
HSGSA Council Meeting Agenda March 27th, 2023 5pm Zoom

- 1) Call to Order: 5:06
- 2) Approval of minutes (January 30th, 2023): Akshi, Morgan
- 3) Approval of agenda: Mojtaba, Samuel
- 4) Business arising from minutes: None
- 5) New business
 - a) Pretty much a bunch of small things to clarify HSGSA in the bylaws:
 - i) Akshi walks us through the changes suggested to the bylaws. Changes are highlighted in yellow. Documents can be found in the March 2023 Council Meeting folder on the HSGSA Google Drive.
 - a. HSGSA By-laws committee recommendations:
 - i. HSGSA Committee policy and procedure manual
MOTION: BIRT the HSGSA Council approves the proposed changes in the HSGSA Committee policy and procedure manual.
 - Councilor comments: Samuel asks about the list of departments, and thinks his department is missing. Akshi points out that it (Pharmacy) is there.
 - We save this motion for later
 - ii. HSGSA Elections Policy and Procedure manual
MOTION: BIRT the HSGSA Council approves the proposed changes in the HSGSA Elections policy and procedure manual.
 - Councilor comments: Harshal asks about the campaign materials. In the UMGSA election policy manual, it says no logos are allowed. Should that be in our manual as well? Akshi agrees. For the next year's Bylaws Committee leader, a note will be made to add this. This year, that change

to the UMGSA policy manual came after we revised our manual. So next year the next committee leader should do it. Harshal says that Ruth and Willow might be good to consult with. Akshi agrees.

- Akshi asks for approval:
 - All approve

iii. HSGSA Finance policy manual

MOTION: BIRT the HSGSA Council approves the proposed changes in the HSGSA Finance policy and procedure manual.

- Councilor comments: None.
- All approve.

iv. HSGSA Council policy manual

MOTION: BIRT the HSGSA Council approves the proposed changes in the HSGSA Council policy and procedure manual.

- Councilor comments: None.
- All approve.

v. HSGSA Executive policy and procedures manual

MOTION: BIRT the HSGSA Council approves the proposed changes in the HSGSA Executive policy and procedure manual.

- Councilor comments: None.
- All approve.

b. HSGSA Finance

i. Graduate Student Excellence Award; increasing number of awards. \$1,000 to \$4,000

MOTION: BIRT the HSGSA Council approves moving WS1 (Student Development Event) and EX2 (HSGSA Initiatives) funding to WS3 (Graduate Student Excellence Award)

ii. Miscellaneous events

- Mojtaba asks about the award distribution between MSc and PhD. There is currently 1 for MSc and 2 for PhD. Minimum is 1 award for each of the degree

programs. With this money movement, we would have 4 awards? Mojtaba likes that. But, what about 8 awards, each \$500? Then twice as many students can have that on their resume.

- Alekhya says, yes. That is good. But we said we'd give awards of \$1000. We don't have the money to double it. But we do think that would be better. Maybe next year's HSGSA can do that.
- All approve.

MOTION: BIRT the HSGSA Council approves moving remaining of elections money (section E), OS6 (office & lounge improvement), and OS1 (stationaries and software) to have miscellaneous events (i.e. Zumba, Mitacs workshop)

- All approve.

c. HSGSA CRO 2023 report

- i. Next year's HSGSA executives are announced.
- ii. Overall, not much changed from last year... except one candidate had to be removed due to a lot of unverified student numbers used to nominate them. They also didn't respond to emails.
- iii. Ruth and Willow helped with outreach to make students aware of voting, but there was not higher turnout.
- iv. 4 complaints during campaign period
 1. Use of HSGSA logo during campaigning. Allowed in print material this year as HSGSA bylaws were unclear - suggest next year to revise.
 2. Question about group chats and being allowed to campaign in them. Committee allowed this type of campaigning.
 3. One candidate conflict of interest - event at St. Boniface... both candidates decided to promote their campaigns at the same time. Election committee disagreed - thought there was no conflict of interest.
 4. An outside PhD student saw all the posters around campus, and they were very... irritated? They don't want to see all that paper. It's hard to do online only campaigning, and though we see where she is coming from, it's something we'd have to look into.
- v. Akshi: You did amazing! Harshal is humble in response.

d. HSGSA Elections 2023-24

MOTION: BIRT the HSGSA Council approves the appointment of following candidates for the executive positions for the term of 2023-24.

- All approve.

e. Student Stipend document

- i. Strong push from councilors to make a document including the stipends of each department.
- ii. Email sent to all councilors to find out their minimum stipends. Only heard from a couple of departments so far.
- iii. So, we need councilors to get back to Jamie about this. The document will be made, but need the info from each councilor.
- iv. Any questions?
 1. None

6) Other business

- MHRE Updates

- Sustainability... discussed the role of the MHRE director. Want the director to be the one to take on the sole responsibility for running the program. That's the only update for now. All lectures are done. One person canceled their lecture. Camilla said that the last instructor canceled - so 11/12 presentations were given. MHRE is under the HSGSA banner. It is under the portfolio of VPE/VPA.

- HSGSA Gala

- Everything almost set. 106 registrations. Have all volunteers.
- April 8th, doors open at 6 PM. Details will be sent to registrants via email.
- Dinner will be served at 7:30 PM. Hopefully everyone will be there and seated by 7 PM. Check in is 6PM-7PM. **Check in closes at 7 PM.**
- Have 360 photo booth, DJ, open bar
- Everyone is to leave at 12:30 AM (Everyone **must** be out by 12:30 AM)
Organizers can stay until 1:00 AM.

- Music will stop at 12:00 AM. Tell everyone that the gala ends at 12:00 AM. Then they will hopefully all be out by 12:30 AM.
- Councilors, please send this information via your own channels as well.
- People will be given a picture / paper with food restrictions on it. You place that on the table where you're sitting and you will be served the right food.
- Everyone who enters will receive a wristband (coloured, paper) as a form of entry control. Will be given during check in.
- Will have a coat check.
- Aiming for 8 people seated per table. Tables are not arranged. Get there, pick a table. Pick tables near your friends.
- Decorations are arranged. Will have glow sticks, props for photo shoot, flowers
- Mojtaba thanks Astrid for her hard work
- Lauren asks about the number of people per table. Can that be included in the email? That would allow groups to pre-plan. Astrid says yes, that can be in the email.

7) Exec Reports

President:

- March not too busy. HSGSA exec meeting, UMGSA exec meeting, HSGSA election forum, missed Zumba (at election forum), no FGS meetings, UMGSA meetings tomorrow and Wednesday.

VP Internal:

- For past couple of months... HSGSA bylaws meeting, HSGSA exec meetings. UMGSA finance committee meetings. FGS council meetings, HSGSA events meetings. MHRE meetings, A lot of random financial stuff (etransfers, banking, etc.). Can now do etransfers. MHRE instructors all paid.

VP External:

- Prepared Ed Kroeger mentorship award application and am currently taking applications. HSGSA Exec meetings. Participation in MHRE discussions. Bannatyne Open House volunteering. Events committee meeting

VP Academic:

- Just did Zumba for mental health (gave out gift bags) - people loved it and want more. Next time, will do yoga. Hopefully this can continue into next year. Sent out applications for GSEA awards...tons of applicants. Results will be out during MSHRF. On this 30th, there is an international exchange opportunity workshop. Have MITACS people coming - you get money to go to another lab in another country to learn stuff... the workshop will tell you about any Q/A. Lectureship should be every October. But with CSHRF->MSHRF, things got lost and we're not having it this year. So next year's VPA will organize this in October. Will have it so that the current VPA will make a shortlist, and the next will organize it. Finally, one last workshop in mid-April. It's a poster workshop. This will help the MSHRF presenters and anyone else who wants to join.

VP Marketing and events:

- March not too busy except the Gala. All planning, registration, emails. Also met with UMGSA committee (Events) and they want to do a study session. And Astrid wanted to ask us if we want that. HSGSA students may not benefit from a study session, as we're more busy. But, UMGSA is planning to do this study session on April 7 or 8th for their finals. The session will be in our lounge room on the 4th floor. Also, for the gala, some people asked about COVID restrictions. People who feel sick should let Astrid know in advance, and then we can reimburse them. However, another student was concerned about us using students' health information (?). This student wants us to have a document where we request for this information. It's a concern because it's a closed space.
 - Jamie: This is literally everyone's life right now. You know what risk you're taking when you come to the Gala, or go out anywhere these days. Probably don't need to do anything special with collecting information from everyone.
 - Astrid agrees, wonders if we should ask about symptomatic people and offer to reimburse those who feel ill. Also any comments?
 - Mojtaba agrees with Jamie. You go to Walmart or anywhere, we all go out knowing the risk... so no need to collect everyone's information.
 - Risk at Gala is no different from going out somewhere else.

- Lauren agrees that we should advise people not to come if sick. But don't advertise that we'll refund them. That might allow people who are less than honest to take advantage of that. We agree.
- So no advertising of the refund. Also, no collecting of personal data. We agree.
- Helped Alekhya with Zumba, advertising it, etc.

VP St. Boniface:

- Attended UMGSA Bylaws committee meeting. Talked about HSGSA and gave the presentation about fair representation on UMGSA council. Wants our opinion about how the UMGSA council has only Jamie as an HSGSA rep. Anything that UMGSA approves only has 1 vote from our side. Suggested that all HSGSA executives be part of the UMGSA council. This is due to execs already being up to date on UMGSA goings-on and being paid -> they can go to the other campus with their compensation and be able to contribute due to knowledge of UMGSA goings-on. Therefore, have just the execs go to the UMGSA council meetings and not the HSGSA councilors. Councilors agreed with the argument and resonated with the rationale. Mojatba is waiting for the response from the UMGSA Exec.
- Also helping with gala

UMGSA Senator: Absent without regrets

8) Department Reports:

Department	Councilor	Updates (February and March)
Immunology	Xinyun Liu	5 things. 1.) Department grant submitted to Ruth. 2.) Department monthly gathering and another one this Friday. 3.) Bannatyne Open House 4.) Student brown bag meeting last week. 5.) Organizing with MMID and Dr. Card and Dr. Rui to volunteer for the PIIN conference in September.
Biochem and Med Gen	Ghanan Bin Akhtar	Had a student graduate. Planning something for upcoming summer events... meeting in the next week for this. Just did campaigning for HSGSA exec, will try again.
Oral Biology	Olubukola (Bukky) Olatosi	Absent

Med Micro	Ryan Ha	<p>MMID:</p> <ul style="list-style-type: none"> -1 PhD oral defence -Held a group volunteering event with Harvest Manitoba (formerly Winnipeg Harvest) -Upcoming journal club event held with microbiology undergrads at Fort Garry campus (Held tomorrow) -Currently running bioinformatics workshops -Upcoming HIV-TB symposium (May 15), registration deadline: April 14 -MMID is hiring a new assistant prof -> students will have a chance to meet them and discuss their plans over the next 2 weeks
Physician Assistant	Daniella Castro/Sarah	<p>February had a couple fundraisers for their grad. Valentines bake sale and a square event. Made ~\$900 total. Final exams in next couple weeks.</p>
Physiology and Pathophysiology	S.Mojtaba Hosseini	<p>Sorry guys I need to leave, as for my report: We had our third science Cafe at St. B. We also presented our department at Open House. As chair of IDRC, I sent out the form and with the help of IDRC committee we will combine them and will send to HSGSA executive members</p>
Pharmacology and Therapeutics	Manik Chhabra	Absent

Community health Sciences	Lauren MacGowan	Working on department grant. Financial report done. Had a social event in February - was skating and went really well. March is very busy, so no events. April has an event - an end of year type thing with food. Also a formal event for May. So that's going on. Also community development stuff - MS walk for whole department in May (30th of May). Also a new student group (QUEER)... two professors are supporting. Also discussed stipends. Currently talking with Dr. Driedger about some things associated with stipends - nothing set in stone, but they're talking with us about having clearer outlines for stipends for next year's admissions cycle.
Physical Therapy		
Occupational Therapy	Katrina Holzhaeuer	sorry I also have to head out, not a big OT update this month, we are in the midst of the election for the College of Rehabilitation Sciences Student Association executive positions, MOT1s and 2s are both off placement and in second semester at the moment, we had the CORSSA winter formal in February at the Radisson and I believe it went quite well 😊 see you next month!
Pharmacy – Primary	Samuel Akinola	Department grant submitted. Rady Open House help. 2 day workshop with industry speakers. Had a journal club. 4 students are preparing for candidacy this week. Planning for more industry people to come in. Also planning for another event in June. The list of people in the department is now at ~40.
Human Anatomy - cell science	Courtney Clark	see email
Pathology	Harshal Senthil	Not too much for the past couple months. Lunch with the two labs, because on opposite sides of building. Other than that, not too much going on. In February, one MSc student defended their thesis.
Masters of rehabilitation sciences	Quinn Taylor	Left early

9) Round Table:

a) None

10) Adjournment: 6:34 PM

11) Next Council Meeting: April 24th, 2023 @5pm



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