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## **Council Meeting Minutes** **Mar 25th, 2024 5pm** **Zoom**

- 1) Call to Order: 5.04pm
- 2) Approval of minutes (Jan 22nd, 2024): Shahin | Lea
- 3) Approval of agenda: Harshal | Lauren
- 4) Business arising from minutes: -
- 5) New Business:

### **HSGSAXUMGSA Gala 2023 : March 30th**

Akshi briefed the council that everything is set for the gala. The VP-ME is trying to create a workforce taskforce for volunteers to make sure that the event goes well. We decided on having 250 people but we were going to have 270 as we could not stop people from making payments/registration and we were out of capacity. There were some undergrad students who wanted to sneak in as grad students, so we had to refund those people.

Lauren presented the motion to move funds towards the gala.

**MOTION:** BIRT the HSGSA Council approves moving \$968.65 (leftover) from SOE8 to SOE5 (gala)  
Yes: 10 | No: 0  
Motion approved

### **HSGSA 2024-25 Elections**

Akshi asked if Harshal wanted to start or she could go ahead, Harshal wanted to start and as, CRO Harshal presented a short report on the election process and the timeline outlined for the same. He mentioned that both slates had filled complaints.

Akshi then took over and asked for councils and execs who have conflict of interest to the next proceeding to declare and those students and guests were placed in the waiting room.

*In camera* attendees: Akshi Malik (Chair: non-voting member), Erin Robert, Diane Tshikudi, Lea Soliman, Shaikh Mehdi Hasan, Molly Crandall, Ashley Bell, Jamie Sookhoo (minutes taker), Samuel Akinola.

**Option 1:** On appeal point 1, Roots-slate will get an equivalent of 1 vote as compensation, and on appeal point 3, they will receive 2 votes as compensation. They can use those 3 votes for only one candidate to overturn the election result for that position (if possible). We observed the two slates were very close in competition and differed in only a few votes.

**Option 2:** If Option 1 is not agreed, then the highly contested positions should be void and undergo re-election. Currently the highly contested positions are - President (1 vote difference), Vice-President Academic (1 vote difference), and Vice-President Marketing & Events (4 votes difference).

**MOTION (*in camera*):** BIRT HSGSA Council approves by-elections for President, VP Academic and VP Marketing and Events positions with a shortened campaigning period for the members of IGNATE slate (due to the advantages IGNATE slate had during the first campaigning period). HSGSA Council also mandates the appointment of a new CRO to oversee by-elections 2024-25.

- *approved*
- unanimous decision

Akshi mentioned that any questions or concerns relating to this decision are to be directed to the UMGSA Election Referendum Committee. The HSGSA council has approved this motion. The By-elections will be conducted only for the 3 positions and results of the positions with single candidates will be ratified during the next council meeting.

- Sadhana (guest and presidential candidate from IGNATE) had a question regarding the motion with reduced campaign time for IGNATE. She wanted to know whom to approach as her slate was never contacted and didn't know an appeal was processed. She introduced herself to the council and said she wanted to join this meeting to understand how things proceed. She mentioned that her slate had no clue that the appeal was made and her slate was never asked to give an explanation as the current motion involves IGNATE. She said she wanted to know the channel to approach the UMGSA ERC.
- Akshi said that she can answer part of the question. She clarified that after the election's preliminary results are announced, there are 5 days to make an appeal. So, it depends on who appeals and only that appeal is processed, so other person might have something to say, but if they did not appeal, they lost their chance. The appeal is handled and considered by the ERC, so any questions regarding this should be directed to ERC.
- Sadhana further mentioned that she understands that the appeal was made by the other slate. However, her point is that since the decision that's taken right now has a direct effect on her slate. She said she understands that the appeal was made on the CRO, so a new election with new CRO will occur. But there's a shortened period of campaign for her slate, this decision has a direct influence on her slate and she said she feels her slate

should have been consulted. At least, her slate should have been given the chance to explain, considering the decision has an influence on her slate. Even though the appeal was not given on her slate, her slate should have been given a chance to explain. She said she will contact the ERC.

- Akshi mentioned that the decision was made by the HSGSA council members during the in camera session and if they want to add anything more, they can. She said that the HSGSA council thinks IGNATE had an advantage and that's why they wanted to take away that and do the re-elections for everyone.
- Akshi asked if any of the councilors who don't have conflict of interest would like to volunteer to be the new CRO of the re-elections. No councilor wanted to take up this role and so the UMGSA ERC will decide on the appointment of a new CRO.
  - Harsahl asked about the honorarium for the CRO. Though the appeal was made, the job was done and he wanted to know if he would be paid for it. Akshi said all this will be decided based on the budget in the HSGSA budget/ if UMGSA can pitch in and decide regarding the honorarium for the old CRO and new CRO. She acknowledged that Harshal did all the work as CRO and tried his best.
  - Also, Danish asked if he was still going to be in the election committee for the next elections. He said he has no conflict of interest with the candidates and asked if he will still be in it. Akshi mentioned that since the appeal was against the CRO, who worked along with the HSGSA election committee, it applies to the decisions of the HSGSA CRO and Election committee. So the new CRO will work with UMGSA ERC not HSGSA EC.

#### 6) Exec Reports:

- **President:** Attended the UMGSA Exec meeting | Attended the FGS Exec and Council meeting | Attended the HSGSA events committee meeting | Prepared for and presented at the HSGSA AGM | Attended HSGSA Omics workshops | Attended HSGSA Events committee meeting | Attended UMGSA FIC meetings | Attended UofM IDEA Start up meeting | Gala planning - Flowers, registration and other stuff | Met with HSGSA Exec to discuss IDRC Review | Met with Chris to discuss Gala planning
- **VP Internal:** Attended the UMGSA finance committee meeting | Attended the FGS council meeting | Attended the HSGSA events committee meeting | Prepared for and attended HSGSA AGM | Organized the registration list for gala payments | Looked into health and dental plan information for students and HSGSA website || Finalized Gala guest list | Coordinated volunteers for registration desk at the gala | Attended gala, helped setup, execute and clean up from the event | Financing and email correspondence | MHRE financing | Financial report.

- **VP External:** EK Mentorship Award applications now open! Accepting applications until April 21st. I chair the UMGSA Food Insecurity Committee (FIC) and we have had developed a working relationship with the Campus Food Strategy Group (undergrad students of the Faculty of Food and Human Nutritional Sciences). We are working on developing garden spaces for students to plant/reap at the Fort Garry Campus. The CFSG has attained funding that will be used for a garden steward to take care of most of it. Hopes that UMGSA will provide funding for a project manager with experience in this to move it forward. Maybe a grad student at Fort Garry and give them a stipend to manage the gardens etc. Also reached out to the UM Food Bank to see what help they need RE infrastructure etc so UMGSA can contribute to that. Once these plans get off the ground, it sets a strong precedent/possibility for similar to happen at Bannatyne.
- **VP Academic:** Attended the HSGSA Exec meetings| Attended the HSGSA events committee meetings | Organizing the Omics workshops| Preparation of gala decoration-Vases | GSEA award announcement and receiving the applications| Discussion about the donation of Dr. Patrick Choy to HSGSA.
- **VP Marketing and events:** Coordinated the Project Get Swabbed Event at the Bannatyne and Fort Gary Campus | Chaired HSGSA Events Committee meetings | Met with the IG Wealth Management representative regarding the forthcoming financial management seminar | Winter Gala preparation - managing emails, social media, and volunteers
- **VP St. Boniface:** Attended the HSGSA Exec meetings| Attended the HSGSA events committee meetings | Prepared for and presented at the HSGSA AGM | Helped in the planning of the Omics workshops| Facilitated and attended HSGSA Omics workshops| Planning and execution of Nowruz Event on March 20 at SBRC | Upcoming event on April 9- Sri Lankan New Year Celebration at SBRC | Explained to the council about the success of these events and inflow of additional funds for the upcoming events at SBRC| Preparation of gala decoration-Vases | Gym Subsidy application: totally 4 subsidies have been given out to the SBRC students| MHRE website changes | Thanks the entire council and execs for their support on the gym subsidy and multicultural event series initiatives for the SBRC students
- **Senator: Absent**

7) Department Reports:

Department	Councilor	Updates
Oral Biology	Olubukola (Bukky) Olatosi	sent regrets
Biochem & Med Gen	Wasif Mohd Khan	<ul style="list-style-type: none"> <li>● Feb 12: Get-together for students</li> <li>● Setting up of the committee for the BMG Research day</li> <li>● List of interested students for BMG dept hoodies</li> </ul>

		<ul style="list-style-type: none"> <li>• Document was shared to all students in the department to share their skills related to diff tools. So that students who want to learn, collaborate and join later can approach them to learn from each other.</li> <li>• A survey was sent to understand what type of alumni interaction the students prefer, to know if they want more from academia or non-academia</li> <li>• A Facebook page was created to invite all alumni and current students to join and more than 45 students are on that page now.</li> </ul>
Community Health Sciences	Shaikh Mehdi Hasan	<ul style="list-style-type: none"> <li>• In collaboration with the RFHS, the dept is organizing interdisciplinary Ramadan event on April 5th at Brodie Center.</li> <li>• Transition of the dept into college under RFHS with separate committees formed for its proceedings</li> </ul>
Human Anatomy & Cell Science	Aurelien Caron	<ul style="list-style-type: none"> <li>• 3 graduate defenses: 1 PhD and 2 Masters</li> <li>• Workshops on abstract writing, poster making and sharing of lab techniques are in the pipeline.</li> <li>• Discussions on setting up a staff award to celebrate the staff within the department.</li> <li>• Security issues: People tryout break-in or sneak-in , hide in bathrooms and wait for people to leave from their labs</li> <li>• Last month: dept students were taken to the Festival de Voyageur</li> </ul>
Immunology	Diane Tshikud	<ul style="list-style-type: none"> <li>• First retreat for the students, faculty and research assistants</li> <li>• Technical workshop was arranged on Jan 26 with 26 participants</li> <li>• Workshop on creating award winning presentation-40 participants</li> <li>• Another workshop to be organized in May- ImageJ and Image processing</li> </ul>
Med Micro	Erin Robert	<ul style="list-style-type: none"> <li>• Students on the student council are very busy with their projects so not much was done in the last couple of months.</li> </ul>

		<ul style="list-style-type: none"> <li>• New bank account was created, switched from BMO to ACU.</li> <li>• Meetings with dept head every month-last meeting:rekindling a social committee with student volunteers to bring the students together who are spread across 3 campuses</li> </ul>
Pathology	Harshal Senthil	<ul style="list-style-type: none"> <li>• Get-together for students was organized</li> <li>• Went to activate together along with the undergrad student</li> <li>• New student is coming in the Summer</li> <li>• 1 student will be defending soon</li> </ul>
Pharmacology and Therapeutics	Parisa Tabishmehr	<ul style="list-style-type: none"> <li>• Department bowling event</li> <li>• New President was elected and announced</li> <li>• Weekly scientific meetings</li> <li>• Students are preparing for oral exams</li> <li>• 1 Master and 1 PhD defending and graduating</li> <li>• In collaboration with BMG dept arranged Brain Bee competition for high School students</li> <li>• Nowruz party at Bannatyne campus for Persian students</li> </ul>
Physician Assistant	Sarah Zhu	<ul style="list-style-type: none"> <li>• Dept students went bowling as a class a few weeks ago, was a lot of fun</li> <li>• Other than that students have been in exams and exam preps for the past bit and the next lil bit until finals.</li> </ul>
Physiology & Pathophysiology	Molly Crandall	<ul style="list-style-type: none"> <li>• Science Cafe with Dr. Adrian West</li> <li>• Trying to update the graduate student page-thinking of going with teams instead of UM Learn.</li> <li>• 1 student is competing in the UofM 3MT finals</li> <li>• 2 PhD defenses</li> <li>• Planning to have a movie night at St. Boniface along with HSGSA VP-St.B involving both the Cardiac division students and all other St. B grad students and simultaneous one at the bannatyne campus as well.</li> </ul>
Nursing	Ashley Bell	<ul style="list-style-type: none"> <li>• Held a graduate nursing students panel and mixer for undergrad nursing students at the end of February</li> <li>• Had the Helen Glass Research Symposium on the topic of workforce planning. 5 nursing grad students received awards for their posters</li> </ul>

		<ul style="list-style-type: none"> <li>● Had successful student led advanced Practice Nursing Conference last week on the topic of intersectoral collaboration</li> </ul>
Pharmacy	Danish Malhotra	<ul style="list-style-type: none"> <li>● Jan 30- Pizza lunch with an external speaker - gave a lecture and spoke to students on how to navigate their career path.</li> <li>● March 14- Pharmacy Research Day</li> <li>● New faculty appointment</li> <li>● Planning for Pharmacy alumni talk- inviting recent graduates to give a brief talk on how to transition from masters to phd to workplace to lab assistant/industry positions.</li> <li>● Session on making the students aware on their health care resources will be arranged along with the Bannatyne student services</li> </ul>
Masters of rehabilitation sciences	Lea Soliman	<ul style="list-style-type: none"> <li>● March 14- Chorus College Winter Awards ceremony- there were winners from 3 departments- was able to create awareness about the dept's program</li> <li>● June 4- MSc and PhD Research day with panel discussions and door prizes and food. Everyone is welcome to attend</li> </ul>

New business: -

8) Adjournment: 7.08pm

9) Next Council Meeting: **April 29th, 2024; in-person at HSGSA lounge**

## Executive Report

From: Akshi Malik (HSGSA President)

To: HSGSA Members

Re: January 1 – January 31st

### Executive Summary of Work:

- Attended UMGSA Exec and cCouncil meetings
- Chaired HSGSA Exec and Council meeting
- Regular meeting with Chris to discuss HSGSA-UMGSA relationship
- Gala planning in collaboration with UMGSA
- Presented at FGS Orientation

### Executive Summary of Hours:

01-04-24	FGS Orientation	3hr
01-08-24	HSGSA By-laws meeting	1hr
01-11-24	UMGSA Exec meeting	1.5hr
01-12-24	HSGSA Exec Meeting	1hr
01-24-24	Meet up with HSGSA exec (informal)	1hr
01-25-24	FGS Exec Meeting	2hr
01-22-24	HSGSA Council Meeting	1.5hr
01-31-24	UMGSA Council Meeting	1.5hr
01-23-24	Meeting with Chris	1.5hr
	Gala planning	5hr
	Email correspondence and usual business	20hr
	Documents and record keeping	5hr
	<b>Monthly Total</b>	<b>44hr</b>

### Time spent in meetings in January:

Meetings missed: FIC ad-hoc committee - lab commitment

Office hours: 0 hours

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for January : 44hr***



## Executive Report

From: Akshi Malik (HSGSA President)

To: HSGSA Members

Re: February 1st – February 29th

### Executive Summary of Work:

- Attended UMGSA Exec and Council meetings
- Chaired HSGSA Exec meeting and Annual General Meeting 2023-24
- Negotiated prices for Gala venue, DJ, flowers and photographer
- Attended UMGSA FIC meetings
- Attended FGS Exec and Council meetings

### Executive Summary of Hours:

02-01-24	IDEA start meeting	1hr
02-08-24	UMGSA Exec meeting	1.5 hr
02-05-24	HSGSA Exec Meeting	1.5 hr
02-12-24	UMGSA FIC meeting	1 hr
02-16-24	FGS Council Meeting	1 hr
02-16-24	UMGSA FIC meeting	1 hr
02-26-24	HSGSA Omics Workshop	1 hr
02-27-24	FGS Exec Meeting	1 hr
02-28-24	UMGSA Council Meeting	1 hr
02-29-24	UMGSA Exec Meeting	1.5 hr
HSGSA AGM 2023-24		5 hr
Gala planning		10 hr
Email correspondence		20 hr
Documents and record keeping		5 hr
<b>Monthly Total</b>		<b>51.5 hr</b>

**Time spent in meetings in February: 11.5 hr**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for February : 51.5 hr***

## Executive Report

From: Lauren MacGowan (HSGSA Vice-President Internal)

To: HSGSA and UMGSA Members

Re: January 1st - January 31st

### Executive Summary of Work:

- Attended HSGSA bylaws meeting
- Attended UMGSA finance meeting
- Attended HSGSA executive meeting
- Financing, email correspondence, budgeting, etc.

### Executive Summary of Hours:

January 8	HSGSA Bylaws Meeting	1 hr
January 12	HSGSA Executive Meeting	1.5 hrs
January 15	UMGSA Finance Meeting	1 hr
January 22	HSGSA Council Meeting	1.5 hrs
January 24	HSGSA Executive Meeting	1.25 hrs
Financing		6 hours
Finalizing finances from past events		7 hours
MHRE finances		3 hours
Planning budget for gala		1 hour
Monthly Total		23.25

**Time spent in meetings in January: 6.25 hrs**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All executive hours were suspended due to COVID-19 effective March 17th, 2020*

***Total hours spent on HSGSA for January: 23.25***

## Executive Report

From: Lauren MacGowan (HSGSA Vice-President Internal)

To: HSGSA and UMGSA Members

Re: February 1st - February 29th

### Executive Summary of Work:

- HSGSA Executive Meetings
- UMGSA Finance Committee Meetings
- HSGSA Annual General Meeting
- FGS Council Meeting
- HSGSA Events Committee Meeting
- HSGSA Council Meeting
- Gala planning
- MHRE financing
- Health and Dental plan research for HSGSA website
- AGM Updated Budget preparations
- Financial Report

### Executive Summary of Hours:

Feb 5	HSGSA Executive Meeting	1.5 hrs
Feb 12	UMGSA Finance Meeting	1 hr
Feb 13	HSGSA Annual General Meeting	2 hrs
Feb 16	FGS Council Meeting	0.75 hrs
Feb 21	HSGSA Events Committee Meeting	1 hr
Feb 26	Omics Workshop	1 hr
Gala event planning (budgeting, invoicing, tickets and registration, hunting for flowers)		16 hrs
Health and Dental Plan research for website		1 hr
AGM preparations (budget, presentation, etc.)		3 hrs

Financing (MHRE, events, email correspondence, etc.)	7 hrs
Final Financial Report	4 hrs
Monthly Total	38.25 hrs

**Time spent in meetings in February: 7.25**

**Meetings missed:** none

**Office hours:** 0 hours

*\*All executive hours were suspended due to COVID-19 effective March 17th, 2020*

***Total hours spent on HSGSA for February: 38.25 hrs***

## Vice-President External – Jamie Sookhoo

To: HSGSA and UMGSA Members

Re: February 1st - February 29th

**Executive Summary of Work:** Attended HSGSA By-laws and PatChoy committee meetings | Chaired EK Committee Meeting | Attended HSGSA Exec and Council Meetings | Chaired UMGSA Food Insecurity Committee Meeting |

### Executive Summary of Hours:

Date	Work	Hours
8 Jan	By-laws committee meeting	1
10 Jan	Pat Choy committee Meeting	1
12 Jan	HSGSA Exec Meeting	1.5
17 Jan	EK Committee Meeting	1
22 Jan	HSGSA Council	1.5
24 Jan	HSGSA Exec	1
26 Jan	Food Insecurity Committee	1
	Emails and Admin	5

**Meetings Missed: None**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in January: 0 Hours**

**Total Hours Spent on the HSGSA in January, 2024: 13 Hours**

## Vice-President External – Jamie Sookhoo

To: HSGSA and UMGSA Members  
Re: February 1st - February 29th

**Executive Summary of Work:** Attended HSGSA Exec and AGM | Chaired UMGSA Food Insecurity Committee Meeting | Attended PatChoy DL Meeting | Attended HSGSA Events Committee Meeting

### Executive Summary of Hours:

Date	Work	Hours
12 Feb	FIC Meeting	1
13 Feb	HSGSA AGM	3
15 Feb	Pat Choy DL Meeting	1
21 Feb	Events Committee Meeting	1
	Emails and Admin	5

**Meetings Missed: None**

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in February: 0 Hours**

**Total Hours Spent on the HSGSA in February, 2024: 11 Hours**

## Executive Report

From: Shahin Shabanipour Dehboneh (HSGSA Academic Vice President)

To: HSGSA Members

Re: January 1<sup>st</sup> – January 31<sup>st</sup>

### Executive Summary of Work:

- Bylaws Committee Meeting
- Patrick Choy Distinguished Lecture/Academic Committee
- Ed Kroeger award committee meeting
- Biosafety Committee Meeting
- HSHSA Council Meeting
- HSGSA Executive Meeting
- Working on the GSEA application and Workshop series

### Executive Summary of Hours:

Bylaws committee meeting; Jan 8	Discussing HSGSA bylaws latest revisions	1hr
Patrick Choy distinguished lecture/Academic committee; Jan 10	Discussing the Pt Choy nominee process and potential workshops series	1hr
Ed Kroeger award committee meeting; Jan 17	Discussing the application	1hr
Biosafety committee meeting; Jan 18	Attended the meeting	30min
HSGSA Council meeting; Jan 22	Regular report	2hrs
HSGSA executive meeting; Jan 24	Discussing Gala event	1hr
Contacting the potential GSEA application reviewers (just the faculty members)		5hrs
Preparation for the omics workshop series (communicating with faculty members and expertise who can help with organizing the series and sending a survey for GS interest in the topics)		9hrs
Communicating with a faculty member who is willing to help us with a grant writing workshop		1hr
Communicating with someone from industry to organize an industry-career workshop (max couple of sessions)		3hrs

Monthly Total	24hr 30min
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**Time spent in meetings in January: 6 hrs 30min**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for January: 24hrs 30min***



## Executive Report

From: Shahin Shabanipour Dehboneh (HSGSA Academic Vice President)

To: HSGSA Members

Re: Feb 1<sup>st</sup> – Feb 29

### Executive Summary of Work:

- HSGSA executive meeting
- Academic committee meeting
- Biosafety committee meeting
- Sending Out GSEA application
- Event committee meeting
- Omics workshop

### Executive Summary of Hours:

HSGSA executive meeting; Feb 5	Attended the meeting	1hr
Patrick Choy distinguished lecture/Academic committee; Feb 15	Attended the meeting	30mins
Biosafety committee meeting; Feb 15	Attended the meeting	1hr
Events committee meeting for Gala; Feb 21	Attended the meeting	1hr
Holding the first Omics workshop; Feb 26	With our speaker Dr. Aliani on Zoom	1hr
Making the GSEA poster and sending out (Feb 15) and collecting the submitted applications		4hrs
Ongoing communication with faculty members to prepare for the omics workshop series (posters, asking for information for the opening and discussing about the materials to be presented)		5hrs
Communicating with someone from industry to organize an industry-career workshop (1 session)		2hrs
<b>Monthly Total</b>		<b>15hrs 30min</b>

**Time spent in meetings in February: 4 hrs 30min**

**Meetings missed:** AGM meeting

**Office hours:** 0 hours

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for February: 15hrs 30min***

## Executive Report

From: Samuel Akinola (HSGSA VP Marketing and Events)

To: HSGSA Members

Re: January 1<sup>st</sup> – January 31<sup>st</sup>

### Executive Summary of Work:

- UMGSA Events Committee meeting
- HSGSA By Law Meeting
- HSGSA Executives meeting
- HSGSA council meeting
- MSHRF Planning committee meeting

### Executive Summary of Hours:

05-01-2024	UMGSA Events Committee meeting	1hr
08-01-2024	HSGSA Bylaw meeting	1hr
12-01-2024	HSGSA Executives meeting	1hr
22-01-2024	HSGSA Council meeting	1.5hr
23-01-2024	MSHRF Planning Committee meeting	1hr
<b>Monthly Total</b>		<b>5.5 hours</b>

**Time spent in meetings in January: 5.5 hours**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for January: 5.5***

## Executive Report

From: Samuel Akinola (HSGSA VP Marketing and Events)

To: HSGSA Members

Re: February 1<sup>st</sup> – February 29th

### Executive Summary of Work:

- UMGSA Events Committee meeting
- HSGSA AGM
- HSGSA Events Committee meeting
- HSGSA council meeting
- HSGSA & UMGSA Winter Gala

### Executive Summary of Hours:

02-02-2024	UMGSA Events Committee meeting	1hr
13-02-2024	HSGSA AGM	2hr
21-02-2024	HSGSA Events Committee meeting	1hr
26-02-2024	HSGSA Executives Meeting	1.5hr
23-02-2024	HSGSA & UMGSA Winter Gala planning - managing emails, registrations, social media, questions, etc.	20hr
<b>Monthly Total</b>		<b>25.5 hours</b>

**Time spent in meetings in February: 5.5 hours**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for February: 25.5***

## Executive Report

From: Leena Regi Saleth (HSGSA Vice President-St. Boniface)

To: HSGSA Members

Re: Jan 1<sup>st</sup>, 2024 – Jan 31<sup>st</sup>, 2024

### Executive Summary of Work:

- Attended the HSGSA Executive Meetings
- Attended the HSGSA Council Meetings
- Attended the UMGSA By-Laws Meeting
- Conducted the HSGSA By-Laws Meeting
- Attended the Max Rady College of Medicine Executive Meeting
- Bylaws document reviewing
- Organized the HSGSA-SBRC Multicultural event-Pongal

### Executive Summary of Hours:

Jan 5, 2024	Meeting with SBRC graduate student for HSGSA-SBRC Pongal event	1 hr
Jan 8, 2024	HSGSA By-laws and policy committee meeting	1 hr
Jan 12, 2024	HSGSA Executive Meeting	1 hr
Jan 16, 2024	Max Rady College of Medicine Executive Meeting	1 hr
Jan 17, 2024	HSGSA-SBRC Multicultural event series-Pongal event	4 hrs
Jan 22, 2024	Meeting with Dr. Aliani and VP-Academic for Omics workshop	1 hr
Jan 22, 2024	UMGSA By-Laws Meeting	1 hr
Jan 22, 2024	HSGSA Council Meeting	1.5 hrs
Jan 24, 2024	HSGSA Executive Meeting	1 hr
Planning and preparing for HSGSA-SBRC Multicultural Event series		6 hrs
Planning and preparing for Omics workshop series with VP-Academic		4 hrs
Bylaws document reviewing		4 hrs
Documents/record keeping and email correspondence		10 hrs
Monthly Total		36.5 hrs

**Time spent in meetings in January: 7.5 hrs**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for January: 36.5 hrs***

## Executive Report

From: Leena Regi Saleth (HSGSA Vice President-St. Boniface)

To: HSGSA Members

Re: Feb 1<sup>st</sup>, 2024 – Feb 29<sup>th</sup>, 2024

### Executive Summary of Work:

- Attended the HSGSA Executive Meetings
- Attended the HSGSA Annual General Meeting
- Planning for the Omics workshop with VP-Academic
- Planning for the HSGSA & UMGSA Gala
- Planning for the HSGSA-SBRC Multicultural Event Series

### Executive Summary of Hours:

Feb 5, 2024	Meeting with student volunteer for HSGSA-SBRC Multicultural event	1.5 hr
Feb 5, 2024	HSGSA Executive Meeting	1.5 hrs
Feb 8, 2024	Omics Workshop Meeting with Dr. Rene Zahedi	0.5 hr
Feb 13, 2024	HSGSA Annual General Meeting	2.5 hrs
Feb 21, 2024	Poster making for Omics workshop & GSEA Award promotions	2 hrs
Feb 21, 2024	HSGSA Events Committee Meeting	1 hr
Feb 26, 2024	HSGSA Omics workshop -Metabolomics	1 hr
	Planning for HSGSA-SBRC Multicultural Event series	2 hrs
	Planning and preparing for Omics workshop series with VP-Academic	4 hrs
	Planning for the HSGSA & UMGSA Gala	2 hrs
	Documents/record keeping and email correspondence	6 hrs
	Monthly Total	24 hrs

**Time spent in meetings in February: 7 hrs**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for February: 24 hrs***

***Senate report:***

**Student Senate Caucus (Dec. 7th):**

- The provincial budget allocation to the university has not been received yet.
- The admission of international students should be decreased by 40%.
- It is planned not to increase the tuition fees by the usual 2.5% yearly. However, it all depends on the provincial budget and the number of new students registered.