
Council Meeting Agenda

May 21nd, 2019 4:45-6:00 pm
402 Brodie

1) Call to Order
4:48pm

2) Approval of minutes (March 15th, 2019)
Mover: Oral Biology
2nd: Immunology
Approved

3) Approval of agenda
Mover: Pharmacy
2nd: Pathology
Approved

4) Business arising from minutes

5) New business

a.) UMGSA run-off election

-special committee set up to evaluate previous actions from the election. New results should be accepted tomorrow. Apology letter was issued, and election is settled.

b.) Departmental grant cheques

-Some departments are missing cheques.

c.) Budget Approval

1st: Immunology

2nd: Human anatomy

Approved, no objections

6) Exec reports

VPA- duties, biosafety meetings, office hours, exec meeting and booking distinguished lecturer

VPI- exec meeting, office hours, working on the transfer of singing authority

VPME- CSHRF planning, office hours,

VPE- office hours, meeting with career services

Pres- UMGSA special council, office hours, cleaning of the office, meeting with orientation

VPstB- office hours and exec meetings

Roxy/UMGSA: UMSG first meeting tomorrow, no more MGS due to budget cuts (2.1 million dollars). Looking to collaborate with HSGSA more

7) Departmental reports

Pathology- search for new PI, admitting into the pathology assistant program

Oral Biology- New dean in dentistry and had meeting with grad students. Brought up a lack of collaboration and connection with the college of medicine.

Physicians assistant- CAPA conference prep

Biochemistry and Medical Genetics- planning a year end student event (board games), first group of genetic counseling students finishing this year.

Pharmacy- finished seminar series, got approval to form a student council in the fall.

Human Anatomy- bi-weekly seminar students, and Research day in department on June 5th, planning activities for students.

MMID- finished student seminars, continuing with research seminar, yoga day, practice poster competition, hiring a CRC tier 2 position

Immunology- wrapping up journal club and student seminar, student gone to conferences, MSc. defense and gained new students in the department. 50th anniversary, got approval for department wear and planting a tree to commemorate this. Planning annual picnic. Distinguished guest lecture is delayed until fall.

Roxy/UMGSA: organizing conference based on studies in food systems uomfssc.com, deadline is Friday

8) Other business

BBQ in Summer- idea is accepted

Cheques- Mahder will look into missing ones

9) Adjournment

5:05pm

Next Council Meeting: **September (TBD)**

Executive Report

Carmine Slipski HSGSA President

April Report

From: Carmine Slipski, HSGSA President

To: Graduate Students of the University of Manitoba

Re: April 1st– April 30th 2019

Executive Summary of Work:

Met with CSHRF Research Days planning committee to go over final planning details and to discuss future possibility of merging Industry fair with conference event. Had meeting with Incoming HSGSA president to go over details of role and training. Had HSGSA bylaws meeting to go over changes to policy manuals to reflect changes already made to bylaws at AGM.

Housekeeping

- Handed out executive payments, and attended all meetings and office hours

Executive Summary of Hours:

2019-04-03	Office Hours	2.0
2019-04-08	UMGSA Executive	2.0
2019-04-08	HSGSA Executive Meeting	1.5
2019-04-15	HSGSA Council Meeting	2.0
2019-04-17	Office Hours	2.0
2019-04-17	CSHRF Research Days Meeting	1.5
2019-04-17	President role Transition meeting	1.0
2019-04-22	HSGSA Executive Meeting	1.5
2019-04-24	Office Hours	2.0
2019-04-24	UMGSA Council Meeting	3.0
2019-04-29	HSGSA Bylaws Meeting	1.0
Monthly Total	19.5 hours	

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

April 08, 2019	UMGSA Executive Meeting	2.0 hours
April 08, 2019	HSGSA Executive Meeting	1.5 hours
April 15, 2019	HSGSA Council Meeting	2.0 hours
April 17, 2019	CSHRF Research Days Meeting	1.5 hours
April 17, 2019	President role transition meeting	1.0 hours

April 22, 2019	HSGSA Executive Meeting	1.5 hours
April 24, 2019	UMGSA Council Meeting	3.0 hours
April 29, 2019	HSGSA Bylaws Meeting	1.0 Hours

Time spent in meetings: 13.5 hours

Meetings Cancelled:0

Meetings Missed:1 Had to send regrets to FGS Council and a UMGSA Executive meeting due to the birth of my child

Office Hours:

Wednesday: 9:00 - 11:00 a.m.

Time spent in the office: 6 hrs

Total Hours Spent on HSGSA/UMGSA for April: 19.5 hours

Executive Report

Andrew Plesniarski, HSGSA Vice-president Marketing and Events

April Report

From: Andrew Plesniarski, HSGSA Vice-President Marketing and Events

To: Health Science Graduate Students of the University of Manitoba

Re: April 1st 2019 – April 30th 2019

Executive Summary of Work:

HSGSA Games Night

- Attendance was a little low (~15 people), but we had a good time playing Jackbox TV games and poker. Two lucky winners went home with \$50 gift cards to the business of their choice from winning one of the two rounds of poker we had!

Research Days

- Almost all of Research Days has been planned. USBs have been designed and ordered, all of the tours have been confirmed and payment has been sorted out with Jessica Fraser. Still in the process of getting the event where I can pass it off to the incoming VPME without overwhelming them. Still need to sort out the Eventbrite page for tours/lunches, show Sanjana how to organize the sign-in sheet, book the Answers booth, and organize volunteers for the day of. May need to include all of the incoming Exec in the meeting on how to handle the upcoming Research Days.

Executive Summary of Hours:

04-04-19	Transition Meeting with incoming VPME	2.0
04-05-19	Office Hours	1.0
04-08-19	HSGSA Executive Meeting	1.0
04-12-19	Office Hours	1.0
04-15-19	HSGSA Council Meeting	1.0
04-17-19	Prep for HSGSA Games Night	2.0
04-18-19	HSGSA Games Night	5.0
04-22-19	HSGSA Executive Transition Meeting	2.0
04-23-19	Office Hours	1.0
04-26-19	Office Hours	1.0
04-26-19	UMGSA Events Committee Meeting	2.0
04-29-19	HSGSA By-laws Meeting	2.0
	Finalizing Research Days Details i.e. Eventbrite page and tour invoices	10
Monthly Total		31.0

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

Apr. 8th, 2019	HSGSA Executive Meeting	1.0 hour
Apr. 15th, 2019	HSGSA Council Transition Meeting	1.0 hour
Apr. 22th, 2019	HSGSA Executive Transition Meeting	2.0 hours
Apr. 26th, 2019	UMGSA Events Committee Meeting	2.0 hours
Apr. 29th, 2019	HSGSA By-laws Meeting	2.0 hours

Time spent in meetings: 8.0 hrs

Meetings Cancelled:

Meetings Missed:

Office Hours:

Friday: 4:00 - 5:00 p.m.

Time spent in the office: 4.0 hrs

Total Hours Spent on HSGSA for April: 31.0 hrs

Executive Report

Colin Graydon, HSGSA VP Academic

April Report

From: Colin Graydon, VP Academic

To: HS Graduate Students of the University of Manitoba

Date: Council Meeting

Re: April 1 2019– April 30 2019

Executive Summary of Work:

- Organized debate about organ donation
- Wrap up finances for Distinguished lectureship
- Transition meeting with Javad (incoming VPA) and completing related docs.
- Regular duties (Biosafety meeting- BSAC, office hours, council and executive)

Executive Summary of Hours:

2019-04-01	Office Hours	1
2019-04-02	Distinguished Lecture Wrap up (finances etc.)	2
2019-04-08	Office Hours	1
2019-04-08	HSGSA Executive Meeting	1
2019-04-09	Transistion preparation	3
2019-04-15	HSGSA Council	1
2019-04-15	Office Hours	1
2019-04-15	Transition with Javad	1
2019-04-18	BSAC	2
2019-04-22	Office Hours	1
2019-04-25	Organ donation debate	1.5
2019-04-29	Office hours	1
Monthly Total		16.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

Apr. 8, 2019	HSGSA Exec	1 hour
Apr. 15, 2019	HSGSA Council	1 hour
Apr. 18, 2019	BSAC	2 hours

Time spent in meetings: 4 hours

Meetings Cancelled:

Meetings Missed:

Office Hours:

Monday: 11:00 - 12:00

Time spent in the office/lounge: 7hrs

Total Hours Spent on HSGSA: 16.5hrs

Executive Report

Allison Balasko, HSGSA – VP External

April Report

From: Allison Balasko, VP External

To: Health Science Graduate Students of the University of Manitoba

Re: April 1, 2019 – April 30, 2019

Executive Summary of Work:

- Regular duties - Executive meetings, council meetings, committee meetings, office hours
- Industry Fair 2020 plans
- Office of Sustainability document reviews
- Mentorship award committee preparations

Executive Summary of Hours:

2019-04-01	Office Hours	1
2019-04-08	Office Hours	1
2019-04-08	Exec Meeting	1.5
2019-04-15	Office Hours	1
2019-04-15	Council Meeting	1.5
2019-04-22	Office Hours	1
2019-04-22	Exec Meeting	1.5
2019-04-25	VP External Transition Meeting	1
2019-04-29	Office Hours	1
2019-04-29	Bylaws Meeting	1.5
2019-04-30	UMGSA Campaigns Committee Meeting	1
Other	2019 industry fair plans, emails, document review	10
Monthly Total		23

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Time spent in meetings: 8 hours

Meetings Cancelled:

Meetings Missed:

Office Hours: Monday 9:00 - 10:00 am

Office Hours Missed:

Time spent in the office: 4 hrs

Total Hours Spent on HSGSA for April: 23 hours

Executive Report

Prajwal Raghunatha, HSGSA Senator

April Report

From: Prajwal Raghunatha, HSGSA Senator

To: HS Graduate Students of the University of Manitoba

Date: Council Meeting

Re: Apr 01 2019– Apr 30 2019

Executive Summary of Work:

- Revision of council documents to upload on the website
- HSGSA website maintenance to include relevant links and documents
- Attended Student Senate Caucus Meeting, Senate Meeting, HSGSA Executive Meeting and HSGSA Council Meeting.
- Regular Office hours

Executive Summary of Hours:

2019-04-01	Office Hours	2
2019-04-01	Student Senate Caucus Meeting	1
2019-04-02	Council Documents revision	1
2019-04-03	Senate Meeting	1
2019-04-06	HSGSA Website maintenance	1
2019-04-08	Office Hours	2
2019-04-08	HSGSA Exec Meeting	1
2019-04-15	Office Hours	2
2019-04-15	HSGSA Council Meeting	1
2019-04-18	HSGSA Event (Game Night)	4
2019-04-22	Office Hours	2
2019-04-22	HSGSA Exec Meeting	1.5
Monthly Total		19.5

COMMITTEES, MEETINGS, AND BUSINESS MATTERS

Meetings Attended:

Apr 01, 2019	Student Senate Caucus Meeting	1 hour
Apr 03, 2019	Senate Meeting	1 hour
Apr 08, 2019	HSGSA Exec Meeting	1 hour
Apr 15, 2019	HSGSA Council Meeting	1 hour
Apr 22, 2019	HSGSA Exec Meeting	1.5 hour

Time spent in meetings: 5 hrs

Meetings Cancelled: None

Meetings Missed: None

Office Hours: Mondays, 12:00-2:00pm

Time spent in the office: 8 hrs

Total Hours Spent on HSGSA for Feb: 17 hrs

Senate Report

April 3rd, 2019

Link to Senate agenda:

http://umanitoba.ca/admin/governance/media/2019_04_03_Senate_Agenda.pdf

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students. All motions presented in this report were carried during the April 3rd, 2019 Senate Meeting.

MATTERS RECOMMENDED FOR CONCURRENCE WITHOUT DEBATE

**1. Report of the Faculty Council of Graduate Studies on Program and Curriculum Changes
RE: BFAR Statements, Departments of Animal Science, Civil Engineering, Entomology,
Mechanical Engineering, and Pathology, and College of Rehabilitation Sciences (Page 16)**

- a. The Faculty Council of Graduate Studies recommends THAT: the BFAR statements from the Implementation Working Group for the Cooper Commission Report listed below be approved by Senate: Dept. of Animal Science Dept. of Civil Engineering Dept. of Entomology Dept. of Mechanical Engineering Dept. of Pathology College of Rehabilitation Sciences

MATTERS FORWARDED FOR INFORMATION

1. Report of the Senate Committee on Awards (Page 27)

- a. On behalf of Senate, the Senate Committee on Awards recommended that the Board of Governors approve 6 new offers, 17 revised offers and the withdrawal of 8 awards, as set out in Appendix A (February 19, 2019). These award decisions comply with the published guidelines of November 3, 1999, and were reported to Senate for information.

2. Student Advocacy Annual Report, 2016-2017 and 2017-2018 (Page 43)

3. Items Approved by the Board of Governors [February 21, 2019] (Page 68)

- a. The Executive committee on behalf of the Board of Governors approved eleven new offers, nine amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards - Part A [dated December 18, 2018].
- b. The Executive Committee, on behalf of the Board of Governors, approve one new offer, as set out in Appendix A of the Report of the Senate Committee on Awards - Part B [dated December 18, 2018].

REPORT OF THE PRESIDENT (Page 69)

REPORTS OF OTHER COMMITTEES OF SENATE, FACULTY AND SCHOOL COUNCILS

1. Reports of the Senate Committee on Instruction and Evaluation

- a. RE: Proposed Academic Regulations for Programs in the Max Rady College of Medicine
 - i. Learners with Bloodborne Pathogens Policy (Page 95)
 - Senate approved the proposed Learners with Bloodborne Pathogens Policy, Max Rady College of Medicine, Rady Faculty of Health Sciences, effective immediately.
 - ii. Student Immune Status Requirements Policy (Page 102)
 - Senate approve the proposed Student Immune Status Requirements Policy, Max Rady College of Medicine, Rady Faculty of Health Sciences, effective immediately.

2. Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes RE: Closure of Ph.D. in Cancer Control (Page 110)

- a. Senate approved the closure of the PHD program in Cancer control.

3. Report of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes RE: Revised Academic Guide, Faculty of Graduate Studies (Page 122)

- a. Senate approved the regulation changes from the Faculty of Graduate Studies
 - i. Substantive changes to the guide include:
 - Section 2.4 Performance in Coursework: remediation of a failed course with a substitute course must be at the same level or higher (e.g., at the graduate level (7000, 8000) for a failed graduate level course);
 - Sections 4.5.2 (Master's) & 5.5.2 (Ph.D.) Student's Co-advisor: the co-advisor no longer needs to be a member of unit offering the program;
 - Sections 4.6.1 (Master's) & 5.2.3 (Ph.D.) Advisory Committee: no longer a requirement for an 'internal-external' advisory committee member;
 - Sections 4.8.1.2 (Master's) & 5.11.1 (Ph.D.) Examining committee: same revised composition requirements as advisory committee; and
 - Section 8 Leave of Absence: explicit statement for international graduate students to consult with the International Centre about the effect of a leave of absence on immigration status.

4. Reports of the Faculty Council of Graduate Studies on Course, Curriculum and Regulation Changes

- a. RE: Department of Computer Science (Page 194)
- b. RE: Department of Electrical and Computer Engineering (Page 202)
- c. RE: Department of Physical Therapy (Page 213)
- d. RE: Asper School of Business, Master of Business Administration, Correction to Report of December 13, 2018 (Page 223)

Above recommendations were approved by Senate.