
HSGSA Council Meeting Agenda January 30th, 2023 5pm Zoom

- 1) Call to Order: 5:03 pm
- 2) Approval of minutes (November 24th, 2022): Akshi, Alekhya
- 3) Approval of agenda: Mojtaba, Courtney, Shamsia
- 4) Business arising from minutes: N/A
- 5) New business
 - a. HSGSA Winter Gala budget proposal
 - i. Astrid presents gala budget proposal:
 1. Aiming for a budget of ~\$13-14k CAD after shopping around. Includes 3-course meal, venue (Fort Garry Hotel), corkage and alcohol fees... will get same price as liquor mart. Exact break down of costs will be available in Astrid's Excel spreadsheet.
 2. From the HSGSA budget, Astrid describes where this funding will come from. Winter Activity/Holiday Social/Fall social/ Spring social budget allows almost 5k, 'Contingency fund' allows 1k, Dr. Hope's fund for events allows \$3k, council meetings fund will allow 0.5k. That's ~9k. Also, we will subsidize council member tickets.
 3. So we have a deficit of 4-5k for the gala.
 4. To deal with this, we will sell 100 tickets at \$45/ticket (~\$4500 total). The food alone costs \$55, so the tickets are a pretty good deal when you also get a DJ, nice venue, OPEN BAR(woo!), etc. Guest tickets will be ~\$80. Council member tickets will be ~\$20.
 5. We are collaborating with UMSU (20 tickets), GNSA (20 tickets), Med student association, HSGSA (45 tickets), etc. to sell tickets.
 6. Q/A:

- a. Q: What if more than 100 people want to come? A: We will prioritize HSGSA members first. Of course, we need guest tickets as well, but the priority is for HSGSA students (who put money into the budget).
- b. Comment: Is the ticket price ok? A: It sounds like a lot, but when you consider what you get, it should be ok.
- c. Comment: To make sure tickets are sold, we should highlight what you get (OPEN BAR, 3-course meal, Historic Fort Garry Hotel). A: We will do that and also blast this event on our social media.
- d. Q: Why GNSA and UMSU? A: Because we want to increase our collaboration. This is a good opportunity to form that connection. UMSU is currently mainly operating at Fort Garry campus.

b. HSGSA Finance

- i. Kayla shares our master budget Excel spreadsheet:
 1. How do we get money? It comes from the UMGSA, and we get 30% of the fees collected by the UMGSA from HSGSA students.
 2. Columns and rows are explained. For each of the following sections, the budget and surplus are explained:
 - a. In our first section we have meetings. Budget will go towards food, honorariums, hospitality, volunteer appreciation, etc.
 - b. In our second section we have workshops and seminars. This includes lectureships, workshops, and a couple student awards.
 - c. In our third section we have social events. We have our summer event, orientation, Halloween social, Holiday activity, Winter activity (Gala), etc.
 - d. In our fourth section we have Research Days (CSHRF, now MSHRF) where we organized activities, transportation, poster awards, mentorship awards, and excellence awards.
 - e. In our fifth section we have office supplies such as stationary, web hosting, etc.

- f. In our sixth section we have elections such as CRO honorarium.
- g. In our final section, we have a banking fee and HSGSA initiatives (Flexible special project funds).

MOTION: BIRT the HSGSA Council approves transferring money from BMO to Assiniboine Credit Union

- Motion is approved with 10 yes, 0 no

MOTION: BIRT the HSGSA Council approves moving money from the following to be used for the Winter Gala: council meetings, fall activity, halloween social (left), holiday social (left), winter activity, spring activity, and \$1,000 of \$1,350 from the contingency and promotional event fund

- Motion is approved with 10 yes, 0 no

c. HSGSA AGM 2022-23

- i. Once a year, we have a meeting to tie up everything that happened over the last year (Since latest AGM). Also will have Leah Dean from Student Support Services, UMSU is invited, etc. Pizza and drinks provided.
- ii. Any questions about AGM? Ask us!
- iii. All councilors must attend, and all students are invited to attend.
 - 1. Please send regrets if you cannot make it. This is ok.
- iv. Attendance at the AGM is in place of the February Council meeting... because we cover the same things and more. And also if an executive wants to run again, this may be more convenient.
- v. Q: Do we know the date? A: February 13th from 3:00-5:00 PM in Theatre A, BMSB building. It's a little bit past Brodie. Email is yet to be sent.
 - 1. Note, our emails go through review by one other exec before being sent. Also, we've had some major email issues.

d. HSGSA representation on UMGSA Council

- i. Akshi brings up the NOVember meeting where she brought up the lack of HSGSA representation at the UMGSA council. This same presentation was given to the UMGSA. An agreement was made that HSGSA is not defined well enough. And so, without that, how do we define its role in the UMGSA? So, Akshi will work on the UMGSA bylaws so that the HSGSA is represented. These revisions will be presented in the HSGSA

bylaws committee. Once approved there, the changes will be taken to the UMGSA. So what we need to do is explain what the HSGSA is. Akshi will do this and share with Council when it's done.

6) Other business

- MHRE Updates

- MHRE is a program where a graduate student gives a presentation once a month on their research to undergraduate students. So this raises awareness of the different fields and types of research at the U of M's graduate programs. This year, we got funding to restart the program.

- Progress: MHRE has finished 4 lectures as of now. It will continue until the summer. Attendance has been 50+ undergrads at each lecture. Topics include eating disorders, gender terminology, Alzheimer's disease, etc.

- Apart from the lectures, Toby is organizing a poster competition. There are 30 submissions as of now. Undergrads submit a research idea and compete for awards.

7) IDRC Report

a) IDRC is the Internal Development Review Committee. They review and evaluate the activity of the HSGSA Executive members based on their reports and direct peer review feedback.

b) Feedback was received from peers. May to November reports reviewed. Compiled everything and gave feedback to executive members. Was a good experience since everything went as planned. Hope that the feedback helps us. Thinks we're all doing a great job. Hopes the feedback helps us.

8) Exec Reports

President:

- Attended UMGSA council and exec meetings, attended FGS executive meetings (changes to biochem and genetics and credit hours for PhD and M.Sc.)... tomorrow, meeting with UMGSA's other exec meeting. Meeting U of M's president in person. Main thing we did is the big winter Gala. Also elections are coming up.

VP Internal:

- For December, UMGSA, HSGSA meetings, UMSU meetings, Leah Dean meeting, UMGSA finance meeting in December was canceled, UMGSA finance meeting in January, HSGSA holiday party, HSGSA finance committee meeting, MHRE financing. In January, there were the events committee meetings, bylaws meetings, then executive meetings and other regular meetings.

VP External:

- Attend HSGSA Meetings (UMGSA and HSGSA Exec Meeting, By-laws meeting) | UMSU Meeting to Discuss Collaboration Opportunities | Meeting with Leah to Discuss Student Services' Accessibility | IDRC and Graduate Student Professional Development Website Review | HSGSA Winter Holiday Event Setup and Running | Distinguished lectureship committee lecturer selection | GSEA award application review

VP Academic:

- HSGSA awards and lectureship committee meeting where workshops were discussed. Working to organize and meet different people for the workshops. UMGSA-HSGSA meeting. Met with Joe Doupe centre manager to discuss physical and mental activity events. Bylaws meetings, Exec meetings, bioethics meeting, preparing application form for GSEA award with VPE.

VP Marketing and events:

- UMGSA-HSGSA exec meeting. HSGSA Exec meeting. Planning and shopping for a holiday event in December. Planning for a big winter gala. No UMGSA events committee meeting - no notification on when. No emails for December or January yet. Also one of the councilors (Ryan) helped design a poll to get feedback to get students' satisfaction with HSGSA events. And that will help us plan and design future events.

VP St. Boniface:

- Also involved in planning the winter gala. HSGSA events committee. UMGSA bylaws meeting. HSGSA bylaws meeting. HSGSA exec meeting. Leah Dean and UMSU rep meeting. Currently focusing on major bylaws revisions. These will be moved at the AGM. Minor reviews will occur next week. And there was also a

meeting with Dr. Czubyrt about a student room at St. Boniface. Students have requested a break area. It seems like nothing might happen soon. But, he has a renovation budget and he will ask that there is a student lounge in one of the rooms. So if there is a change, it will likely take over a year.

9) Department Reports:

Department	Councilor	Updates (December and January)
Immunology	Xinyun Liu	One student graduated from M.Sc. In terms of subcommittee work, did IDRC. Also did distinguished lectureship committee. Planning for the faculty open house on Feb 23rd. Had Christmas party that was successful. Began monthly diversity parties, starting with the Spring Festival (Lunar New Year). In March, will do the Parish new year (For Iran). Currently recruiting volunteers for the undergraduate microbiology club's graduate student life experience.
Biochem and Med Gen	Ghanan Bin Akhtar	Attended the distinguished lectureship committee meeting. Cafe BMG seminar/get together. Ceremony for lectures for new faculty members held. Planning new events in the next month... meeting with the BMG council to plan.
Oral Biology	Olubukola (Bukky) Olatosi	New students came in. A M.Sc. and one left to the US. Also a wedding happened. Attended two committees, distinguished lectureship and _____. Will celebrate new students and wedding with special event. Dr. Vivian Wu just graduated with a PhD. She will discuss how to go about a graduate program with success.
Med Micro	Ryan Ha	Had 5 people defend thesis. 2 M.Sc. and 3 PhD. Had 5 new students as well. Planning for a departmental volunteer event with Winnipeg Harvest. Also one more thing -
Physician Assistant	Daniella Castro/Sarah	Absent
Physiology and Pathophysiology	S.Mojtaba Hosseini	First scientific cafe. Planning a second with Peter Thompson, a new investigator here. Will talk about career development challenges. Also attended council meeting of department, IDRC meeting, a few new students arrived and an orientation was held for them. Also attended HSGSA committees.
Pharmacology and Therapeutics	Manik Chhabra	Absent
Community health Sciences	Lauren MacGowan	All is good. Nobody new in program. Had an event for the department that was successful - got together at the Rec Room. Got food, people played games, and had fun. Planning another

		event for Feb. that will be skating at the Forks. Can skate, eat, etc. Also, for academic events we have a student counseling service for PhD students. Also a study group for different courses will be happening in the near future... they happened in the fall and will likely continue. Also started a weekly seminar series. Shamsia thanks us for the opportunity to attend (last meeting).
Physical Therapy		
Occupational Therapy	Katrina Holzhaeuer	All OT students in 2nd year are on practicum. First years are in 2nd semester. So the 9-week practicum for 2nd year students is on right now, so there aren't many events going on. But did IDRC committee and will be back to 2nd year's second semester in March.
Pharmacy – Primary	Samuel Akinola	Shahin replaces Samuel today. 3 new M.Sc. students. Candidacy exam in December. Social events - had a Christmas party in December... took a lot of time. Planning workshops in March and details are not hammered out, but Sam will be bringing speakers and doing something. Also planning a camping event for students in June.
Human Anatomy - cell science	Courtney Clark	Was present; left early. No report.
Pathology	Harshal Senthil	Left early, stating: "There hasn't been much in our department. One M.Sc. student successfully defended their thesis. So now the department is a whopping 2 students"
Masters of rehabilitation sciences	Quinn Taylor	Slow month. Biweekly seminars on academics and other topics. Attended academic committee meeting. 3 M.Sc. defenses. New students (# unsure).

10) Round Table (Any Q and A?)

- a) Ghana asks about a task to review student governance documents on the HSGSA website. Ghana reviewed the election guidelines and in that there were some formatting issues that they corrected. Also, should dates be changed? Some dates might need to change? A: Akshi confirms that election policy was reviewed. This can be brought up at the next bylaws committee meeting, which is next week. So that's where this issue will be discussed.

11) Adjournment: 6:12 PM

12) Next Council Meeting: February 27th, 2023 @5pm



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