
Council Meeting Minutes May 29th, 2023 5pm Zoom

- 1) Call to Order: 5:04pm
- 2) Approval of minutes (Apr 24th, 2023): Leo | Katrina
- 3) Approval of agenda: Jamie | Shahin
- 4) Business arising from minutes: None
- 5) New business

Introduce New HSGSA Executive

- President: Akshi Malik-PhD candidate working at St.Boniface Research Centre. Has been HSGSA President, VP-St.Boniface| Excited to be the President again and work with the team
- Vice President-Internal: Lauren MacGowan- Masters Student in the department of Community Health Science working with Dr. Tracey|Help with the finances of HSGSA and everything that happens internally within HSGSA| Will work with all other members in their respective roles and support
- Vice President- External: Jamie Sookhoo- PhD candidate from dept of Immunology| Last year/s HSGSA President| Current role: Introduce the students to opportunities and facilitate access to interests outside the university/fort gary campus|MHRE| UMGSA Support services committee| Student services-support-issues-concerns: reach out to VP-External
- Vice President- Academic: Shahin Shabanipour- 2nd year PhD student from the College of Pharmacy, working with Dr. Julian- Role as VP-Academic: Work in bringing a change to the student's academic environment by asking the students what they want, what they are dealing with and help find a solution for them; conduct workshops and help students with their academic needs
- Vice President-St.Boniface: Leena Regi Saleth- 2nd year PhD student in dept of physiology and pathophysiology- working with Dr. Sanjiv Dhingra in the St.

Boniface Research Centre- Would be representing the St.Boniface students and their needs to HSGSA and unite the Bannatyne and St.B campus-work alongside with the team in all its initiatives

- Vice President- Marketing and Events- Samuel Akinola: from the college of Pharmacy- take care of events and open to ideas from students
- UMGSA Senator 2: Armin- PhD student at the electrical engineering group- working with the biomedical engineering group on micro structures| contact for what student from HSGSA need| will connect with the right people for your needs| wishes good luck to the new executives
- GNSA (Graduate Nursing Student Association) representatives/councilors: Ashley Bell and Hannah Mohammed were introduced by Akshi to the team after briefing the council about moving GNSA from UMGSA to HSGSA| Ashley and Hannah introduced themselves and expressed how excited they are to be part of HSGSA

Askhi asks the council if they have any questions for the executives| no questions from the council|

HSGSA Budget 2023-24

Lauren presents the HSGSA budget for this fiscal year| compares the proposed budget from previous years to outline highlights of this year's budget| The addition of GNSA to HSGSA allots more funds to the annual budget| This year's proposed budget is \$27000 and the allocation of more funds to GSEA/GSMA/workshops/seminars/social events was highlighted| Akshi mentions about excess funds from the previous year was moved to this year to give out more awards- HSGSA will give 7 poster awards instead of just 4 poster awards| Lauren continues about more funds for banking due to activation of e-transfers and everything else on the budget spreadsheet was explained in detail

Akshi asks about the participation of the GNSA students in the MSHRF | Discussion with the GNSA councilors if they received emails and if the nursing students had registered for the same| Jamie mentions that Dr. Samantha Pauls should have sent emails to GNSA as well-2 keynote speakers are from nursing

MOTION: BIRT HSGSA Council approves the proposed budget of 2023-24.

moved by HSGSA Exec Committee

Bukky | Leo

Yes : 9

6) Other business

MSHRF Updates

~ 140 registrants| HSGSA execs and volunteers will help in organizing the events, registrations and support| Social networking event is arranged at the Traven United- Request to all: attend the event| Speed networking event- Lauren worked on the e-booklet for the list of professionals that will participate in the speed networking session; students get to interact with the professionals for 10 minutes for every table/professional|

7) Exec Reports

- President: Update from the UMGSA new executives- new team is looking great| UMGSA budget is moved to UMGSA council|UMGSA is still working on its transition meetings between the old and new execs| attended the FGS meeting| update on 70th anniversary of FGS and they are open to ideas/ways to help students through this celebration| MSHRF planning| HSGSA Exec meeting| Bank transition meetings and procedures|
- VP Internal: Bank appointments to change the signing authorities| Attended the HSGSA Exec meetings-Budget and MSHRF planning|Attended the UMGSA Finance meeting; second finance meeting was canceled due to lack of quorum-Going through the grant applications for travel reimbursements| Attended the FGS council meeting- went over random little changes in the bylaws for supplementary regulations| SOS event at HSC on May 1, 2023- happy to have worked with old and new HSGSA execs together|
- VP External: Attended the HSGSA Exec meeting| Didn't participate in the SOS| Meeting with Dr. Peter Nickerson| First GSA Service and Support meeting is supposed to happen on coming thursday| Working on the mentorship award

- VP Academic: SOS walkout planning and execution on May 1, 2023| Working on the GSEA awards and finalizing the results/scores|Awards will be given and announced at the MSHRF event| Attended the biosafety committee meeting|In touch with the Patrick Choy board nominees to find their availability to attend the workshop|
- VP Marketing and events: SOS walkout| MSHRF planning-Volunteer management/duty allotment| Bank appointments along with the VP-I and President| Will be attending the UMGSA supporting services meeting|
- VP St. Boniface: SOS walkout organizing and execution of the same at St. Boniface campus| Attended the 2 HSGSA Exec meetings| Initiative for the Gym subsidy/ gym access to St. Boniface students- data collection of the recreation fee paid by the students and the additional gym fees that St.Boniface students need to pay to access the hospital gym| Discussed this in the HSGSA Exec meeting and in the meeting with Dr. Peter Nickerson & Dr. Hope Anderson| Attended the UMGSA bylaws meeting- spoke about the need for the equal representation of HSGSA in UMGSA committees- in response to this, UMGSA President said he will meet the HSGSA president to talk about this|Worked with the VP-Academic in GSEA wards| MSHRF planning |
- Senator: No senate meeting in the past month| No specific information for the HSGSA from UMGSA/senate| Discussed the importance of Grammarly for all dept students in the UMGSA meetings - Willow mentioned that grammarly was considered to be useful in the past but decided not to move forward; but can definitely discuss in the upcoming meetings, she said- HSGSA students/councilors can also discuss the importance of grammarly and send a survey to get their opinion, especially for international students to have membership|

8) Department Reports

Department	Councilor	Updates (February and March)
Nursing	Ashley Bell & Hannah Mohammed	Small get-together at the end of April to celebrate the end of term New exec started on May 1 GNSA meeting scheduled for mid June and will be breaking for summer Secretary will be on top of

		the MSHRRegistration details
Immunology	Xinyun Liu	2 meetings: 1- Discussion about the student that was expelled, if the protocol was followed and the students feel protected 2- Discussion with profs regarding the minimum stipend for the students Final exams are done Had 3 visiting speakers from outside Organizing a dept summer picnic
Biochem and Med Gen	Ghanan Bin Akhtar	Absent
Oral Biology	Olubukola (Bukky) Olatosi	In the month of April-dept had the dentistry department day conference and all the different departments in dentistry were represented Member of our department won the best poster award
Med Micro	Ryan Ha	Not much from the department in the past month Dept hosted the TB/HIV symposium 2 weeks ago
Physician Assistant	Daniella Castro/Sarah	Absent
Physiology and Pathophysiology	S.Mojtaba Hosseini (absent) Proxy- Saeid Maghsoudi	Wished good luck to the new members/execs Dept meeting - discussed about having summer BBQ for all physiology students Plan to provide 4 travel awards based on the budget priced at \$250 Once discussed, the announcement will be made to the dept students : call for applications As the treasurer of the dept had a question: does the dept need the permission of HSGSA to give these awards? Akshi mentions that their point of contact will be Willow as the dept has to submit a finance report at the end New dept head will be announced shortly
Pharmacology and Therapeutics	Manik Chhabra	Last week the department get-together Students brought lunch and discussed the different awards won by them Replacement for councilor will be done soon after discussing with the dept VP
Community health Sciences	Shaikh Mehdi Hasan	Celebrated the end of term/ year with aBBQ at the end of April Supported the SOS walk Arranging a study circle for the candidacy exam Working on summer activities Best wished to the new exec was expressed
Physical Therapy	-	-
Occupational Therapy	Katrina Holzhaeuer	Katrina's term as councilor is ending soon- New

		councilor will be elected in Fall End of the year potluck at the end of this month
Pharmacy – Primary	Lara Haider Proxy: Mira Safa	Student have a camping next week Had successful workshop in leadership and industry on May 5 3 students from Dr. La Buta’s lab are no longer here- have left to Toronto Meeting with the Dean on stipend increase - stipend increased by \$2000 for PhD and Masters
Human Anatomy - cell science	Courtney Clark	Replacement for the councilor-when should it be finalized as Courtney plans to graduate in fall- Akshi mentions that she can find the replacement by the end of August and email the president and GSA office.
Pathology	Harshal Senthil	Absent
Masters of rehabilitation sciences	Quinn Taylor	Absent

9) Adjournment: 6pm

Next Council Meeting: **Sep 25th, 5pm**

Executive Report

From: Jamie Sookhoo (HSGSA President)

To: HSGSA Members

Re: April 1st – April 30th

Executive Summary of Work:

- Chaired HSGSA Executive and Council Meetings
- Helping in organizing HSGSA winter gala
- Attended UMGSA Executive and Council Meetings
- Attended HSGSA Finance and MHRE committee meeting
- Attended Mental Health workshop

Executive Summary of Hours:

04-11-2023	UMGSA Exec Meeting	1hr
04-12-2023	MHRE Meeting	1hr
04-24-2023	HSGSA Council Meeting	1.5hr
04-15-2023	HSGSA Exec Meeting	1.5hr
04-12-2023	Transition meeting	2hr
04-25-2023	UMGSA Exec Meeting	1.5hr
04-26-2023	UMGSA Council meeting	2hr
04-27-2023	HSGSA Finance Meeting	0.5hr
HSGSA Gala planning and execution		15hr
Mental Health workshop		2hr
Emails, correspondence and other administrative work		10hr
Monthly Total		38hr

Time spent in meetings in April: 11hrs

Meetings missed: none

Office hours: 0 hours

All Executive hours were suspended due to COVID-19 effective March 17th, 2020

Total hours spent on HSGSA for April: 38hrs

Executive Report

From: Kayla Kostal (HSGSA Vice-president internal)

To: HSGSA and UMGSA Members

Re: April 1st – April 30th

Executive Summary of Work:

- HSGSA executive meeting
- HSGSA council meeting
- HSGSA events meeting
- Financing

Executive Summary of Hours:

Apr 11	FGS Council meeting	2hr
Apr 12	MHRE meeting	1hr
Apr 13	UMGSA finance committee meeting	1hr
Apr 14	HSGSA exec meeting	1.5hr
Apr 24	VPI Transition meeting	3hr
Apr 24	HSGSA council meeting	1.5hr
Apr 26	UMGSA council meeting	2hr
Apr 27	HSGSA finance committee meeting	.5hr
End of year financing and documentation, and April/Gala transactions		50hr
Email correspondence and housekeeping		5hr
Monthly Total		67.5hrs

Time spent in meetings in April: 12.5 hours

Meetings missed: none

Office hours: 0 hours

All Executive hours were suspended due to COVID-19 effective March 17th, 2020

Total hours spent on HSGSA for March: 67.5h

Executive Report

From: Akshi Malik (HSGSA VP St. Boniface)

To: HSGSA Members

Re: April 1st – April 30th

Executive Summary of Work:

- Attended UMGSA By-laws Meeting
- Helping in planning of Winter Gala event
- Attended all HSGSA meetings
- Transition meeting with new exec

Executive Summary of Hours:

04-06-2023	UMGSA by-laws meeting	0.5hr
04-11-2023	UMGSA Exec Meeting	1hr
04-12-2023	MHRE Meeting	1hr
04-24-2023	HSGSA Council Meeting	1.5hr
04-15-2023	HSGSA Exec Meeting	1.5hr
04-12-2023	Transition meeting	0.5hr
04-27-2023	UMGSA Council meeting	2hr
HSGSA Gala planning and execution		15hr
emails correspondence and other administrative work		5hr
Monthly Total		28hrs

Time spent in meetings in April: 8hr

Meetings missed: none

Office hours: 0 hours

All Executive hours were suspended due to COVID-19 effective March 17th, 2020

Total hours spent on HSGSA for April: 28hrs

Executive Report

From: Astrid Bravo (HSGSA VP Marketing and Events)

To: HSGSA Members

Re: April 1st – April 30th

Executive Summary of Work:

- Planning of winter gala event
- Attended all HSGSA meetings.

Executive Summary of Hours:

04-08-2023	Gala set-up	4.5hr
04-14-2023	HSGSA Exec meeting	2.5hr
04-21-2023	Support our science walkout meeting	2.5 hr
04-24-2023	HSGSA council meeting	1.5hr
04-24-2023	Support Our Science – Grad Student Walkout Meeting	2hr
04-30-2023	Support Our Science – Grad Student Walkout Organization	2hr
05-01-2023	Support Our Science – Grad Student Walkout Event Day	1hr
HSGSA Gala planning	6.5 hr	
Emails correspondence and other administrative work	4 hr	
Monthly Total		26.5hr

Time spent in meetings in March: 8.5 hr

Meetings missed: none

Office hours: 0 hours

All Executive hours were suspended due to COVID-19 effective March 17th, 2020

Total hours spent on HSGSA for April: 26.5 hr

Vice-President External – Morgan Taverner

Executive Summary of Work: Attend HSGSA meetings (HSGSA exec meeting | HSGSA winter formal (Gala) planning | Gala planning | Ed Kroeger Award Administration

Executive Summary of Hours:

Date	Work	Hours
20230406	Ed Kroeger Award Preparation	1.0
20230408	Gala Set Up, Transportation, etc.	8.5
20230412	Ed Kroeger Award Preparation	1.0
20230413	FGS Graduate Student Experience Committee Meeting	2.5
20230414	HSGSA Executive Meeting	2.5
20230421	Support Our Science – Grad Student Walkout Meeting	2.5
20230424	Ed Kroeger Award Committee Meeting	1.0
20230424	HSGSA Council Meeting	1.5
20230424	Support Our Science – Grad Student Walkout Meeting	2.0
20230425	Support Our Science – Grad Student Walkout Organization	4.0
20230426	Ed Kroeger Award Committee Meeting	1.5
20230501	Support Our Science – Grad Student Walkout Event Day	4.0
202304XX	Misc. Support Our Science Communications and Tasks	4.0
202304XX	Misc. communications and tasks	4.0

Meetings Missed:

Date	Meeting Missed	Reason for Missing
20230424	UMGSA Services and Supports Committee	Late scheduling coincided with HSGSA council meeting

Office Hours:

All Executive Office Hours were suspended due to COVID-19 effective March 17th, 2020.

Time Spent in Official Office Hours in April: 0 Hours

Total Hours Spent on the HSGSA in April, 2023: 40 Hours