

HSGSA Annual General Meeting (AGM) Agenda
Thursday, January 18th, 2018, 12:00 pm
Theatre C (Basic Medical Sciences Building)

1. Call to order: 12:11 pm

1.1. The UMGSA will hold their AGM on January 16th, 2018 at 5:30 pm in the UMGSA Lounge. All individuals who intend to vote in that meeting are not permitted to vote again in this meeting for the same motion.

2. Ratify the Chair

Mover: Colin Seconded: Prajwal All in favor: motion passed

2.1. ***BIRT the University of Manitoba Health Sciences Graduate Students' Association (HSGSA) membership ratifies the UMGSA President, Carl Neumann, as chair of the January 18th, 2018 HSGSA Annual General Meeting.***

3. Territory Recognition

We acknowledge that we are on Treaty 1 territory; the traditional territory of the Anishinaabe people, and the homeland of the Métis nation. The university and the Forks of the City of Winnipeg sit at the crossroads of the Anishinaabe, Métis, Cree, Dakota, and Oji-Cree Nations.

4. Introduction of HSGSA Executive Members

HSGSA Executive Position	Executive Name
President	Andrew Plesniarski
Vice-President Internal	Rahmat Rahman
Vice-President External	Allison Balasko
Vice-President Academic	Colin Graydon
Vice-President Marketing and Events	Crystal Acosta
Vice-President St. Boniface	Danielle Lee
HSGSA Senator	Nour Eissa (absent)

5. Guests to be approved by the membership

5.1. Whereas visitors do not have speaking and voting rights.

BIRT the HSGSA membership approves the presence of (the name of guests) at the HSGSA AGM.

No guests

6. Approval of the agenda.

Mover: Colin Seconded: Rahmat All in favor: motion passed

6.1. ***BIRT the HSGSA membership approves the agenda presented for the January 18th, 2018 AGM.***

7. Approval of the minutes from the January 26th, 2017 HSGSA AGM (see Appendix A).

Mover: Colin, Seconded: Crystal, All in favor: motion passed

Whereas the previous AGM was held on January 26th, 2017, and whereas Robert's Rules specify that AGM minutes must be approved by members who were in attendance at that meeting.

7.1. BIRT the HSGSA membership, present at last year's AGM, approves the minutes of the January 26th, 2017 AGM.

8. Review of the 2017/2018 HSGSA Budget (Appendix B)

AP: spoke how we area under budget to date on all events

9. UMGSA's 2016/17 Audit (Appendix C)

Whereas the 2012/2013 executive changed the UMGSA term to align with the University's academic term

9.1. BIRT the HSGSA membership approves the UMGSA audit as presented by BDO Canada, LLP auditors for the period between May 1, 2016 and April 30, 2017.

Mover: Colin, Seconded: Chris, All in favor: motion passed

9.2. BIRT the HSGSA membership approves BDO Canada, LLP as the UMGSA's auditors for the 2017/2018 term.

Mover: Kris Seconded: Prajwal, All in favor: motion passed

10. Executive Committee Annual Reports

10.1. President

- Chair of HSGSA Executive, VP Health Sciences (UMGSA), Bylaws and Policy, IDRC, Finance, CSHRF (Research Days), FGS Executive committee and FGS Faculty Council, Faculty of Health Sciences Executive Council, and Faculty of Health Sciences Executive Committee

10.2. VP Internal

- Chair of HSGSA Finance, HSGSA By-laws and Policy, co-chair of CSHRF committee, UMGSA Finance Committee, and Students Services at Bannatyne Campus (SS@BC)

10.3. VP Academic

- HSGSA Mentorship Award Committee (Co-Chair), HSGSA Distinguished Lectureship Committee (Chair), GSA Awards Committee, Biological Safety Advisory Committee (BSAC), HSGSA Bylaws Committee, Ad hoc Appeals Committee, HSGSA Executive Committee

In addition: meeting with politicians

10.4. VP External

- Chair of Mentorship Award Committee, CSHRF, HSGSA By-laws and Policy, UMGSA Campaigns Committee, U of M Sustainability Committee
- In addition: Sustainability movie night, Industry , Fair at Bannatyne, Gear Catalogue

10.5. VP St. Boniface

- Chair of HSGSA Bylaws and Policy Committee, CSHRF, UMGSA By-laws

10.6. VP Marketing and Events

- Co-chair of CSHRF, UMGSA Events Committee, SS@BC

10.7. HSGSA Senator

- Senate, Student Senate Caucus, Senate Committees on Academic Review, Libraries, and Rules and Procedures

11. Presentation on the history of the relationship between UMGSA and CFS

11.1. See Appendix D for the Section of the UMGSA Bylaws that deals with this.

11.2 The Bylaws of the UMGSA stipulate that our relationship with the Canadian Federation of Students will be discussed at each Annual General Meeting. The UMGSA is not a member of the Canadian Federation of Students (CFS), nor its affiliated groups (CFS-S & CFS-MB). Because the CFS has not been willing to concede that fact, per-student fees equal to the amounts that would have been paid to the CFS by equivalent student groups have been collected in a contingency fund to defend the UMGSA's position on this matter.

11.3 *BIRT the HSGSA membership approves no change in the money dedicated to the External Relations Fund only until the end of the UMGSA's 2018-2019 fiscal year, unless otherwise advised by legal counsel and given legal verification of the situation.*

Mover: Crystal Seconded: Rahmat All in favor: motion passed

12. Proposed Bylaw Revisions as presented in Appendix E.i and E.ii (*Must first be approved by HSGSA Council on January 15th, 2018*)

12.1. *BIRT minor spelling and grammatical mistakes be fixed in the HSGSA Bylaws, provided they do not change the spirit of the bylaw.*

Mover: Prajwal, Seconded: Chris All in favor: motion passed

12.2. Whereas definitions should be given at the start of the document in the proper section;

BIRT “‘Association’ shall be known as the University of Manitoba Health Sciences Graduate Students’ Association (HSGSA), and shall hereinafter be referred to as either the Association or HSGSA” will be added as Article I.1.a., and removed from Article II.

Mover: Rasheed, Seconded: Colin All in favor: motion passed

12.3. *BIRT Article VII.1.a. read “President: \$12,000 CAD” to reflect the President’s current Honorarium.*

Mover: Colin, Seconded: Prajwal, All in favor: motion passed

12.4. Whereas the Bylaws do not actually need to contain the motions that are passed to change them;

BIRT Article X.1.c.i. read “Any motion altering the HSGSA matters must be presented in advance and be passed by the HSGSA joint Bylaws Committee;”, and the motion “BIRT Any motion altering the HSGSA matters must be presented in advance and be passed by the HSGSA Bylaws Committee;” be removed from Article X.1.c.i.

Mover: Kris, Seconded: Chris All in favor: motion passed

13. Other Business

14. Announcements

14.1. **Nominate yourself to run in the GSA or HSGSA Elections!** Election details will be available soon!

14.2. The HSGSA Student Lounge (402 Brodie) is available for small group functions, email vpmarketingevents@hsgsa.org to book.

15. Adjournment: 12:50 pm

Appendix A:

**HSGSA Annual General Meeting (AGM) Agenda
Thursday, January 26th, 2017, 12:00 pm
Theatre B (Basic Medical Sciences Building)**

1. Call to order. 12: 12 PM

1.1. Electronic devices can detract from full participation and oral communication for attending members; therefore, we ask that, unless it is an emergency, to please refrain from using electronic devices.

1.2. The UMGSA held their AGM on January 19th, 2017 at 5 pm in the UMGSA Lounge. All individuals who intend to vote in that meeting are not permitted to vote again in this meeting. The votes casted will be counted only for the same motion at that meeting.

2. Ratify the Chair

2.1. ***BIRT the University of Manitoba Health Sciences Graduate Students' Association (HSGSA) membership ratifies the UMGSA Exec-At-Large, Karalyn Dokurno, to chair the January 26th, 2017 HSGSA Annual General Meeting.***

Moved: Seconded: Fazle; all in favour; motion passed

3. Territory Recognition

We acknowledge that we are on the Treaty 1 territory, the traditional territory of the Anishinaabe people, and the homeland of the Metis nation. The university and the Forks of the City of Winnipeg sit at the crossroads of the Anishinaabe, Metis, Cree, Dakota, and Oji-Cree Nations.

4. Introduction of HSGSA Executive Members

HSGSA Executive Position	Executive Name
President	Chukwunonso Onyilagha
Vice-President Internal	Nour Eissa
Vice-President External	Mohammad Fazle Rabbi
Vice-President Academic	Colin Graydon
Vice-President of Marketing and Events	Crystal Acosta
Vice-President St. Boniface	Pema Raj
HSGSA Senator	Hadeesha Piyadasa

5. Guests to be approved by the membership

5.1. Whereas visitors do not have speaking and voting rights.

BIRT the HSGSA membership approves the presence of (the name of guests UMGSA President Enoch) at the HSGSA AGM.

Moved: ; Seconded: ; all in favour; motion passed

6. Approval of the agenda.

6.1. ***BIRT the HSGSA Membership approves the agenda presented for the January 26, 2017 AGM.***

Moved: Wajihah; Seconded: Deepthy; all in favour; motion passed

7. Approval of the minutes from January 22, 2016 HSGSA AGM Meeting. (See Appendix A)

Whereas the previous AGM was held on January 22nd, 2016.

Whereas Robert's Rules specifies that AGM minutes must be approved by members who were in attendance at that meeting.

7.1. ***BIRT the HSGSA Membership, present at last year's AGM, approves the minutes from the January 22nd, 2016 AGM.***

Moved: Anjali Seconded: Wajihah, all in favour; motion passed

9. Review of the 2016/2017 HSGSA Budget (Appendix B)

NE: Total allocated budget is \$18750, \$14000 spent as of January 2017.

10. UMGSA's 2015/16 Audit (Appendix C)

Whereas the 2012/2013 executive changed the UMGSA term to align with the University's academic term

10.1. ***BIRT the HSGSA membership approves the UMGSA audit as presented by BDO Canada, LLP auditors for the period between May1, 2015 and April 30, 2016.***

10.2. ***BIRT the HSGSA membership approves BDO Canada, LLP as the UMGSA's auditors for the 2016/2017 term.***

Moved: Seconded: , all in favour; motion passed

11. Executive Committee Annual Reports

11.1. President

- Chair of HSGSA Executive, VP Health Sciences (UMGSA), sit on all internal HSGSA committees, FGS Executive committee and FGS Faculty Council, Graduate Students Experience committee, Faculty of Health Sciences Graduate Studies Committee, Faculty of Health Sciences Executive Council, Faculty of Health Sciences Executive Committee, and CSHRF (Research Days)
NO: Successfully conducted the HSGSA programs (socials, research days, activities) along with other VPs. Career work shop in collaboration with local pharma company.

11.2. VP Internal

- Chair of HSGSA Finance, sit on HSGSA Bylaws, Co-chair of CSHRF committee, sit on UMGSA Finance committee and Students Services at Bannatyne (SS@BC)

11.3. VP Academic

- HSGSA Mentorship Award Committee (Co-Chair), HSGSA Distinguished Lectureship Committee (Chair), GSA Awards Committee, Biological Safety Advisory Committee (BSAC), HSGSA Bylaws Committee, Ad hoc Appeals Committee, HSGSA Executive Committee

Feb 15th, 2017, distinguished lecture by Nobel Laureate Harald zur Hausen, followed by student lunch and meetings

11.4. VP External

- Co-chair Distinguished Lectureship, Chair Mentorship Award Committee. Sit on CSHRF committees, and HSGSA Bylaws committee

11.5. VP St. Boniface

- Chair of HSGSA Bylaws committee, sit on CSHRF committee, sits on UMGSA Bylaws committee and CSHRF committee

11.6. VP Marketing and Events

- Co-chair of CSHRF, sit on SS@BC, planning social activities/obtaining permits and planning seasonal events
- Planning and coordinating, two committees

11.7. HSGSA Senator

- Sits HSGSA and UMGSA Council, UMGSA Finance Committee, Senate Committee on Libraries, Senate Committee on Admissions

12. Presentation on the history of the relationship between UMGSA and CFS by UMGSA Exec-At-Large, Karalyn Dokurno.

12.1. See Appendix D for the October 30, 2012 special general meeting minutes

They claim that we are part of them, but we are not officially agreed on that

- University of Manitoba Graduate Students' Association is not a member of the Canadian Federation of Students (CFS), the Canadian Federation of Students- Services (CFS-S) or the Canadian Federation of Students- Manitoba (CFS-MB), herein referred to as CFS/-S/-MB and in that regard if and when necessary, it shall dispute all statements, claims, indications and suggestions of membership (full or otherwise) in the CFS/-S/-MB.
- The UMGSA shall continue to collect and hold fees related to possible membership in CFS/-S/-MB in a contingency fund up to and including the completion of the 2017-2018 academic term or until such time that the membership status is officially conceded, in writing, between the legal counsels of the CFS/-S/-MB, the University of Manitoba and the UMGSA or determined by courts, whichever is sooner.
- Fees that are collected in respect of possible membership in CFS/-S/-MB may be used toward the reasonable costs associated with the process of defending the position of UMGSA regarding membership in the CFS/-S/-MB until such time that the membership status is officially conceded, in writing, between the legal counsels of the CFS/-S/-MB, the University of Manitoba and the UMGSA or determined by courts, whichever is

sooner

- The general membership of the UMGSA and HSGSA shall discuss affiliations with external organizations, including but not limited to Canadian Federation of Students (National, Provincial, and/or Services), Canadian Alliance of Student Associations, at each Special/Annual General Meeting.
- At each annual general meeting, the membership shall revisit and determine the use of all remaining fees collected from the UMGSA members and held in a contingency fund until the issue of membership in the CFS/-S/-MB is finally resolved.
- UMGSA not autonomous; membership is pending legal clarification
Issues revisited at every AGM;

13. Proposed Bylaw Revisions (*Must first be approved by HSGSA Council on January 17, 2017*)
Five motions: Updating Bylaws to clarify description, membership, amendment of Bylaws, reflect changes voted in from last AGM, as well as spelling/grammatical corrections

13.1. *BIRT that minor spelling and grammatical mistakes be fixed in the HSGSA Bylaws, provided they do not change the spirit of the bylaw.*

13.2. Whereas the Association shall promote the interests of Health Sciences (Bannatyne campus) graduate students at the University of Manitoba
BIRT Article II.3. pertaining to names, description and activities of the HSGSA be clarified to read “3.The Association shall promote the interests of Health Sciences graduate students in the Rady Faculty of Health Sciences at the University of Manitoba as a whole and shall act as a platform for educational, cultural, and social activities.”

13.3. *BIRT Article III.1.a.i. pertaining to membership of the HSGSA be clarified to read “i. All Health Sciences graduate students in the Rady Faculty of Health Sciences at the University of Manitoba.”*

13.4. Whereas any notice of Motion to amend the Bylaws must be made available in print and electronic form to members of the Association two (2) weeks prior to a vote of amendment;
BIRT Article X.1.a pertaining to amendment of the HSGSA Bylaws be clarified to read “a. Notice of Motion to amend the Bylaws must be made available in electronic form to members of the Association two (2) weeks prior to a vote of amendment;”

Moved: Wajihah; Seconded: Antony; all in favour; motion passed omnibus

13.5. Whereas any motion altering the HSGSA matters must be presented in advance and be passed by the UMGSA/HSGSA joint Bylaws Committee

BIRT Article X.1.c.i. pertaining to amendment of the HSGSA Bylaws be clarified to read “i. Any motion altering the HSGSA matters must be presented in advance and be passed by the HSGSA Bylaws Committee”

Moved: Colin; Seconded: Hadeesha; all in favour; motion passed

14. Other Business

15. Announcements

15.1. Nominate yourself to run in the UMGSA or HSGSA Elections!

2017 Election timeline: UMGSA and HSGSA

- i. **Nomination period:** February 6-17, 2017 (4:00 pm deadline)
- ii. **All candidates forum:** February 17, 2017 at 4:30 pm
- iii. **Campaign preparations:** February 20- March 3, 2017
- iv. **Campaign period:** March 6-17, 2017 (all posters down at 4:00 pm)
- v. **UMFM all candidates forum:** March 16, 2017 at 11 am (Fort Garry candidates)
- vi. **Submission of Bios deadline:** February 24, 2017 (200 word limit)
- vii. **Slate names and members:** February 20, 2017

Online voting: March 20-22 (inclusive), 2017. From 9 am CST-8pm CST.

Contact HSGSA CRO at xuyxzc@myumanitoba.ca

15.2. The HSGSA Student Lounge (402 Brodie) is available for small group functions, email vpmarketingevents@hsgsa.org to book.

This year's HSGSA CRO is Cindy Xu, Physiology and Pathophysiology

16. Adjournment

BIRT the January 26, 2017 HSGSA AGM meeting be adjourned at 12.46 PM

Moved: Fazole; Seconded: Nour; all in favour; motion passed

Appendix D:

Article IX of the UMGSA Bylaws

ARTICLE IX - RELATIONSHIP WITH THE CANADIAN FEDERATION OF STUDENTS

1. University of Manitoba Graduate Students' Association is not a member of the Canadian Federation of Students (CFS), the Canadian Federation of Students-Services (CFS-S), or the Canadian Federation of Students-Manitoba (CFS-MB), herein referred to as CFS/-S/-MB and in that regard if and when necessary, it shall dispute all statements, claims, indications and suggestions of membership (full or otherwise) in the CFS/-S/-MB.
2. The UMGSA shall continue to collect and hold fees related to possible membership in CFS/-S/-MB in a contingency fund up to and including the completion of the 2017-2018 academic term or until such time that the membership status is officially conceded, in writing, between the legal counsels of the CFS/-S/-MB, the University of Manitoba, and the UMGSA or determined by courts, whichever is sooner.
3. Fees that are collected in respect of possible membership in CFS/-S/-MB may be used toward the reasonable costs associated with the process of defending the position of the UMGSA regarding membership in the CFS/-S/-MB until such time that the membership status is officially conceded, in writing, between the legal counsels of the CFS/-S/-MB, the University of Manitoba, and the UMGSA or determined by courts, whichever is sooner.
4. At each Annual General Meeting, the UMGSA membership shall revisit and determine the use of all remaining fees collected from the UMGSA members and held in a contingency fund until the issue of membership in the CFS/-S/-MB is finally resolved.
5. The general membership of the UMGSA and the HSGSA shall discuss affiliations with external organizations, included but not limited to CFS/-S/-MB and/or Canadian Alliance of Student Associations, at each Special/Annual General Meeting.