
Council Meeting Agenda October 21st, 2019 4:45-6:00 pm 402 Brodie

- 1) Call to Order: 4:54PM
- 2) Approval of minutes (September council meeting)
1st : Sanjana 2nd : Jasmine
Carried
- 3) Approval of agenda
1st: Jasmine 2nd: Human Anatomy
Carried
- 4) Business arising from minutes
None
- 5) New business
VPE – Council bonding activity. Super fun.
- 6) Exec reports
VPE: Office hours, service and support, not much. Talking to industry fair for research days.
VPME: office hours, planning the social. UMGSA events meeting and bylaws.
VPI: office hours, UMGSA council meeting.
VPA: Absent (medical emergency)
President: Climate strike had 7 people come. Poster session and the strike was very inspiring. UMGSA Counsel meeting updated bylaws, changed things regarding conference grants. Office hours as usual. FGS Exec meeting attended and mental health was discussed with regards to services available. Discussion to follow. Livable wage was addressed, an open discussion with be raised. Some departments like humanities do not have finding so it will be department specific. Fall and Winter social will be planned with proceeds going to Humane Society. Jan 17 tentative, with discounts to students. We have one sponsor. Winter orientation will be planned.
- 7) Departmental reports

Med micro. seminars and journal clubs started. International infectious disease program is open to everyone, next one is with Dr. Kindrachuk at 8.

Biochemistry and medical genetics. Orientation and seminars. Clubs and seminars have started. Halloween party next week.

Physical Therapy. Second year students are doing placements or research off campus. Winter formal event on Dec 20th.

Pharmacology. Fundraiser for new research program for doing social events. Every Friday have student presentations on their research.

Human anatomy. Student seminar series just started. Next meeting will have a meeting about the student association. Next month they will see what changes there are. This Saturday they have a social in the department for the students.

Community health sciences. Started weekly seminars. Second executive council meeting happened last Friday, searching for a new head of the department.

Physiology. Potluck will happen for Halloween with st B students. Each division has a rep so they are reaching out to get their own.

OT. OT month right now, lots going on in the department. Composting program has started, and they are sending it to sustainability group at Fort Garry. They are hoping for extra funding.

Pathology. Research days were in September for student posters. One staff meeting happened.

8) Other business

Consent culture training. Mahder: thank you for agreeing to participate. It is now mandatory to receive grants.

Committee signup. All have been filled. Please communicate more effectively via emails.

UMGSA. HSGSA has independence because of our separate building and we communicate with HSGSA. UMGSA requests counselors attend meetings at the Fort Garry, which HSGSA is against.

Consensus: the counsel is agreeing with not participating in the UMGSA meetings.

Halloween Social. 30th social with food and drinks. 31st a maze in corn in the UMGSA. Still selling tickets for \$15 for students.

9) Adjournment: 5:36PM

Next Council Meeting: **November 18th 2019, 4:45 PM 402 Brodie**

Executive Report

Romaniya Zayats, HSGSA – VP Internal

September Report

From: Romaniya Zayats, VPI

To: Health Science Graduate Students of the University of Manitoba

Re: October 1 2019 – October 31 2019

Executive Summary of Work:

- UMGSA Finance Committee Meeting: approval of conference and special project grants; conference grant budget has been exceeded and UMGSA Bylaws Committee is amending Bylaws to help control expenses
- Grad Student Orientation
- Regular duties - Executive meetings, council meetings, committee meetings, office hours

Executive Summary of Hours:

2019-10-02	Office hours	1
2019-10-03	UMGSA Finance Meeting	1
2019-10-09	Office Hours	1
2019-10-16	Office Hours	1
2019-10-21	HSGSA Exec Meeting	1.5
2019-10-21	HSGSA Council Meeting	1
2019-10-22	Consent training	2
2019-10-23	Office Hours	1
2019-10-28	HSGSA Exec Meeting	1.5
2019-10-29	Conducting Fair Investigations Training	2
2019-10-29	Investigating an appeals claim	3
2019-10-30	Office Hours	1
2019-10-30	Appeals Investigation Conference Call	1
2019-10-31	Halloween Party	4
Other	Reorganizing and tracking budget, emails	4
Monthly Total		26

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Time spent in meetings: 4 hrs

Meetings Cancelled:

Meetings Missed:

Office Hours: Wednesdays (11-12)

Time spent in the office: 5 hrs

Total Hours Spent on HSGSA for October: 26 hours

Executive Report Sanjana Syeda, HSGSA - VP Marketing and Events October Report

From: Sanjana Syeda, HSGSA Vice-President Marketing and Events

To: HSGSA students of the University of Manitoba Re: October 1st, 2019 – October 31st, 2019

Executive Summary of Work:

- Organized Halloween Social
- Attended Consent Culture training
- Called in for UMGSA Events Committee meeting o A Maze in Corn trip with UMGSA, however the trip was cancelled due to venue closure for the season due to bad weather
- Regular duties: office hours, executive meetings, committee meetings, etc.

Executive Summary of Hours:

Date	Activity	Hours
2-Oct-2019	Office Hour	1
9-Oct-2019	Office Hour	1
16-Oct-2019	Office Hour	2
21-Oct-2019	HSGSA Exec Meeting	1
21-Oct-2019	Council Meeting	1
21-Oct-2019	Consent Culture Training	2
24-Oct-2019	UMGSA Events Committee Meeting (Called in)	1
28-Oct-2019	HSGSA Exec Meeting	1
28-Oct-2019	Halloween Social Shopping	1
30-Oct-2019	Office Hour	1
31-Oct-2019	Halloween Social Preparations + Event	5
	Regular Duties: Newsletter, room booking, email correspondence, making posters, etc.	3
	Total Hours	20

Committees, Meetings, and Business Matter:

Time spent in meetings: 4 hr Meetings Cancelled: 0 Meetings Missed: 0 Office Hours: Wednesday 3-4pm Time spent in Office: 5

Total hours spent on HSGSA for October: 20 hr

Executive Report

Javad Alizadeh, HSGSA VP Academic

October 2019 Report

From: Javad Alizadeh, VP Academic

To: HS Graduate Students of the University of Manitoba

Date: Council Meeting

Re: October 1 2019– October 31 2019

Executive Summary of Work:

- Following up with Dr. Tak Wah Mak and arranging for the distinguished lectureship
- Regular duties (Biosafety meeting- BSAC, office hours, council and executive)

Executive Summary of Hours:

2019-10-07	Office Hours	1
2019-10-17	BSAC Meeting	2
2019-10-14	Office Hours	1
2019-10-21	Office Hours	1
2019-10-21	HSGSA Exec Meeting	1
2019-10-28	HSGSA Council Meeting	1.5
2019-10-28	Office Hours	1
	Corresponding for Distinguished Lectureship	6
Monthly Total		14.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

October 30, 2019	HSGSA Executive Meeting	1 hours
October 1, 2019	BSAC	2 hours
October 23, 2019	HSGSA Council Meeting	1.5 hours

Time spent in meetings: 4.5 hours

Meetings Cancelled:0

Meetings Missed:

Office Hours:

Monday: 10:30 - 11:30

Time spent in the office/lounge: 4 hours

Total Hours Spent on HSGSA: 14.5 hours

Executive Report

Jasmine Frost, HSGSA – VP External

September Report

From: Jasmine Frost, VP External

To: Health Science Graduate Students of the University of Manitoba

Re: October 1st- October 31st 2019

Executive summary of Work:

- Regular duties - Executive meetings, office hours
- Consent training
- Follow up on Industry fair planning

Executive Summary of Hours:

2019-10-07	Office Hours	2
2019-10-08	Service and Support Meeting	1.5
2019-10-16	Make up Office Hours	2
2019-10-21	Office Hours	1
2019-10-21	Exec Meeting	1.5
2019-10-21	Council Meeting	1
2019-10-22	Consent training	2
2019-10-28	Office Hours	1
2019-10-28	HSGSA Exec Meeting	1
2019-10-28	Make up office hours	2
2019-10-28	Halloween prep	1
2019-10-29	Appeals Training	2
Other	Emails/ Industry Fair planning	5
Monthly Total		23

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Time spent in meetings: 7

Meetings Cancelled: 0

Meetings Missed: 0

Office Hours: Monday 8:30am-9:30am

Time spent in the office: 7 hrs

Total Hours Spent on HSGSA for October: 23 hours

Executive Report

From: Mahder Teffera, HSGSA President, UMGSA VP-HSGSA
To: HSGSA and UMGSA Members Re: October 1st- October 31st

Executive Summary of Work:

- **Meeting with FGS:** The winter orientation for new students will be longer than the fall one and we are planning to hold it in the Joe Doupe Concourse with no options for workshops this time
- **Consent Culture training for council and executives:** Corresponded with BITB to plan two orientation sessions where we had an overwhelming majority of our council attend
- **VPA Selection:** Worked with the UMGSA executive committee to select a new VPA-UMGSA
- **HSGSA Halloween Social:** worked with VP-ME HSGSA to organizing and run the event which was received very well by attendees

Meetings Attended:

October 1st, 2019	FGS Executive Committee Meeting	2 Hours
October 8th, 2019	Meeting with FGS about Winter orientation	1 Hour
October 8th, 2019	UMGSA Executive Meeting	1 Hour
October 21st, 2019	HSGSA Executive Meeting	1 Hour
October 21st, 2019	HSGSA Council Meeting	1 Hour
October 23rd, 2019	FGS Council meeting	1 Hour
October 28th, 2019	HSGSA Executive Meeting	1 Hour
October 29th, 2019	UMGSA VPA Interviews	3 Hours

Meetings Missed: None

Time Spent in Meetings in September: 11 Hours

Office Hours

Thursdays (October 3rd, 10th, 17th, 24th, 31st) 9:30-11:30AM

Time Spent in Office Hours in September: 10 Hours

Working Events attended

October 2nd, 2019	Emeriti Dinner	1 hour
October 21st, 2019	Bringing in the Bystander training for council	1.5 Hour
October 22nd, 2019	Bringing In the Bystander training for council	1.5 Hour
October 31st, 2019	HSGSA Halloween Social	4 Hours

Approximate Time Spent on Other Activities: 8 Hours

Setting up for Halloween Social/clean-up + BITB	2 Hours
Interview prep and VPA applicant screening	3 Hours
Preparing docs for HSGSA council, executive, committee meetings	4 Hours
Other email correspondence + Housekeeping	7 Hours

Total Hours Spent on HSGSA/UMGSA in September: 45 Hours