Department Reports

Department	Councilor	Updates
Oral Biology	Olubukola (Bukky) Olatosi	Absent
Biochem & Med Gen	Wasif Mohd Khan	<ol style="list-style-type: none"> 1. Two students from the department won the 1st and 2nd prizes at UM's annual 3MT research communication competition. 2. One student won a Gold award at the International Congress on Academic Medicine 2024 poster competition in the Health Research stream. 3. The BMG Research Day 2024 organizing

		committee is preparing for the event, which will be held on May 10th.
Community Health Sciences	Hasan	<ul style="list-style-type: none"> • Ramadan Event: The Community Health Sciences Student Association hosted a Ramadan event in collaboration with student groups across the Rady Faculty. The goal was to unite faculty, staff, and students from various faiths. The event, held on April 5, 2024, at the Brodie Centre atrium, attracted about 90 people who gathered to break their fast. It featured a welcome address, a panel discussion on faith and healthcare, prayer, and an iftar meal. The panel discussion explored the interplay between faith and healthcare, with contributions from faculty members, a spiritual health practitioner, a First Nations Elder, and a registered psychologist. • Planning Future Events: We are also planning a year-end event for mid-May, though details have not yet been finalized.
Human Anatomy & Cell Science	Aurelien Caron	<p>We had 2 master student graduating, and more recently, 1 PhD student.</p> <p>We had a board game evening with the students of the department.</p> <p>We had an abstract and a poster workshop, as the students are working towards our departmental research day and the MSHRF.</p> <p>We concluded our annual season of student seminar series.</p> <p>Finally, the month of May is when the students of our department are working on their annual progress report.</p>
Immunology	Diane Tshikudi	- Submit the second grants for the immunology

		<p>department.</p> <ul style="list-style-type: none"> - Distinguished Immunology Speaker seminar (Organized the seminar, award, and the lunch afterward). - Selection of the next Distinguished speaker. - Organization of the workshop that will be taking place next week. - Organization of the science Rendezvous next week. - Participation of the Canadian society of Immunology. - Brown bag meeting as we have a department council meeting at the end of the month.
Med Micro	Erin Robert	<ul style="list-style-type: none"> -we have continued hosting game nights regularly due to their good attendance -we had our monthly meeting with the department head– MMID has a new partnership with the University of Nairobi to have some of their students come study here -MMID has planned an additional day of building for habitat for humanity due to the college of medicine date filling so quickly – our date is also now full
Pathology	Harshal Senthil	<p>There has been a new student who was just enrolled starting this summer in our department, and there will be one student graduating by early fall this year. The department rep will probably change and I have talked to the new rep to implement some ideas which could make our Department more social and represented on campus. Hopefully there can be a change since new students are beginning to roll in.</p>
Pharmacology and Therapeutics	Parisa Tabishmehr	<p>We had 2 invited speakers for MNN seminars, and 3 external speakers for our weekly seminar series. Last week, the 1st year students (11 students) had their oral examination and 1 student passed his</p>

		<p>candidacy exam. Additionally, we had 1 PhD defence, last month. We are planning for the department summer BBQ. Therefore, we sent out the poll to fix the time.</p>
Physician Assistant	Sarah Zhu	<ul style="list-style-type: none"> • I do not too many updates from my department. My department recently just finished term 2 of year 1, and had a nice break 2 weeks ago, and now we have just started term 3 (summer term). • A few of the students in the department have formed a Marathon relay team and will be competing in the Manitoba marathon on June 16.
Physiology & Pathophysiology	Molly Crandall	<ul style="list-style-type: none"> • Dept. Representatives are planning a Dinner & Game Night at the Rec Room on June 1st for students. Guests (anyone not from the Department of Physiology and Pathophysiology) may attend but will not be financially covered by the department. • We recently had a movie & pizza night in collaboration with HSGSA St. Boniface. Students and trainees of SBRC were invited to watch Anatomy of a Fall while enjoying pizza and snacks. Everyone seemed to have a good time and we hope to have more of these events in the future. • While a date has yet to be determined, we will be hosting another Science Café where a professor of the Endocrinology and Metabolic Disorder division will be invited to speak and discuss their research as well as chat with students regarding career advice.
Nursing	Ashley Bell	<p>We have elected our new GNSA executives for 2024-2025, and their term starts May 1.</p>

		It was a fairly uneventful month.
Pharmacy	Danish Malhotra	<ol style="list-style-type: none"> 1. Had potluck on April 25 2024, where all the graduate students and faculty members came together and had a fun time. 2. Two PhD defenses in the month of April 3. We are having an upcoming Alumni talk on May 10 where College of Pharmacy graduate students are invited as panelists to help current students to navigate the career path.
Masters of rehabilitation sciences	Lea Soliman	<p>June 4 is CoRS Graduate Student Research Day, we'll be hosting a research presentation and poster competition in the Medical Rehab building (R230) all day with free food and refreshments, all are welcome to attend!</p> <p>- I will be returning as MSc. Rehab Sciences councillor for next year! Hope to see some familiar faces at future meetings!</p>

9) Adjournment: 6.46pm

Next Council Meeting: May 27th, 5pm