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## Council Meeting Agenda

April 15<sup>th</sup>, 2019 4:45-6:00 pm  
402 Brodie

- 1) Call to Order 4:52pm
- 2) Approval of minutes (March 18<sup>th</sup>, 2019)  
Moved: Andrew, 2<sup>nd</sup>: Prajwal, All in favor
- 3) Approval of agenda  
Moved: Andrew, 2<sup>nd</sup>: Manoj, All in favor
- 4) Business arising from minutes
- 5) New business
  - a.) Introduction to new HSGSA Executives  
President: Mahder  
VPI: Roma  
VPA: Javad  
VPE: Jasmine  
VPME: Sanjana  
VP St.B: Danah  
Senators: Roxie, Julia, Ehsan (to be ratified at the UMGSA Council)
  - b.) UMGSA elections  
Election issues at UMGSA briefed by Carmine. Ratification of results at council next Wednesday.
  - c.) Ratify HSGSA Election: Candidates who contested the election exited the room for ratification.  
Moved: Andrew, 2<sup>nd</sup>: Arnold, All in favor
  - d.) Crystal St. B reimbursement: 333.48CAD for food (St. Boniface workshops)  
Moved: Alli, 2<sup>nd</sup>: Ashley, All in favor
- 6) **Exec reports**

- a) President (Carmine) – UMGSA Exec and council meetings, e-mails about UMGSA elections, FGS Exec meeting missed, Ottawa trip sent by University, met MP's and advocated for research funding to students., met student lobbying groups.
- b) VP External (Allison) – Mentorship award committee will be open tomorrow, spent time modifying criteria for award. Getting together transition documents for Jasmine. Career fair recap. Career fair to be part of CSHRF next year 2020. Office hours and regular meetings.
- c) VP Academic (Colin) – Organized distinguished lectureship last month, Meet and greet event at Chaise café previous night, lecture next day, student lunch and small student group interaction. Debate club – debate on overpopulation. Debate next week on opt out donor policy. Regular meetings.
- d) VP Internal (Allison/Crystal) – HSGSA Finance meeting few weeks back. We are under-budget for everything. Only outstanding thing is the distinguished lectureship. Add another student award from remaining budget. Conference grant regulations for students in place at UMGA.
- e) VP St. Boniface (Crystal) - Absent
- f) VP ME (Andrew) – Research day meeting on Wednesday. Started training Sanjana for VPME. Games night this Thursday with food. Jets game streaming. UMGSA events committee meeting.
- g) Senator (Prajwal) – Attended the FGS Award committee meeting to finalize the CIHR CGS-Masters scholarship recipients. Attended the Meet and greet event at Chaise café previous night before the Distinguished lecture, lecture next day and helped with lunch table. Attended student senate caucus meeting and senate meeting. Change in FGS regulations regarding student vacation was missed by FGS. Pointed it out on the Senate. The Dean of FGS has agreed to the revised guidelines verbally along with the Senate members. Revised version will be passed in the subsequent senate meeting. Sent the revised guidelines proposal to Dean of FGS next day. Helped upload the Council minutes on to the HSGSA website.

## 7) Departmental report

- a) *Arnold* (Pathology) – Nothing to report on.

- b) *Malina* (Human anatomy & cell science) – Nothing to report. Department head search on going. Next week meeting. Tier 2 Research chair hired and started last week.
- c) *Christine* (OT) – 3 day OT conference next month.
- d) *Adam* (PT) – Placement
- e) *Ashley* (Immunology) – New Dept head was announced (Dr. Aaron Marshall)
- f) *Chloe* (BMG) – Planning year end social event since there is enough funding. Visiting speaker didn't materialize.
- g) *Jayelle* (Med Micro) – Seminars ending next week. Poster workshop next Thursday
- h) *Dustin* (Physiology and Pathophysiology) – Interview for new professor position ongoing.
- i) *Jayden* (Pharmacy) – Nothing to report on.
- j) *Aseem* (Pharmacology) – Absent
- k) *Olawale* (CHS) – Weeklong breakfast and lunch served to students last week. 3 masters defense next week.
- l) *Lynn* (PA) – Mock MMI fundraising event last month.
- m) *Manoj* (Oral Bio) – Student get together last week with bowling and dinner. Thinking of merging events with another department. Will speak with fellow councilors. New Dean appointed for faculty of Dentistry.

8) Other business:

Position Statement: Agreed by UMGSA. May be having to trim it down. Getting reviewed by couple of committees like FGS Exec committee.

Moved: Manoj, 2<sup>nd</sup>: Arnold, All in favor

9) Adjournment: 5:41pm

Next Council Meeting: **May 21<sup>st</sup>, 2019 (4:45 p.m. in 402 Brodie)**

## Executive Report

### Carmine Slipski HSGSA President

### March Report

From: Carmine Slipski, HSGSA President  
To: Graduate Students of the University of Manitoba  
Re: March 1st– March 31st 2019

#### Executive Summary of Work:

- Ran elections candidate open forum at Bannatyne
- Had Industry Fair Re-cap meeting with FGS to go over numbers and feedback, as well as look for ways to improve for next year
- Had Chez Café networking event for students to meet distinguished lecturer Dr. Brett Finlay
- Helped co-ordinate and run the Distinguished Lecturer event at Bannatyne

#### Housekeeping

- Handed out executive payments, and attended all meetings and office hours

#### Executive Summary of Hours:

2019-03-04	UMGSA Executive Meeting	2.0
2019-03-06	Office Hours	2.0
2019-03-11	HSGSA Executive Meeting	1.5
2019-03-13	Office Hours	2.0
2019-03-13	Elections Candidate Open Forum	2.0
2019-03-13	HSGSA Council Meeting	2.0
2019-03-20	Office Hours	2.0
2019-03-20	Industry Fair Re-cap Meeting with FGS	1.5
2019-03-21	Chez Café Student Event with Distinguished Lecturer	3.0
2019-03-22	Distinguished Lecturer Event	4.0
2019-03-25	UMGSA Executive Meeting	2.0
2019-03-25	HSGSA Finance Meeting	1.5
2019-03-25	HSGSA Executive Meeting	1.5
2019-03-27	Office Hours	2.0
2019-03-27	UMGSA Council	1.5
Monthly Total		30.5 hours

#### COMMITTEES, MEETINGS, AND BUSINESS MATTERS

##### Meetings Attended:

March 04, 2019	UMGSA Executive Meeting	2.0 hours
March 11, 2019	HSGSA Executive Meeting	1.5 hours

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March 13, 2019	HSGSA Council Meeting	2.0 hours
March 20, 2019	Industry Fair FGS Re-cap Meeting	1.5 hours
March 25, 2019	UMGSA Executive Meeting	2.0 hours
March 25, 2019	HSGSA Finance Meeting	1.5 hours
March 25, 2019	HSGSA Executive Meeting	1.5 hours
March 27, 2019	UMGSA Council Meeting	1.5 Hours

**Time spent in meetings: 13.5 hours**

**Meetings Cancelled:0**

**Meetings Missed:1 Had to send regrets to FGS Executive March 28th**

**Office Hours:**

Wednesday: 9:00 - 11:00 a.m.

**Time spent in the office: 8 hrs**

**Total Hours Spent on HSGSA/UMGSA for March: 31.5 hours**

## Executive Report

### Colin Graydon, HSGSA VP Academic

#### March Report

From: Colin Graydon, VP Academic

To: HS Graduate Students of the University of Manitoba

Date: Council Meeting

Re: Mar 1 2019– Mar 31 2019

#### Executive Summary of Work:

- Organized debates about genetically enhanced babies and Overpopulation
- Much distinguished Lecture work preparing for Dr. Finlay's visit
  - Posters, booking rooms, setting up sign up forms, ordering lunch etc.
  - Night before lecture, did student social event @ Chaise Café
  - Day of lecture - had breakfast with Dr. Finlay, Dr. Choy
  - Escorted Dr. Finlay to lecture theatre and small group meetings.
- Secured distinguished lecturer for next year (Dr. Tak Wah Mak)
- Attended All Candidates forum
- Regular duties (Biosafety meeting- BSAC, office hours, council and executive)

#### Executive Summary of Hours:

2019-03-01	Debate Club	1.75
2019-03-04	Office Hours	1
2019-03-08	Distinguished Lectureship planning	2
2019-03-11	Office Hours	1
2019-03-11	HSGSA Executive Meeting	1.5
2019-03-12	Distinguished Lectureship planning	6
2019-03-13	Debate club prep	1.5
2019-03-14	Distinguished Lectureship planning	2
2019-03-18	Office Hours	1
2019-03-18	All Candidates forum	1.5
2019-03-18	HSGSA Council	1
2019-03-19	Distinguished Lectureship planning	2.5
2019-03-21	BSAC	2
2019-03-21	Chaise Café night with Distinguished Lecturer	3
2019-03-22	Distinguished Lectureship breakfast, lecture prep, lunch, group meetings	8
2019-03-25	Office Hours and distinguished Lecture finance compilation	1.5
2019-03-25	HSGSA Executive Meeting	1
2019-03-29	Debate Club	1.5
Monthly Total		39.75

#### COMMITTEES, MEETINGS, AND BUSINESS MATTERS

##### Meetings Attended:

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Mar. 11, 2019	HSGSA Exec	1.5 hour
Mar. 18, 2019	All Candidates forum	1.5 hour
Mar. 18, 2019	HSGSA Council	1 hour
Mar. 21, 2019	BSAC	2 hours
Mar. 25, 2019	HSGSA Executive meeting	1 hour

**Time spent in meetings:** 5.5 hours

**Meetings Cancelled:**

**Meetings Missed:**

**Office Hours:**

Monday: 11:00 - 12:00

**Time spent in the office/lounge:** 7hrs

**Total Hours Spent on HSGSA:** 39.75 hrs

## Executive Report

### Allison Balasko and Crystal Acosta, HSGSA – VP Internal Position

#### March Report

From: Allison Balasko and Crystal Acosta, co-VP Internal

To: Health Science Graduate Students of the University of Manitoba

Re: March 1 2019 – March 31 2019

#### Executive Summary of Work:

- UMGSA Finance Committee Meeting: approval of conference and special project grants; conference grant budget has been exceeded and UMGSA Bylaws Committee is amending Bylaws to help control expenses
- Held HSGSA 2nd Finance Meeting
- Reorganization of budget folders/sheets
- Regular duties - Executive meetings, council meetings, committee meetings, office hours

#### Executive Summary of Hours:

2019-03-04	Office Hours	1
2019-03-07	Office Hours	1
2019-03-11	Office Hours	1
2019-03-14	Office Hours	1
2019-03-11	Exec Meeting	1.5
2019-03-18	Office hours	1
2019-03-21	Office hours	1
2019-03-18	HSGSA/UMGSA Election Open Forum	1
2019-03-18	Council Meeting	1.5
2019-03-22	Distinguished Lectureship volunteering	2
2019-03-25	Office hours	1
2019-03-28	Office hours	Missed
2019-03-25	HSGSA Finance Committee Meeting	1
2019-03-25	Exec Meeting	1.5
Other	Reorganizing and tracking budget, emails	4
Monthly Total		19.5

#### COMMITTEES, MEETINGS, AND BUSINESS MATTERS



**Time spent in meetings:** 5 hours (AB)/(CA)

**Meetings Cancelled:**

**Meetings Missed:**

**Office Hours:** Monday 10:00 - 11:00 am (AB); Thursdays 1:00 - 2:00 PM (CA)

**Time spent in the office:** 5.5 hrs (AB); 3 hrs (CA)

**Total Hours Spent on HSGSA for March:** 19.5 hours

## Executive Report

### Allison Balasko, HSGSA – VP External

#### March Report

From: Allison Balasko, VP External

To: Health Science Graduate Students of the University of Manitoba

Re: March 1, 2019 – March 31, 2019

#### Executive Summary of Work:

- Regular duties - Executive meetings, council meetings, committee meetings, office hours
- Industry Fair Debrief and 2020 plans
- Office of Sustainability document reviews
- Mentorship award committee preparations

#### Executive Summary of Hours:

2019-03-04	Office Hours	1
2019-03-11	Office Hours	1
2019-03-11	Exec Meeting	1.5
2019-03-18	Office Hours	1
2019-03-18	Council Meeting	1.5
2019-03-18	HSGSA/UMSGA Election Open Forum	1.5
2019-03-20	Health Sciences Career Fair Debrief with Career Services	2
2019-03-21	Distinguished Lectureship Student Meet and Greet	2
2019-03-22	HSGSA Distinguished Lectureship	3
2019-03-25	Office Hours	1
2019-03-25	HSGSA Finance Meeting	1
2019-03-25	Exec Meeting	1
2019-03-26	UMGSA Campaigns Committee Meeting - they did not call me back	0.5
Other	2019 industry fair debrief, emails, document review	10
Monthly Total		28

### COMMITTEES, MEETINGS, AND BUSINESS MATTERS

**Time spent in meetings:** 7 hours

**Meetings Cancelled:** UMGSA Campaigns Committee did not connect me over the phone as planned in advance

**Meetings Missed:**

**Office Hours:** Monday 9:00 - 10:00 am

**Office Hours Missed:**

**Time spent in the office:** 4 hrs

**Total Hours Spent on HSGSA for March:** 28 hours

## Executive Report

**Andrew Plesniarski, HSGSA Vice-president Marketing and Events**

### March Report

From: Andrew Plesniarski, HSGSA Vice-President Marketing and Events

To: Health Science Graduate Students of the University of Manitoba

Re: March 1st 2019 – March 31st 2019

### Executive Summary of Work:

#### Research Days

- Venue for Research Days banquet is the Metropolitan Centre, and all tours from last Research Days (Mint, Hermetic Code, Oak Hammock Marsh, Journey to Churchill, and Canadian Museum for Human Rights) are being rebooked.

### Executive Summary of Hours:

03-01-19	Office Hours	1.5
03-01-19	HSGSA Debate Club	1.0
03-08-19	Office Hours	1.0
03-11-19	HSGSA Executive Meeting	1.0
03-15-19	Office Hours	1.0
03-18-19	HSGSA Council	1.5
03-22-19	Office Hours	1.0
03-25-19	HSGSA Executive Meeting	1.0
03-29-19	Office Hours	1.0
03-29-19	UMGSA Events Committee Meeting	2.0
	Finalizing Research Days Venues and Securing Tours for Research Days	10.0
Monthly Total		22.0

### COMMITTEES, MEETINGS, AND BUSINESS MATTERS

#### Meetings Attended:

Mar. 11th, 2019	HSGSA Executive Meeting	1.0 hour
Mar. 18th, 2019	HSGSA Council	1.5 hours
Mar. 25th, 2019	HSGSA Executive Meeting	1.0 hour
Mar. 29th, 2019	UMGSA Events Committee Meeting	2.0 hours

**Time spent in meetings: 5.5 hrs**

**Meetings Cancelled:**

**Meetings Missed:**

**Office Hours:**

Friday: 4:00 - 5:00 p.m.

**Time spent in the office: 5.5 hrs**

**Total Hours Spent on HSGSA for March: 22.0 hrs**

## March Report

From: Crystal Acosta, VPSTB

To: HSGSA members

Date: March 1 -31, 2019

### Executive Summary:

Regular monthly activities such as executive meetings, council meeting, and regular office hours.

### Meetings Attended:

March 11, 2019	HSGSA Exec Meeting	1 hours
March 18, 2019	HSGSA Council Meeting	1.5 hours
March 25, 2019	HSGSA Exec Meeting	1 hour

Meetings Missed: None

**Time spent in meetings: 3.5 hours**

### Office Hours:

Mondays (9 - 10 AM): 4 hours

Missed Office Hours: None

Summary: Career building series #4, finalizing alumni panel event details, attempted to find alternates for Alumni who couldn't make it; ordering food for Career building series #3

**Time spent in the office: 4 hours**

### Additional Hours:

March 7, 2019	UMGSA Bylaws Meeting	1.5 hours
March 14, 2019	St. B Career Building series #3 (including food pick-up and commute)	5 hours
March 22, 2019	Distinguished lectureship – help with lunch and evening event	4 hours
March 25, 2019	HSGSA Finance Committee Meeting	1 hour
March 28, 2019	UMGSA Finance Meeting	1 hour
February 19, 2019	Plan/pick-up food supplies for St. B. Career Building series	2 hours

**Additional hours: 14.5**

**Total time spent on HSGSA work: 23 hours**

**Executive Report**

## Prajwal Raghunatha, HSGSA Senator

### March Report

From: Prajwal Raghunatha, HSGSA Senator

To: HS Graduate Students of the University of Manitoba

Date: Council Meeting

Re: Mar 01 2019– Mar 31 2019

#### Executive Summary of Work:

- Evaluated CIHR-CGS-Master's scholarship applications as part of FGS Awards committee and attended FGS Awards committee meeting.
- Attended Senate Meeting, HSGSA Executive Meeting and HSGSA Council Meeting.
- Regular Office hours

#### Executive Summary of Hours:

2019-03-01	Review of CIHR-CGS-Master's scholarship application	10
2019-03-02	Review of CIHR-CGS-Master's scholarship application	10
2019-03-03	Review of CIHR-CGS-Master's scholarship application	6
2019-03-04	Office Hours	2
2019-03-06	Senate Meeting	0.5
2019-03-11	Office Hours	2
2019-03-11	HSGSA Exec Meeting	1
2019-03-18	Office Hours	2
2019-03-18	HSGSA Council Meeting	1
2019-03-21	Dinner with Distinguished Lecturer	2
2019-03-22	Distinguished Lectureship	2
2019-03-22	FGS Awards Committee Meeting	1
2019-03-25	Office Hours	2
2019-03-25	HSGSA Exec Meeting	1
Monthly Total		42.5

#### COMMITTEES, MEETINGS, AND BUSINESS MATTERS

##### Meetings Attended:

Mar 06, 2019	Senate Meeting	0.5 hour
Mar 11, 2019	HSGSA Exec Meeting	1 hour
Mar 18, 2019	HSGSA Council Meeting	1 hour
Mar 22, 2019	FGS Awards Committee Meeting	1 hour
Mar 25, 2019	HSGSA Exec Meeting	1 hour

**Time spent in meetings:** 4.5 hrs

**Meetings Cancelled:** Student Senate Caucus Meeting on Mar 04 due to no pertinent issues to discuss from Senate Agenda

**Meetings Missed:** None

**Office Hours:** Mondays, 12:00-2:00pm

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**Time spent in the office: 8 hrs**

**Total Hours Spent on HSGSA for Feb: 42.5 hrs**



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## Senate Report Mar 06<sup>th</sup>, 2019

Written by: Laura Forsythe

To: Graduate Students of the University of Manitoba

Date: Mar 06<sup>th</sup>, 2019

Re: Mar 06<sup>th</sup>, 2019 Senate Report

Link to Senate agenda:

[http://umanitoba.ca/admin/governance/media/2019\\_03\\_06\\_Senate\\_Agenda.pdf](http://umanitoba.ca/admin/governance/media/2019_03_06_Senate_Agenda.pdf)

Please note that this report contains only relevant items discussed in Senate related to graduate studies and graduate students. All motions presented in this report were carried during the Mar 06<sup>th</sup>, 2019 Senate Meeting.

### **REPORT OF THE SENATE COMMITTEE ON AWARDS – Part A**

At its meeting of January 15, 2019, the Senate Committee on Awards approved 9 new offers and 5 revised offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A (January 15, 2019).

### **ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE**

1) The overall number of incidents increased this year in relation to last year, with the percentage increasing to 2.5% of the student body. There were a total of 741 incidents reported this year, an increase from 681 in 2016-2017.

2) There were 626 incidents of Academic Misconduct reported, involving a total of 580 students.

3) There were 115 incidents of Non-Academic Misconduct reported, involving a total of 98 students.

Disciplinary Authorities were contacted for more information where a significant change was observed, as noted below.

- A Disciplinary Authority saw a notable increase in the overall number of incidents, which was due to improved internal procedures and an increase in enrolment.
- A Disciplinary Authority saw an overall decrease in the number of incidents reported. The Disciplinary Authority suggested that this was due to heightened awareness of academic integrity resulting from efforts to educate students.
- A Disciplinary Authority saw an overall increase in the number of incidents reported. The Disciplinary Authority suggested that this may be due to increased vigilance, but could also be due to a random increase in incidents.

- Two Disciplinary Authorities saw increases to the number of incidents of plagiarism reported, but could provide no reason for the increase.

	Academic Fraud	Cheating	Duplicate Submission	Inappropriate Collaboration	Personation	Plagiarism	Other - Contract Cheating	Other - Fraudulent Credit Card	TOTAL
■ 2016-2017	60	67	10	220	2	148	40	32	579
■ 2017-2018	9	92	3	239	3	214	19	47	626

  

	Threats of Harm or Actual Harm	Property Related Misconduct	Inappropriate or Disruptive Behaviour	Abuse of University Policies, Procedures or Regulations	TOTAL
■ 2016-2017	8	2	8	84	102
■ 2017-2018	11	1	11	92	115

## REPORT ON RESEARCH CONTRACT FUNDS RECEIVED

College of Medicine Faculty total 5,065,187

Faculty of Agricultural and Food Sciences Faculty total 5,276,291

Faculty of Arts Faculty total 25,000

Faculty of Engineering Faculty total 224, 160

Faculty of Environment, Earth and Resources Faculty total 6, 628, 285

Faculty of Science Faculty total 1,491,414

I. H. Asper School of Business Faculty total 60,000

Vice-President's Office {Research & international} Faculty total 412, 580

Total New Contracts over \$20,000 awarded: 19,221,999

## REPORT OF THE SENATE COMMITTEE ON AWARDS – Part B

At its meeting of January 15, 2019, the Senate Committee on Awards reviewed 1 new offer that appears to be discriminatory according to the policy on the Non-Acceptance of Discriminatory Awards, as set out in Appendix A of the Report of the Senate Committee on Awards - Part B (dated January 15, 2019).

## REPORT ON THE SENATE COMMITTEE ON INSTRUCTION AND EVALUATION

The Senate Committee on Instruction and Evaluation recommends: THAT Senate approve the Report of the Faculty of Graduate Studies on Course, Curriculum and Regulation Changes RE: Modification of Professional Unsuitability By-law, Department of Psychology, effective September 1, 2019.

The Department of Psychology proposes changes to its professional unsuitability by-law, which follows this report. Psychology's professional unsuitability by-law includes wording changes to include its School Psychology and ABA professional programs.

### **THE SENATE COMMITTEE ON UNIVERSITY RESEARCH REPORT ON THE REVIEW OF THE HEALTH, LEISURE AND HUMAN PERFORMANCE RESEARCH INSTITUTE**

1. On November 26th, 2018, a memo was received by Dr. Digvir Jayas from Dr. Douglas Brown, Dean of the Faculty of Kinesiology and Recreation Management. The memo requested the dissolution of the Health, Leisure and Human Performance Research Institute (HLHPRI).
2. A faculty Task Force Committee was established in November 2017 to assess the impact and sustainability of the HLHPRI. a) The Task Force Committee consulted broadly, including at a Faculty Retreat, interviews with former Directors of the HLHPRI, and a survey of HLHPRI Affiliates. b) The Task Force Committee produced a formal report in May 2018. The report recommended to dissolve the HLHPRI. c) Some of its current activities and funding will be transferred to the portfolio of the Associate Dean of Research in the Faculty of Kinesiology and Recreation Management.
3. On October 18, 2018, the Faculty Council of Kinesiology and Recreation Management approved the motion that "the Dean's Office initiate the process to dissolve the HLHPRI."

### **REPORT OF THE SENATE COMMITTEE ON NOMINATIONS**

The Committee recommends Prof. Sarah Ciurysek School of Art and Dean Jonathan Black-Branch Law to the Senate Committee on Libraries.