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## Council Meeting Agenda Oct 29<sup>th</sup>, 2021 5pm Zoom Meeting

- 1) Call to Order 5:00 pm
- 2) Approval of minutes (Sep 24<sup>th</sup>, 2021)
  - Sanjana
  - Mahamud
- 3) Approval of agenda
  - Rebeca
  - Sanjana
- 4) Business arising from minutes
- 5) Business updates
  - a. Halloween Social
    - 20 students attended | 10 students stayed for games
  - b. MHRE
  - c. Troubleshooting Thursdays
  - d. Defence Workshop
- 6) Exec reports
  - President: UMGSA Exec & Council Meeting | Discussion about the UM strike | Meeting Dr. Hope for funding | Meeting Dr. Todd, Associate Dean | Halloween Event | Defence Workshop |
  - VPE: MHRE application/dissemination of the advertisements | Meeting with Centre | Funding with Marina | Defence workshop | Halloween event | LinkedIn workshop | UMGSA Mental Health

- VPA: Meeting with Dr. Anderson Hope, Exec Meeting, Meeting Dr. Todd Duhamel, MHRE Committee Meeting, Preparation and submission of GSEA Results, BSAC Meeting, Halloween social
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- VPI: Meeting Dr. Todd | Meeting with Dr. Hope | Worked with Toby on funding proposal for HSGSA (\$5000) | UMGSA Finance Committee | Conference Grant Reviews | Appeals Committee |
- VPME: Meeting Dr Todd | Defence Workshop | Handle Marketing/Social Media
- VP Boniface: Defence Workshop | HSGSA Exec meeting | Halloween Event | Meeting Dr. Todd | Meeting Dr. Hope | MHRE Committee Mt |
- UMGSA Senator: N/A

7) Departmental reports

8) Other business

Next Meeting:  
November 26<sup>th</sup>

9) Adjournment

5:39 pm

Next Council Meeting: **November 26<sup>th</sup>, 2021 @5pm**

| <b>Councillor</b>    | <b>Department</b> | <b>Item</b>  |
|----------------------|-------------------|--|
| <b>Sarah</b>         | <b>PA</b>         | MHRE Committee Meeting   Advertised MHRE to graduate students   PA Day November 27 <sup>t</sup>   Football game November 6 <sup>th</sup>   Partnership Fundraiser Game |
| <b>Alekhyia Lavu</b> | <b>Pharmacy</b>   | Meet and Greet with new faculty   Orientation session for new graduate students   Movie night with graduate students   |

|                  |                                 |  |
|------------------|---------------------------------|--|
| <b>Emily</b>     | <b>Biochem and Med Gen</b>      | Department Committee Meetings   MHRE   Halloween Event   Research series to hire new faculty member   Organized social media platform                                      |
| <b>Folayemi</b>  | <b>Immunology</b>               | Bystander workshop   Department Grant Workshop   Halloween Event   Department Meetings about Open House Day   Looking forward to Winter Holiday Event                      |
| <b>Jasem</b>     |                                 | N/A  |
| <b>Katherine</b> | <b>MMID</b>                     | 2 Defences (MSc and PhD)   Advertise MHRE   Planning a student-led R workshop (January – March, weekly workshops), for CCR Credit   Student Journal Club qualified for CCR |
| <b>Kayla</b>     | <b>Community Health science</b> | Bystander workshop   Pizza party   Planning for educational and social activities  |
| <b>Nolan</b>     | <b>Pathology and Physiology</b> | MHRE Committee Meeting   Advertised Event   Met with students to understand their needs: PhD Student in the dept, Pathology and Physiology, don't see a program structure. |
| <b>Lucas</b>     | <b>Pathology</b>                | Department Meetings   Plan for Pathology Research Day  |
| <b>Mahamud</b>   | <b>Oral Biology</b>             | Meeting with Graduate Chair   Meeting with new students   Bystander workshop   Department Grant Applications   Shared about MHRE   Joined Rady Faculty Committee           |
| <b>Pranav</b>    | <b>Pharmacology</b>             | PhD defence   New Student Council President   Submitted Department Grant   |
|                  |                                 |  |

## **PRESIDENT HSGSA**

From: Akshi Malik (HSGSA President, UMGSA VP-HSC)  
 To: HSGSA and UMGSA Members  
 Re: September 1<sup>st</sup> – September 30<sup>th</sup>

### **Executive Summary of Work:**

- Chaired HSGSA Exec and Council meetings
- Attended UMGSA Exec and Council Meeting
- Presented at Community Health Sciences Department's Orientation

### **Executive Summary of Hours:**

|  |                              |              |
|--|------------------------------|--------------|
| 09-07-21                               | UMGSA Exec Meeting           | 1hr          |
| 09-07-21                               | CHS Orientation Presentation | 2hr          |
| 09-15-21                               | HSGSA Exec Meeting           | 2hr          |
| 09-08-21                               | Meeting with VP-External     | 0.5hr        |
| 09-21-21                               | UMGSA Exec Meeting           | 1hr          |
| 09-22-21                               | UMGSA Council Meeting        | 1.5hr        |
| 09-24-21                               | HSGSA Council Meeting        | 1hr          |
| Email correspondence and house keeping |                              | 10 hr        |
| <b>Monthly Total</b>                   |                              | <b>19hrs</b> |

**Time spent in meetings in September: 9 hours**

**Meetings missed:** none

**Office hours:** 0 hours

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for September: 19 hours***

**VP INTERNAL**

From: Marina Costa Fujishima (HSGSA Vice-President Internal)  
 To: HSGSA  
 Re: September 1<sup>st</sup> – September 30<sup>th</sup>

**Executive Summary of Work:**

- HSGSA executive meeting, reimbursement from HSGSA BBQ, tracking budget, FGS appeals committee, HSGSA council meeting

**Executive Summary of Hours:**

|  |                               |                |
|--|-------------------------------|----------------|
| 09-07-21                               | UMGSA Finance meeting         | 0.5hr          |
| 09-15-21                               | HSGSA Exec Meeting            | 2hr            |
| 09-02-21                               | FGS appeals committee meeting | 3hr            |
| 09-24-21                               | HSGSA Council Meeting         | 2hr            |
|  |                               |                |
| Email correspondence and house keeping |                               | 4hr            |
| creating a new reimbursement form      |                               | 2hr            |
|  |                               |                |
| <b>Monthly Total</b>                   |                               | <b>13.5hrs</b> |

**Time spent in meetings in September: 7.5hr hours**

**Meetings missed: none**

**Office hours: 0 hours**

*\*All Executive hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020\**

***Total hours spent on HSGSA for September: 13.5 hours***

## **VP EXTERNAL**

Meeting with SSA about MHRE | Council Meeting | HSGSA Exec Meeting | Reimbursements of HSGSA BBQ Attendees | By-stander workshop

### **Executive Summary of Hours:**

| <b>Date</b>                     | <b>Meeting</b>                           | <b>Hours</b> |
|---------------------------------|--|--------------|
| 2021.09.15                      | HSGSA Exect Meeting                      | 1.5          |
| 2021.09.20                      | Meeting with Student Science Association | 2.0          |
| 2021.09.21                      | UMGSA By-Stander Workshop                | 3.0          |
| 2021.09.24                      | HSGSA Council Meeting                    |              |
| <b>Activities</b>               |  | <b>Hours</b> |
| HSGSA BBQ Reimbursements        |  | 3.0          |
| Emails and meeting preparations |  | 2.0          |

### **Meetings Missed:**

| <b>Date</b> | <b>Meeting Missed</b>           | <b>Reason for Missing</b> |
|-------------|---------------------------------|---------------------------|
| 2021.09.17  | FGS Graduate Student Experiment | Household Issue           |

### **Office Hours:**

*\*All Executive Office Hours were suspended due to COVID-19 effective March 17<sup>th</sup>, 2020.\**

**Time Spent in Official Office Hours in September: 0 Hours**

**Total Hours Spent on the HSGSA in September, 2021: 11.5**

**VP ACADEMIC**

From: Javad Alizadeh, VP Academic  
To: HS Graduate Students of the University of Manitoba  
Date: Council Meeting  
Re: September 1, 2021 – September 31, 2021

**Executive Summary of Work:**

- Regular duties (Biosafety (BSAC) meeting, office hours, council and executive meetings)

**Executive Summary of Hours:**

|               |   |      |
|---------------|---|------|
| 2021-09-15    | Exec Meeting                            | 2hrs |
| 2021-09-16    | BSAC Meeting                            | 2hrs |
| 2021-09-24    | Council Meeting                         | 2hrs |
| 2021-09-28    | Following up with potential DL for 2021 | 3hrs |
| Monthly Total |   | 9hrs |

**COMMITTEES, MEETINGS, AND BUSINESS MATTERS**

**Meetings Attended:**

BSAC                      2 hours  
Exec Meeting                                      2 hours

**Time spent in meetings:** 9 hours

**Meetings Cancelled:** 0

**Meetings Missed:** 0

**Office Hours:** 0 (cancelled due to COVID-19 and school shutdown)

Monday: 10:30 - 11:30

**Time spent in the office/lounge:** 0 hours

**Total Hours Spent on HSGSA:** 9 hours

**VP ST. BONIFACE**

From: Rebeca de Oliveira Camargo, VP St. Boniface  
To: HS Graduate Students of the University of Manitoba  
Re: September 1st, 2021 – September 30st, 2021

**Executive Summary of Hours:**

|  |  |               |
|--|--|---------------|
| 2021-09-02   | UMGSA By-Laws meeting                                    | 1.5h          |
| 2021-09-07   | Orientation Day  | 1hr           |
| 2021-09-15   | HSGSA Meeting  | 1h            |
| 2021-09-17 to 2021-09-30                                 | Organizing HSGSA Sexual Assault Prevention Workshop St B | 25h           |
| 2021-09-24   | HSGSA Council Meeting                                    | 1.5h          |
| 2021-09-29   | UMGSA Greet and Meet                                     | 1h            |
| Approximate time spent on other HSGSA-related activities |  | 10hrs         |
| Monthly Total  |  | <b>41 hrs</b> |

**Time spent in meetings:** 6 hours.

**Meetings Cancelled:**0

**Meetings Missed:**0

**Office Hours:** 0 (cancelled due to COVID-19)

**Total Hours Spent on HSGSA:** 41 hours



## VP MARKETING AND EVENTS

Re: September 1, 2021 –September 30, 2021

**Executive Summary of Work:** HSGSA exec meeting | Poster making for awards (MHRE) | HSGSA council meeting | Orientation day | Social media handling for HSGSA activities

| Date (MM/DD/YEAR)                                | Meetings              | Time (in hours) |
|--|-----------------------|-----------------|
| 09-15-21   | HSGSA Exec Meeting    | 2               |
| 09-24-21   | HSGSA Council Meeting | 1               |
| 09-07-2021                                       | Orientation day       | 1               |
| HSGSA social media activities                    |                       | 1               |
| Poster making for MHRE and self-defense workshop |                       | 3               |
| Monthly total                                    |                       | 8               |

**Meetings Missed:0**

**Office Hours: 0** (cancelled due to COVID-19)

**Total Hours Spent on HSGSA meetings/other activities: 8 hours**



114-727 McDermot Avenue  
University of Manitoba  
Winnipeg, MB  
R3E 3P5

t. 204 480 1313  
e. [hsgsa@hsgsa.org](mailto:hsgsa@hsgsa.org)  
w. [www.hsgsa.org](http://www.hsgsa.org)

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