

Council Meeting Agenda January 20th, 2019 4:45-6:00 pm 402 Brodie

- 1) Call to Order: 4:47pm
- 2) Approval of minutes (November council meeting)
 - 1st: Javad
 - 2nd: OT

Carried
- 3) Approval of agenda
 - 1st: Javad
 - 2nd: Oral Biology

Carried
- 4) Business arising from minutes: n/a
- 5) New business
 - Ratification of new VPstB**
 - *Everyone approves, no objections*
 - IDRSC**
 - *No suggestions*
 - *Comparing with the old exec committee, doing pretty well compared to old exec.*
 - *Communication has increased*
 - *Committee needs to select a head*
 - Election committee**

Brayden Schindell
Adam Loewen
Enitan Salako
Olawale Ayilara

 - *Members approved*
 - *CRO needs to be selected. Either from the Committee or from the council*

Council responsibilities

- *Poor reach to students.*
- *Council needs to be more active on reaching out to the students*

AGM – February 5 at 4:30PM

- *Request to change it to last week of February.*
- *Tentative date: Monday, February 24, 2020 at 4:45 pm. Location TBD.*

Department Grants

- *Grants are ready to be picked up*

6) Exec reports

- **Roma:**

- *Appeal committee case: Student asked to withdraw from the program. Decided to grant the appeal and student is allowed to continue with his PhD.*
- *Business as usual, budget, sold lots of tickets from formal*

- **Jasmine:**

- *Townhall in January*
- *Meeting sustainability next week; suggestion welcome*
- *Industry fair planning starts next week*

- **Javad:**

- *Biosafety committee: reviewed 13 application*

- **Cam:**

- *1 week in office*
- *Establishing office hours*

- **Sanjana:**

- *Business as usual*
- *Christmas Social Planning*
- *Winter formal Planning*

- **Mahder:**

- *Lots of Meetings*
- *Cancel winter orientation for poor attendance (only 6 people registered)*
- *Winter formal planning (raised over \$1000 for Winnipeg Humane Society)*

- We will be establishing an CHSRF Award in honour of Dr. Forough. Working on getting posthumous Masters degree for another victim, Amirhoissein Ghassemi from Biomedical engineering.
- FGS meeting today; some possible course changes in Community health

- **Senator:**

- Not much related to HSGSA
- Program closure – Cancer Control
- Community health science course cancellation 7710, 7720
- Shares sympathy for Dr. Forough's passing

7) Committee Reports: n/a

8) Departmental reports

- **Biochem**

- Christmas party; successful!!
- New Prof joined and new labs established
- 2 students graduated from Msc last term.

- **Pharm**

- 2 new grad students joined in Jan 2020
- Christmas social
- Starting regular potluck (tentative dates: Fridays before every long weekend) to let grad students socialize.

- **Oral Biology**

- Christmas party
- 1 new student started this term

- **Pathology**

- 1 graduated last term
- 1 new student started this term

- **Physician Assistant**

- Raised 500\$ for PA day Bake sale
- Everyone passed last term!!!

- **Anatomy**

- Christmas Party
- 2 New Student joined this term
- New student orientation

- **Occupational Therapy**

- Winter formal in early december
- Year 2 in placement
- Year 1 is back, 2 people dropped out
- Open house on Sunday. Lots of young students (esp. Highschool students with their parents) came.
- **Physiotherapy**
 - Same as above
 - No dropout
- **Community**
 - New head of department
 - Fundraiser for LITE. Community based organization that helps in need people with job, etc.
- **Rehab**
 - New Councilor – Kavisha
 - Trying to build a base to connect students in department
- **Med Micro**
 - Christmas party
 - Started compost collection
 - 2 MSc graduate
 - 2 new students started at NML
- **Immunology**
 - Christmas Party
 - 2 MSc 1 PhD joined
 - Career fair this Friday
 - Grieve councilor came in last week to help students cope with Iran plane crash
- **Physiology**
 - Christmas party
 - Gail retirement party (Jan 2020)
 - Prepping for open house.
 - By-laws and committee meeting last week that got cancelled
- **Pharmacology**
 - Regrets

9) Other business

Adjournment: 5:15pm

Next Council Meeting: **February 17th, 2020 4:45PM 402 Brodie**

From: Cameron Eekhoudt, VPSTB
To: HSGSA members
Date: January 10 - 31, 2020

Executive Summary:

- Familiarizing myself to the role including establishing office hours, attending executive and council meetings, reading bylaws and other relevant documents.

Meetings Attended:

January 13, 2020	HSGSA Exec Meeting	1.00 hour
January 20, 2020	UMGSA Bylaws & Policy meeting	1.00 hour
January 27, 2020	HSGSA Exec Meeting	1.00 hour
January 30, 2020	HSGSA Council Meeting	1.00 hour

Meetings Missed:

None

Time spent in meetings: 4 hours

Office Hours:

Friday (0800-0900): 1 hour each

Missed Office Hours: None

Time spent in the office: 3 hours

Additional Hours:

-Emails (Handover IDRC committee, Bylaws and Policy Committee)	1 hour
-Familiarization with Bylaws and Policy Manuals	2 hours
-HSGSA Bylaws and Policy committee amendments	3 hours

Additional hours: 6 hours

Total time spent on HSGSA work January: 13 Hours

Executive Report

Sanjana Syeda, HSGSA - VP Marketing and Events

January Report

From: Sanjana Syeda, HSGSA Vice-President Marketing and Events

To: Health Sciences Graduate Students of the University of Manitoba

Re: January 1st, 2020 – January 31st, 2020

Executive Summary of Work:

- Organized Winter Formal:
 - Winter Formal was very successful, we sold out for Winter formal 2 days before the event
 - We raised \$1245 for the Winnipeg Humane Society

Executive Summary of Hours:

Date	Activity	Hours
6-Jan-2020	Exec Meeting	1
8-Jan-2020	Office hour	1
8-Jan-2020	VPSt.B Interviews	2
9-Jan-2020	VPSt.B Interview	0.5
9-Jan-2020	Town hall Meeting	2
13-Jan-2020	Exec Meeting	1
15-Jan-2020	Office Hour + Winter Formal Prep	2
17-Jan-2020	Winter Formal	12
20-Jan-2020	Council Meeting	1
22-Jan-2020	Office Hour	1
27-Jan-2020	Exec Meeting	1
28-Jan-2020	UMGSA Election CRO/DRO selection Interviews	3
29-Jan-2020	Office Hour	1
	Winter Formal planning, email correspondence, newsletters, etc.	8
	Total Hours	34.5

Committees, Meetings, and Business Matter:

Time spent in meetings: 7 hr

Meetings Cancelled: 1 (By UMGSA Events Committee)

Meetings Missed: 0

Office Hours: Wednesday 3-4pm

Time spent in Office: 5

Total hours spent on HSGSA for January: 34.5

Executive Report

Romaniya Zayats, HSGSA – VP Internal

December Report

From: Romaniya Zayats, VPI

To: Health Science Graduate Students of the University of Manitoba

Re: January 1 2020 – January 31 2020

Executive Summary of Work:

- Regular duties - Executive meetings, council meetings, committee meetings, office hours
- Attending UMGSA Executive Meeting
- Assisting HSGSA during Town Hall and Winter Formal

Executive Summary of Hours:

2020-01-08	Office Hours	1
2020-01-15	Office Hours	1
2020-01-22	Office Hours	1
2020-01-29	Office hours	1
2020-01-06	HSGSA Exec Meeting	1
2020-01-08	VPSTB Interview	2
2020-01-09	Town Hall	2
2020-01-12	HSGSA Exec Meeting	1
2020-01-17	Winter Formal	5
2020-01-20	HSGSA Council Meeting	1
2020-01-27	HSGSA Exec Meeting	1
2020-01-28	UMGSA Exec Meeting	1
Other	Reorganizing and tracking budget, emails	4
Monthly Total		20

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Time spent in meetings: 5 hrs

Meetings Cancelled:

Meetings Missed: UMGSA Finance Meeting - snow storm

Office Hours: Wednesdays (11-12)

Time spent in the office: 4hrs

Total Hours Spent on HSGSA for January: 20 hours

Executive Report

Jasmine Frost, HSGSA – VP External

January Report

From: Jasmine Frost, VP External

To: Health Science Graduate Students of the University of Manitoba

Re: January 1st- 31st 2020

Executive Summary of Work:

- Regular duties - Executive meetings, office hours
- Planning and executing Town Hall

Executive Summary of Hours:

2020-01-06	Office Hours	1
2020-01-06	Exec Meeting	1
2020-01-08	Prep for town hall	1
2020-01-08	VPStB Interviews	2
2020-01-09	Town Hall	3
2020-01-13	Office Hours	1
2020-01-12	Exec Meeting	1
2020-01-14	Service and Support Meeting	1
2020-01-17	Winter Formal	5.5
2020-01-20	Office Hours	1
2020-01-20	Council Meeting	1
2020-01-27	Exec Meeting	1
2020-01-28	Office Hours	1
2020-01-31	Sustainability Meeting	1
Other	Emails/ Town Hall planning	8
Monthly Total		18.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Time spent in meetings: 2

Meetings Cancelled: 0

Meetings Missed: 0

Office Hours: Monday 8:30am-9:30am

Time spent in the office: 3 hrs

Total Hours Spent on HSGSA for January: 20.5 hours

Executive Report

Javad Alizadeh, HSGSA VP Academic

January 2020 Report

From: Javad Alizadeh, VP Academic

To: HS Graduate Students of the University of Manitoba

Date: Council Meeting

Re: January 1, 2019– January 30, 2019

Executive Summary of Work:

- Regular duties (Biosafety (BSAC) meeting, office hours, council and executive meetings)

Executive Summary of Hours:

2020-01-06	Office hours	1
2020-01-06	Exec meeting	1
2002-01-09	Town Hall event	2
2020-01-13	Office hours	1
2020-01-13	Exec meeting	1
2020-01-16	BSAC Meeting	2
2020-01-17	HSGSA Winter formal	3
2020-01-20	Office hours	1
2020-01-20	HSGSA Council Meeting	1.5
2020-01-27	Office hours	1
2020-01-27	Exec meeting	1
2019-12-23	Office hours	1
Monthly Total		16.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

HSGSA Executive Meeting 3 hours
BSAC 2 hours
HSGSA Council Meeting 1.5 hours

Time spent in meetings: 8.5 hours

Meetings Cancelled: 0

Meetings Missed:

Office Hours:

Monday: 10:30 - 11:30

Time spent in the office/lounge: 4 hours

Total Hours Spent on HSGSA: 16.5 hours

Executive Report

From: Mahder Teffera, HSGSA President, UMGSA VP-HSGSA
To: HSGSA and UMGSA Members
Re: January 1st- January 31st

Executive Summary of Work:

VP StBoniface Selection: We received strong candidates for the position. I organized interviews for all four applicants which was conducted by the executive committee. We unanimously chose Cameron Eekhoudt as the new VP St. Boniface.

HSGSA Winter Formal: Working alongside our VPME, I planned the 2020 HSGSA winter formal which was a very well attended, successful event. We raised over \$1000 for the Winnipeg Humane Society.

HSGSA Elections: Corresponded with and met with the HSGSA CRO for the 2020 Elections regarding responsibilities and the election manual.

Meetings Attended:

January 6 th , 2020	HSGSA Executive	1 Hour
January 13 th , 2020	Meeting with New VPStB	.5 Hour
January 13 th , 2020	HSGSA Executive	1 Hour
January 15 th , 2020	UMGSA Executive	1 Hour
January 20 th , 2020	FGS Executive	1.5 Hour
January 20 th , 2020	HSGSA Council	1.5 Hour
January 27 th , 2020	HSGSA Executive	1 Hour
January 22 nd , 2020	UMGSA Council	1 Hour
January 31 st , 2020	Meeting with CRO	.5 Hour

Meetings Missed: 1 (UMGSA Executive meeting on January 25 – Course schedule conflict)

Time Spent in Meetings in September: 9 Hours

Office Hours

Friday January 10 th 2020	9-11AM	2 Hours
Friday January 17 th 2020	9-3PM (caught up on office hours)	6 Hours
Friday January 24 th 2020	9-11AM	2 Hours
Friday January 31 st 2020	9-11AM	2 Hours

Time Spent in Office Hours in September: 12 Hours

Office Hours Missed: None

Working Events attended

January 9 th , 2020	HSGSA Town Hall	2.5 Hours
January 17 th , 2020	HSGSA Winter Formal 2020	6 Hours
January 30 th , 2020	Movies for Mental Health	2 Hours

Approximate Time Spent on Other Activities: 10.5 Hours

VPStB interview Prep/correspondence	2 Hours
VPStB Interviews (January 8 th -9 th)	2.5 Hours
Preparing for Winter formal (supplies, correspondence, planning)	8 Hours
Office clean up (January 28 th)	1 Hour
Preparing docs for meetings (council, executive, AGM)	5Hours
Other email correspondence + Housekeeping	7 Hours

Total Hours Spent on HSGSA/UMGSA in September: 57 Hours