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## Council Meeting Agenda Oct 23<sup>rd</sup>, 2023 5pm HSGSA Lounge

- 1) Call to Order: 5:10pm
- 2) Approval of minutes (Sep 18<sup>th</sup>, 2023): Diane, Molly
- 3) Approval of agenda: Harshal, Diane
- 4) Business arising from minutes: -
- 5) New business

### **Dr. Patrick Choy Distinguished Lecture**

- Oct 31: lecture, lunch, student networking event in the evening with Dr. Brad Nelson
- Pass the word on to students in your departments

### **Halloween Social**

- Oct 27: 5pm at John Buhler... costume contest (3 prizes)... movie after with pizza and drinks (non-alcoholic)

### **HSGSA Multicultural Evening**

- Nov 25: Brodie Atrium... grad students come in ethnic attire, bring ethnic food for people to taste, we will also provide food... cultural performances, all are welcome... stalls to tell us about your culture are welcome too

### **HSGSA Budget 2023-24**

- **Lauren presented the budget**

**MOTION: BIRT HSGSA Council approves the move of \$1883 (\$1000 from Halloween social + \$883 from Orientation) towards the multicultural evening event.**

*approved by HSGSA Execs*

## HSGSA Committees:

By-laws and Policy committee	<u>VP St. Boniface (Chair)</u> President VP Internal VP External VP Academic VP Marketing & Events <b>Council members (3):</b> <b>Bukky</b> <b>Parisa</b> <b>Quinn</b>
Events Committee (pending)	<u>VP Marketing and Event (Chair)</u> VP St. Boniface (Co-Chair) VP Internal VP External President VP Academic <b>Council members (4):</b> <b>Harshal</b> <b>Wasif</b> <b>Mehdi/Hassan</b>
Academic and Distinguished Lectureship Committee	<u>VP Academic (Chair)</u> VP External <b>Council members (4):</b> <b>Diane</b> <b>Caron</b> <b>Lara</b> Wasif
Elections Committee	Chief Returning Officer (CRO): Harshal <b>Council members (2):</b> <b>Sarah</b> <b>Danish</b>
Finance Committee	<u>VP Internal (Chair)</u> President VP Marketing & Events <b>Council members (2):</b> <b>Erin</b>

	<b>Molly</b>
Internal Development and Review Committee (IDRC)	<u>President (Chair)</u> Co-chair: Erin <b>Council members (5):</b> <b>Bukky</b> <b>Quinn</b> <b>Mehdi/Hassan</b> <b>Sarah</b> <b>Danish</b>
The Dr. Ed Kroeger Mentorship Award Committee	<u>VP External (Chair)</u> VP Academic <b>Council members (3):</b> <b>Parisa</b> <b>Diane</b> <b>Molly</b>
Ad-hoc Multidisciplinary Health Research Experience Committee	<u>MHRE Director (Chair)</u> <b>Council members (3):</b> <b>Parisa</b> <b>Caron</b> <b>Wasif</b> <b>Mehdi/Hassan</b>

## 6) Other business

- Suggestions for the renovated bookstore space at HSC- multipurpose space/acfe with affordable food/ student lounge & cafe
- Document with all Health care plans and information for students- Lauren volunteered to prepare the document
- Extra day of consultation at the HSC Medical center: Akshi will contact Dr. Hope Anderson and Dr. Peter Nickerson about this

## 7) Exec Reports

- **President:** Attended UMGSA and HSGSA Executive meetings | Attended UMGSA Council meeting | MHRE meeting coordinations | Patrick Choy Distinguished Lectureship planning | Monthly meeting with UMGSA President- Chris|
- **VP Internal:** Attended HSGSA Executive meetings | Attended UMGSA Finance Committee meetings | MHRE invoicing, emails, meeting coordinations | Patrick Choy Distinguished Lectureship budgeting, financing, planning | Halloween event planning and budgeting | Multicultural event planning and budgeting | BMO bank card stuff in the works | Updating budget.
- **VP External:** *sent regrets*
- **VP Academic:** Attended HSGSA Executive meetings | Attended UMGSA Biosafety Committee meetings| Planning and working on Patrick Choy Distinguished Lectureship| Troubleshooting thursdays|
- **VP Marketing and events:** Attended HSGSA Executive meetings | Attended UMGSA Events Committee meetings| Halloween event planning | Multicultural event planning
- **VP St. Boniface:** Attended HSGSA Executive meetings | Attended UMGSA Bylaws Committee meetings: update - Food insecurity ad-hoc committee formation, UMGSA executive performance evaluation / review document reforment, Ruth (GSA) is retiring soon| St. Boniface gym membership subsidy applications| St. Boniface multicultural event series- Chinese Moon Festival| Assisting in Patrick Choy Distinguished Lectureship| Assisting in MHRE| HSGSA Multicultural event planning|
- **Senator:** *sent regrets*

## 8) Department Reports

Department	Councilor	Updates
Oral Biology	Olubukola (Bukky) Olatosi	1 student defended their thesis 9 members in the department
Biochem & Med Gen	Wasif Mohd Khan	<ul style="list-style-type: none"> <li>● 2 committee meetings</li> <li>● Planning to have a social media group to betterment the communication in the department</li> <li>● Large department but less involvement</li> <li>● Dept halloween party on friday afternoon</li> </ul>
Community Health Sciences	Shaikh Mehdi Hasan/Hassan (Proxy)	<ul style="list-style-type: none"> <li>● \$15 fundraiser for student events</li> <li>● used for student sweaters, etc</li> </ul>
Human Anatomy & Cell Science	Aurelien Caron	<ul style="list-style-type: none"> <li>● Dept halloween event /potluck</li> <li>● secured 1 table at the 140th anniversary celebrations to represent the department</li> <li>● Dept seminar series-going well</li> </ul>
Immunology	Diane Tshikud	<ul style="list-style-type: none"> <li>● Departmental orientation session for 1 hour</li> <li>● 6 new students</li> <li>● 2nd edition of the newsletter is out- great feedback from staff, faculty and students</li> <li>● Approx 33 students in the dept</li> <li>● Common whatsapp for efficient communication</li> <li>● Welcome party with pizza/potluck to celebrate the awardees of this year, including best teaching award</li> <li>● Dept council meeting:               <ul style="list-style-type: none"> <li>○ Increased stipend for all students</li> <li>○ Retreat to review process of recruitment</li> <li>○ Survey -to students</li> <li>○ Workshop for faculty: how to handle students/mentor students</li> <li>○ Increase the no. of awards for students</li> </ul> </li> <li>● Dept Halloween celebs</li> <li>● Troubleshooting workshops within the dept</li> <li>● Career planning workshop-contacted Thermo Fisher for organizing a industry seminar- 15 out of 33 students responded for this survey-</li> </ul>

		either online/in-person
Med Micro	Erin Robert (Proxy)	<ul style="list-style-type: none"> <li>● Bonfire picnic at Assiniboine park canceled due to rain</li> <li>● So, had a 5th floor pizza party with board games</li> <li>● Council meeting</li> <li>● Meeting of the 3 council members with department head- creating a new position for students - \$1000 pay to maintain and handle the social media</li> <li>● Halloween-Pumpkin carving + coffee(dept sponsored)</li> <li>● Corn Maze visit</li> <li>● 78 students in the department</li> <li>● Meeting tomorrow for the harvest Manitoba event</li> </ul>
Pathology	Harshal Senthil	<ul style="list-style-type: none"> <li>- New PhD program; one MSc student transferring to PhD, will begin in January</li> <li>- New MSc student in the Sharif Lab</li> <li>- 3 students now!</li> </ul>
Pharmacology and Therapeutics	Parisa Tabishmehr	<ul style="list-style-type: none"> <li>● Scientific seminar conducted with 2 external Profs</li> <li>● Weekly seminars in dept</li> <li>● Students are busy with 2 tough courses and exams</li> <li>● No dept halloween celebs</li> <li>● Planning for a potluck in the floor</li> </ul>
Physician Assistant	Daniella Castro	<ul style="list-style-type: none"> <li>● 1st year students: Reverse trick or treat halloween at the kid's hospital</li> <li>● 2nd year students: Busy with clinical rotations</li> <li>● Fundraiser</li> </ul>
Physiology & Pathophysiology	Molly Crandall	<ul style="list-style-type: none"> <li>● Dept seminar series</li> <li>● Science cafe</li> <li>● Event after Fall evaluation- Pizza Party/movies</li> <li>● Dept meeting on Friday with dept head</li> <li>● Open house presentation booth</li> </ul>
Nursing	Chloe Alby-Koop	Sent regrets

Pharmacy	Lara Haidar and Danish Malhotra (New)	Lara: Dept elections- Danish is the new President  Danish: <ul style="list-style-type: none"> <li>● Health plan awareness workshop/document for students; HSC pop-up clinics</li> <li>● Extra day of consultation for students at the medical centre- currently only on tuesdays</li> </ul>
Occupational Therapy	Katrina Holzhaeuer (?)	<b>Absent</b>
Masters of rehabilitation sciences	Lea Soliman	<b>Absent</b>
Physical Therapy	-	-

9) Adjournment: 6:31 pm

Next Council Meeting:

## Executive Report

From: Akshi Malik (HSGSA President)  
 To: HSGSA Members  
 Re: September 1 – September 30th

### Executive Summary of Work:

- Attended UMGSA Exec and Council meeting
- Chaired HSGSA Exec and Council meeting
- Chaired MHRE meeting and discussed funding and planned for upcoming term
- Regular meeting with Chris to discuss HSGSA-UMGSA relationship
- Presented at Bannatyne orientation

### Executive Summary of Hours:

09-14-23	UMGSA Executive Meeting	1.5hr
09-13-23	Meeting with Chris	1hr
09-12-23	HSGSA Exec meeting	1hr
09-26-23	UMGSA Exec Meeting	1hr
09-27-23	UMGSA Council Meeting	1hr
09-18-23	HSGSA Council meeting	1hr
09-26-23	FGS Exec Meeting	1.5hr
09-01-23	Bannatyne Fall Orientation	5hr
09-27-23	MHRE Meeting	0.5hr
HSGSA CIHR Workshop		1hr
UMGSA Meet and Greet		3hr
Email correspondence		10hr
Documents and record keeping		5hr
<b>Monthly Total</b>		<b>33.5hr</b>

**Time spent in meetings in September: 14.5hr**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for September : 33.5hr***



## Executive Report

From: Lauren MacGowan (HSGSA Vice-President Internal)  
To: HSGSA and UMGSA Members  
Re: September 1st - September 30th

### Executive Summary of Work:

- Orientation
- Interprofessional Collaboration Committee Meeting
- HSGSA Executive Meeting
- UMGSA Finance Committee Meeting
- HSGSA Council Meeting
- Troubleshooting Thursdays
- MHRE Meeting and work
- Reconciled summer picnic and orientation financial paperwork

### Executive Summary of Hours:

September 1	RFHS Orientation	5 hrs
September 5	CHS Orientation	0.5 hrs
September 6	Interprofessional Collaboration Committee Meeting	1 hr
September 12	HSGSA Executive Meeting	1.5 hrs
September 18	UMGSA Finance Committee Meeting	0.75 hrs
September 18	HSGSA Council Meeting	1.25 hrs
September 21	Troubleshooting Thursdays	0.5 hrs
September 27	MHRE Meeting	0.5 hrs
Financing, email correspondence, paperwork, etc.		15 hours
MHRE (budgeting, invoicing, etc.)		3 hours

Monthly Total	29 hours

**Time spent in meetings in September: 5.5 hours**

**Meetings missed:** none

**Office hours:** 0 hours

*\*All executive hours were suspended due to COVID-19 effective March 17th, 2020*

***Total hours spent on HSGSA for September: 29 hours***

## Executive Report

From: Shahin Shabanipour Dehboneh (HSGSA Academic Vice President)

To: HSGSA Members

Re: September 1<sup>st</sup> – September 30<sup>st</sup>

### Executive Summary of Work:

- Bannatyne Fall Orientation planning and execution
- Attended HSGSA Exec Meetings
- Organizing the CIHR PhD application workshop
- HSGSA Council meeting
- Biosafety committee meeting
- Organizing the Troubleshooting Thursday 2<sup>nd</sup> session

### Executive Summary of Hours:

Sept 1, 2023 Bannatyne Fall Orientation	Helped with Bannatyne Fall Orientation planning and execution	4 hrs
Sept 12, 2023 HSGSA Exec Meeting	Attended HSGSA Exec meetings	2 hrs
Sept 18, 2023 CIHR PhD application workshop	Organized the workshop	45min
Sept 18, 2023 HSGSA Council Meeting	Attended the HSGSA Council meeting	1.5 hrs
Sept 21, 2023 Biosafety committee meeting	Attended Biosafety Committee meeting	1hr
Sept 21, 2023 Troubleshooting Thursday 2 <sup>nd</sup> session	Organized the workshop	1hr
CIHR PhD application workshop planning and communication with the speaker		2hrs
Troubleshooting Thursday 2 <sup>nd</sup> session planning		2hrs
Ongoing communication for Dr. Patrick Choy Distinguished Lectureship event		4hrs
<b>Monthly Total</b>		<b>18</b>

**Time spent in meetings in September: 4.5 hrs**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

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***Total hours spent on HSGSA for September: 18hrs***

## Vice-President External – Jamie Sookhoo

**Executive Summary of Work:** Bannatyne Orientation | HSGSA Executive Meeting | HSGSA Council Meeting | Food Insecurity Meeting | MHRE Meeting

### Executive Summary of Hours:

Date	Work	Hours
1 Sept	Bannatyne Orientation	7
12 Sept	HSGSA Exec Meeting	2
18 Sept	HSGSA Council Meeting	2
22 Sept	Food Insecurity Committee Meeting	1
27 Sept	MHRE Meeting	1
	Emails and Admin	3

### Meetings Missed:

Date	Meeting Missed	Reason for Missing
N/a		

### Office Hours:

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in September: 0 Hours**

**Total Hours Spent on the HSGSA in September, 2023: 16 Hours**

## Executive Report

From: Samuel Akinola (HSGSA VP Marketing and Events)  
 To: HSGSA Members  
 Re: September 1<sup>st</sup> – September 30th

### Executive Summary of Work:

- FGS Orientation
- UMGSA Events Committee meeting
- Meeting with UMGSA GCC about the newsletter
- HSGSA Executive meeting
- HSGSA Council Meeting
- MHRE Meeting
- Newsletter creation

### Executive Summary of Hours:

01-09-2023	FGS Orientation	3hr
07-09-2023	UMGSA Events Committee Meeting	1.5hr
12-09-2023	Meeting with UMGSA GCC about the newsletter	1hr
12-09-2023	HSGSA Executive meeting	1.5hr
18-09-2023	HSGSA Council Meeting	1.5hr
27-09-2023	MHRE Meeting	1hr
28-09-2023	Newsletter creation	5hr
<b>Monthly Total</b>		<b>14.5hours</b>

**Time spent in meetings in August: 6.5 hours**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for August: 14.5***

## Executive Report

From: Leena Regi Saleth (HSGSA Vice President-St. Boniface)

To: HSGSA Members

Re: Sep 1<sup>st</sup> – Sep 30<sup>st</sup>

### Executive Summary of Work:

- Bannatyne Fall Orientation planning and execution
- Attended HSGSA Exec Meetings
- Meeting the student coordinator/dept councilors in SBRC (St.Boniface Research Centre)
- Drafting the application package and information about HSGSA St.Boniface Gym Membership Subsidy
- Attended HSGSA Council Meeting
- Attended UMGSA Bylaws meeting
- Attended and assisted in Troubleshooting Thursdays sessions
- Meeting with the Director of SBRC about gym subsidy and multicultural event series
- HSGSA -SBRC Multicultural event series planning and execution
- Attended the MHRE Planning Meeting

### Executive Summary of Hours:

Sept 1, 2023	Bannatyne Fall Orientation	5 hrs
Sept 5, 2023	HSGSA St.Boniface Gym Membership Subsidy Application	2 hrs
Sept 12, 2023	HSGSA Exec Meeting	2 hrs
Sept 18, 2023	Survey for SBRC multicultural event series	1 hr
Sept 18, 2023	HSGSA Council Meeting	1.5 hrs
Sept 19, 2023	HSGSA Newsletter and website changes	1 hr
Sept 21, 2023	HSGSA Troubleshooting Thursdays	1 hr
Sept 23, 2023	Planning Chinese festival: HSGSA-SBRC multicultural event series	1 hr
Sept 25, 2023	→ Meeting with the Director of SBRC about gym subsidy and multicultural event series → Chinese festival preparations	2 hrs
Sept 25, 2023	UMGSA Bylaws Meeting	0.5 hr
Sept 27, 2023	MHRE Planning Meeting	0.5 hr
Sept 28, 2023	Execution of First HSGSA-SBRC multicultural event series	3 hrs
	SBRC (St.Boniface Research Center) multicultural event series planning	5 hrs
	St. Boniface gym membership subsidy application reviewing and email correspondence	5 hrs
	Documents/record keeping and email correspondence	10 hrs

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Monthly Total	40 hrs
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**Time spent in meetings in September: 7.5 hrs**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for September: 40 hrs***



## **SENATE REPORT : Senator 2 - Armin**

### **Senate Committee on Instruction and Evaluation Minutes:**

- After that the proposal to close the Bachelor of Science (Pharmacy) program and delete several courses used in that program at the College of Pharmacy, Rady Faculty of Health Sciences was endorsed electronically by the members. We had a representative from that faculty give a short presentation regarding the reasons for that.
- Jeff Adam brought up the necessity to get deep into the AI challenges in teaching and academic environments and he was hopeful that we can take some practical steps for the Winter semester.